

# Web Recruitment Portal – General User Guidance



To apply for a role with Cumbria Constabulary **EXTERNAL CANDIDATES** will need to create a **USER ACCOUNT** (*Select **NEW USER REGISTRATION***) or **LOG IN** using credentials previously created (***USER NAME** is your registered **EMAIL ADDRESS***)

To reset your password select the **FORGOTTEN YOUR PASSWORD** link, again your **USER NAME** is your **EMAIL ADDRESS**

User Name

Password

[New user registration](#)

[Forgotten your password?](#)

Log in



Employee Self-Service - Pay, Expenses, Personal Details and Job Vacancies

**INTERNAL CANDIDATES** (*existing Constabulary employees*) should access the **RECRUITMENT PORTAL** via **FORCENET**, it can be found in the **EMPLOYEE SELF-SERVICE** area of your **USEFUL LINKS**. This will negate the need to create a **USER ACCOUNT**

To check the **STATUS** of any of your applications select **MY APPLICATIONS** to enter your **USER PORTAL** (*external candidates will be required to **SIGN IN***)

From this area it is possible to view the current **STATUS** of your application, book an **INTERVIEW/ASSESSMENT** slot (*if invited to do so*) and review any submitted **APPLICATION FORMS**

It is highly recommended to check **MY APPLICATIONS** immediately after submission of an application to confirm receipt and to check in regularly for updates to your **APPLICATION STATUS**

Search for job  
Existing user login  
Forgotten password  
My applications  
My profile  
Contact us

If there are any questions surrounding your application please contact **Cumbria Constabulary Recruitment Team**:

[recruitmentsupport@cumbria.police.uk](mailto:recruitmentsupport@cumbria.police.uk)