



**WEST CUMBRIA
(Open Minutes)
SMT MEETING
Tuesday 23rd June 2009
1500 HRS**

Present

Chief Supt Kevin McGilloway (KM)
Supt Andy Towler (AT)
CI Mairi Stamper (MS)
DCI Mark Backhouse (MB)
Sgt Brian Forster, Performance Manager (BF)
Malcolm Woodman, Finance Manager (MW)
Anne Waugh, APA (AW)
Margaret Feeney, Area Admin Officer (MF)
Mary Beth Hirst (Minutes)

Apologies

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Date of minute	Action No.	Previous Actions	Update	Status / Action Man.
09.12.08	107	Coroners Officer Evaluation - KM asked that a review is done of the Coroners Officer Evaluation to establish if the BCU is benefitting from it. MS is to identify an LPT Inspector to evaluate the scheme.	<p>31.03.09 Ongoing - the Area Commanders are due to meet next week.</p> <p>07.04.09 Ongoing</p> <p>12.05.09 Ongoing – The Commanders are still to meet.</p> <p>19.05.09 This was discussed at the Territorial Policing meeting on 13th May, D/Supt Thundercloud tasked to review.</p> <p>02.06.09 Awaiting the paper from D/Supt Thundercloud. Ongoing.</p> <p>09.06.09 DCI Ashton is picking up the work whilst the D/SUPT is away. Ongoing.</p> <p>16.06.09 Ongoing</p> <p>23.06.09 KM to contact Jeff Ashton to find out if he has taken this issue on in D/Supt Thundercloud's absence.</p>	Ongoing KM / MS
06.01.09	110	SMT meeting structure – SMT to review the weekly meetings and decide what should be brought forward for discussion.	<p>22.01.09 This will be discussed at a future SMT meeting.</p> <p>10.02.09 This is to be deferred until more time is available to discuss future the meeting plan</p>	Deferred KM
24.03.09	125	Court Results - KG and BF to work on this and find out what can be done to notify court of the results over the force.	<p>31.03.09 Ongoing. This will be raised at the Area Delivery Group</p> <p>07.04.09 Ongoing until ADG</p> <p>12.05.09 No additional update, the ADG is next week and the issue is still being looked at.</p> <p>19.05.09 Ongoing</p> <p>02.06.09 This issue was taken to the ADG but no suggestions were raised. LCJB also discussing this. Ongoing.</p> <p>09.06.09 This will be discussed at a meeting this afternoon. Ongoing.</p> <p>16.06.09 The Criminal Justice Board are trying to come to a conclusion on this issue. BF to contact Paul Bradley to find out what the situation is.</p> <p>23.06.09 Ongoing.</p>	KG / BF

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12.05.09	135	Policing Pledge Action Plan - SMT to look through the feedback from Jane Sauntson that has been circulated and identify any areas that need to be brought up for discussion at the next meeting.	<p>19.05.09 BF to respond to Jane Sauntson. AT to pick up the longer term issues.</p> <p>02.06.09 Feedback given to HQ via BF. Meetings have been set up to further the West Pledge Action Plan. SMT will be updated once Plan is refreshed.</p> <p>09.06.09 This will be discussed later today. Update to be provided at the next meeting.</p> <p>16.06.09 The meeting took place and BF has put a plan together which is to be discussed at the meeting on 30th June once KM is back. Any feedback to go to BF in the interim.</p> <p>23.06.09 This is now a standing agenda item, therefore the action is TO BE REMOVED.</p>	CLOSED 23.06.09
19.05.09	136	Performance - AT to get the key managers together to discuss the areas of performance and find out what the NPT Inspectors need to have circulated to them, and from this what targets need to be set.	<p>02.06.09 Ongoing. Meeting arranged for w/c 8/6/09.</p> <p>09.06.09 This is to be discussed at a meeting tomorrow. Update to be provided at the next meeting.</p> <p>16.06.09 AT to write up the conclusions from the meeting and bring back to SMT at a later date.</p> <p>23.06.08 Ongoing.</p>	AT
19.05.09	137	KM to circulate the newly refreshed CDRP Improvement Plan.	<p>02.06.09 KM to circulate on his return.</p> <p>09.06.09 Pending until KM returns.</p> <p>23.06.09 KM is to circulate now that he is back.</p>	KM

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19.05.09	138	Non-designated Stations Custody Facilities - MS to turn the amendments into an Action Plan and liaise with Insp Barr on this.	<p><i>02.06.09 Ongoing. MS to meet with Insp Barr.</i></p> <p><i>09.06.09 MS to provide an update for this at the next meeting. Ongoing.</i></p> <p><i>16.06.09 Insp Barr has written up the new protocol which should be signed off at the next SDHP meeting. The request from staff at Ulverston to have Millom's intoxiliser was approved.</i></p> <p><i>23.06.09 Insp Patrick put in a plea to retain the intoxiliser which was discussed by SMT. Insp Barr is re-drafting the service level agreement which is to be brought back to SMT on completion.</i></p>	MS
19.05.09	142	Pathways to Employment - MS to ask Insp Joe Murray to prepare and give a short presentation on the scheme to SMT.	<p><i>02.06.09 Ongoing. Insp Murray to attend a future SMT meeting and give the presentation.</i></p> <p><i>09.06.09 Ongoing. Awaiting the presentation from Insp Murray.</i></p> <p><i>16.06.09 MS to get a date from Insp Murray as to when he is available to do the presentation.</i></p> <p><i>23.06.09 Insp Murray to be asked to come to the next SMT to do the presentation.</i></p>	MS
02.06.09	143	Finance – POCA meeting - MS to capture the issue of money for Financial Investigation and Acquisitive Crime in an email and AT to take to the Ops Board for discussion.	<p><i>09.06.09 MS to provide an update before the Ops Board on 17th June.</i></p> <p><i>16.06.09 AT to bring this up at the Ops Board tomorrow to find out how much money is available and where it is allocated to as the BCU do not seem to have benefitted from it yet.</i></p> <p><i>23.06.09 SMT to discuss outside of the meeting and identify an area that a bid can be made for.</i></p>	MS / AT

