



**WEST CUMBRIA
(Open Minutes)
SMT MEETING
Tuesday 13th April 2010
1030 HRS**

Present

Chief Supt Steve Johnson (SJ)
DCI Barry Carruthers (BC)
Sgt Brian Forster, Performance Manager (BF)
Jim McMonies, APA (JM)
Malcolm Woodman, Finance Manager (MW)
Theresa Peel A/Admin Manager (TP)
Mary Beth Hirst (Minutes)

Apologies

Supt Andy Towler (AT)
CI Justin Bibby (JB)

SMT MEETING - 13 April 2010 - NOT PROTECTIVELY MARKED

Date of minute	Action No.	Previous Actions	Update	Status / Action Man.
12.01.10	166	Ch Supt Johnson to take the issue of front counter cover to the next Territorial Policing meeting and raise as an operational matter.	<p><i>02.02.10 The TP meeting has not yet taken place. Ch Supt Johnson to raise this at the 1-1 with ACC Graham in March.</i></p> <p><i>16.02.10 This was raised at the Confidence Meeting and is going to be looked at by ACC Graham. Until then the issue is to be managed by the BCU and SMT are to decide on a line manager who will be responsible for all front counter clerks. All clerks' duties are to be put on DMS. CI Bibby to pick up the issue and discuss with Jim McMonies.</i></p> <p><i>23.02.10 Update to be provided on 02.03.10.</i></p> <p><i>02.03.10 This is to be joined with actions 175 & 176 about Front Counters in the BCU. A full update is to be provided on 06.04.10.</i></p> <p><i>23.03.10 This is to be deferred until the next meeting when CI Bibby and Jim McMonies are present.</i></p> <p><i>06.04.10 Work is ongoing re footfalls, and also a piece of work is to be started to find out what members of the public want from the front counters. Lunch breaks are no longer to be covered by PC's or PCSO's; front counters will be closed during this period and this MUST be advertised on the websites. CI Bibby to ensure that this is done. An update is to be provided at the next meeting.</i></p> <p><i>13.04.10 This is to be discussed at the next Establishment meeting. Brian Forster is to raise the issue of closing stations at lunch time at the AMT meeting tomorrow and provide an update to the SMT on 20.04.10.</i></p>	JB/JMc

SMT MEETING - 13 April 2010 - NOT PROTECTIVELY MARKED

16.02.10	174	Ch Supt Johnson, Supt Towler, CI Bibby and Malcolm Woodman to look into the detail of the BCU's spending, and try to remove some of the lines of costs such as the amount accrued by officers working into their RD's.	<p><i>23.02.10 This discussion is still to take place. Update to be provided on 02.03.10.</i></p> <p><i>02.03.10 A meeting is to be set up for SJ, AT, JB, MB and MW to discuss this matter. Update from this meeting to be provided once it has taken place.</i></p> <p><i>23.03.10 This meeting has now taken place. Malcolm Woodman to speak to CI Bibby about a sum of money for overtime and how this will be managed. An update is to be provided at the next meeting.</i></p> <p>06.04.10 Some controls have been put in place to ensure that overtime is authorised by Inspectors only. Malcolm Woodman is to get a list of the Inspectors' signatures to identify who has signed the forms. Supt Towler thanked CI Bibby for the hard work that has been done on this and the plans that have been put in place. A formal update is to be provided on 11th May.</p>	JB / MW Deferred until 11.05.10
09.03.10	178	Supt Towler is to complete a 3 month review of West BCU's Information Sharing Agreements and report back to the meeting on Tuesday 8 th June.		AT Deferred until 08.06.10
09.03.10	179	Jim McMonies is to find out the timescale for the Establishment Panel to make their decision on what is happening with the Admin Manager vacancy, and the possibility of getting an agency member of staff to backfill in the meantime.	<p><i>23.03.10 Update to be provided at the next meeting when Jim McMonies is present.</i></p> <p><i>06.04.10 This was discussed in the closed section of the meeting.</i></p> <p>13.04.10 Action TO BE REMOVED.</p>	CLOSED 13.04.10

SMT MEETING - 13 April 2010 - NOT PROTECTIVELY MARKED

09.03.10	180	The BCU contract has been sent out; Brian Forster is to circulate this to SMT for comments and will be brought back to the next meeting for discussion.	<p><i>23.03.10 Version 2 of the BCU Contract has now been sent out, and Brian Forster is to speak to Ch Supt Johnson about taking this forward.</i></p> <p><i>06.04.10 This is on hold by HQ at the moment. Brian Forster is to speak to Ch Supt Johnson when he returns, about what should be sent out to staff next week re the Performance Contract.</i></p> <p>13.04.10 The Performance Contract should be returned today so an update will be provided at the meeting on 20.04.10.</p>	BF/SJ
23.03.10	181	DCI Backhouse is to hand over the issue of vacancies within CID to Barry Carruthers and ask him to look at / manage the impact the cancellation of ICIDP boards will have in the future in CID.	<p><i>06.04.10 An update is to be provided once DCI Carruthers has had a chance to look through the paperwork left by Mark Backhouse.</i></p> <p>13.04.10 This was discussed in the Closed section of the meeting.</p>	CLOSED 13.04.10
23.03.10	182	DCI Barry Carruthers is to be asked to do a review on Hate Crimes and bring back to the SMT meeting on 01.06.10	<p><i>06.04.10 Supt Towler and DCI Carruthers are to have a discussion about this.</i></p> <p>13.04.10 This was discussed in the Closed section of the meeting.</p>	CLOSED 13.04.10
23.03.10	183	DCI Barry Carruthers to look into what training is available in area for tier 5 interviewing, and what provisions there are for this to continue past April 2010.	<p><i>06.04.10 A course is planned for July and there will be places for West staff. (Further discussion on this took place in the Closed section of the meeting).</i></p> <p>13.04.10 The next course will be on 5th – 7th July. DCI Carruthers is to circulate the information and ask for expressions of interest to be submitted. Action is now TO BE REMOVED.</p>	CLOSED 13.04.10
06.04.10	186	CI Bibby and CI Stamper to have a discussion on recovery handover timescales.	<p>13.04.10 There is a need for the BCU to take ownership of the building to ensure the building work can take place under close management. An update is to be provided on 20.04.10 (Further discussion on this took place in the Closed section of the meeting).</p>	JB

SMT MEETING - 13 April 2010 - NOT PROTECTIVELY MARKED

DATE OF NEXT MEETING: Tuesday 27th April, 10:30am, AHQ

Meeting closed 12:10