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02.06.09	144	Community Volunteers – MS to look into this further and identify a lead.	<p><i>09.06.09 AW is attending the meeting on 12th June with the other APA's regarding this and will provide an update to SMT. MS to confirm the lead on this.</i></p> <p><i>16.06.09 MS has identified the lead for this. To be raised at AMT tomorrow to see if any suggestions can be raised for where the volunteers can be used in the BCU.</i></p> <p><i>23.06.09 A/Insp Garforth has done some work on this but there is still a lot to do before volunteers can be taken on. MS to liaise with A/Insp Garforth on this. Ongoing.</i></p>	MS
16.06.09	145	MF to raise the issue of the Health & Safety co-ordinator with KM on his return, as North are no longer able to fund the role.	<p><i>23.06.09 MF to speak to Angie Hulmes at Carlisle about this. SMT to identify any vulnerabilities in terms of Health & Safety to work out if a co-ordinator is required for West.</i></p>	MF / SMT
16.06.09	146	MS to set up a working group for Restorative Intervention in Cumbria (RIC) and present back to SMT once the group is up and running.	<p><i>23.06.09 Ongoing.</i></p>	MS

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<p>1. Apologies</p> <p>2. Guests:</p> <p>3. Minutes and Actions</p> <p>4. Performance</p> <p>5. Items from Strategic Meetings</p>	<p><u>Agenda Discussion – Open Section</u></p> <p>All members of the SMT attended the meeting.</p> <p>No guests attended the SMT.</p> <p>Minutes from the meeting on 16th June 2009 were approved and noted.</p> <p>(i) Crime and Disorder This was discussed at PDC this morning and no further issues were raised at SMT.</p> <p>(ii) Finance As above</p> <p>(iii) Wellbeing at Work The updated strategic plan has been circulated. An assault that occurred whilst on duty raised the issue of CCTV and the need for it to be updated as the current equipment is inadequate. MF to raise this again at the next PFI meeting on Tuesday. KM to speak to Phil Robinson in Estates. Failing both of these, MF to identify the cost of the CCTV upgrade - if neither PFI nor Estates can come up with the funding then the BCU will have to pay for it as it is now becoming a necessity.</p> <p>Ops Board – The papers from the Ops Board are to be circulated to SMT once KM has seen them. Reinforced laptops that have been funded by money from the NPIA are to be put in police vehicles.</p> <p>The CC has given up his remote access to Safer Schools and a plea was made by MS for a member of SMT to give up their access links for Sandra Dempsey.</p> <p>An agreement has been made to form a Sleuth Practitioners Group, for which MS is to lead on and identify the group, the aim of which is to get better feedback from users. Lynn Healey is the contact for this.</p> <p>There is an issue with radios and the fact that officers are being deployed to the front line but not provided with radios. Richard Ashcroft has produced a list of all those in the BCU who have a radio.</p> <p>Paul Telford has submitted a paper re updating the Armoury, where a new door is required at the cost of £3,000. This has not been agreed at present.</p>	<p align="center">ACTION 147</p>
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<p>6. Policing Pledge Action Plan</p> <p>AT is the BCU representative for Stinger Training and there is going to be a push on getting officers trained in this.</p> <p>The old plan has been looked at and matched up with the HMIC feedback to try and improve the plan. This has been re-written and circulated back to SMT. Regular updates are required on this. MS to circulate at the Neighbourhood Policing Meeting on Thursday.</p>			
<p>7. Efficiencies</p> <p>MW is meeting with Corrine Lawson in a couple of weeks to pass on the suggestions from West. MB suggested two new efficiencies – Rachel Jones has done a paper on the savings within CJU and also the ERO is being looked into so that front line officers may not have to go to CPS and can use their time more efficiently.</p>			
<p>8. Any Other Business</p> <p>Insp Carl Patrick has put in a request to upgrade one of the carrier vehicles to a mini van transit-type vehicle which is estimated to cost £3,500. This could be an efficiency for the BCU as it would be an additional arrest vehicle, MW to look into this in terms of costing.</p>			
<p>9. Date of next Meeting</p> <p>No efficiencies were identified.</p>			
Date of minute	Action No.	New Actions	Status / Action Man.
		NEW	
23.06.09	147	MF to raise the issue of a CCTV upgrade again at the PFI meeting on Tuesday. KM to speak to Phil Robinson in Estates.	MF / KM
<p align="center">DATE OF NEXT MEETING: Tuesday 30th June 10:30am, AHQ</p>			

Meeting closed 16:50