



**WEST CUMBRIA
(Open Minutes)
SMT MEETING
Tuesday 12TH MAY 2009
1000 HRS**

Present

Chief Supt Kevin McGilloway (KM)
T/Supt Mairi Stamper (MS)
CI Kevin Greenhow (KG)
DCI Mark Backhouse (MB)
Insp George Nevins, Maryport NPT (GN)
Sgt Brian Forster, Performance Manager (BF)
Malcolm Woodman, Finance Manager (MW)
Margaret Feeney, Area Admin Officer (MF)
Mary Beth Hirst (Minutes)

Apologies

Anne Waugh, APA (AW)

Date of minute	Action No.	Previous Actions	Update	Status / Action Man.
04.11.08	104	Sergeants Training Packages MS to review how West BCU develops officers in the role of Sergeant.	12.05.09 Ongoing	Ongoing MS

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09.12.08	107	Coroners Officer Evaluation - KM asked that a review is done of the Coroners Officer Evaluation to establish if the BCU is benefitting from it. MS is to identify an LPT Inspector to evaluate the scheme.	<p><i>06.01.09 Martin Connolly has been nominated to evaluate the scheme and will provide an update to SMT in the next two weeks.</i></p> <p><i>22.01.09 No update provided</i></p> <p><i>10.02.09 MS has received the review from Insp Connolly and will report back to SMT on it at the next meeting.</i></p> <p><i>24.02.09 The evaluation has now been done – it is to be circulated round the SMT and will be discussed at the next meeting on 11.03.09.</i></p> <p><i>11.3.09 report just received. SMT to be brought up to date next meeting.</i></p> <p><i>24.03.08 The BCU Commanders will meet to discuss this at the TP meeting and an update will be given at the next SMT meeting.</i></p> <p><i>31.03.09 Ongoing - the Area Commanders are due to meet next week.</i></p> <p><i>07.04.09 Ongoing</i></p> <p><i>12.05.09 Ongoing – The Commanders are still to meet.</i></p>	Ongoing KM / MS
06.01.09	110	SMT meeting structure – SMT to review the weekly meetings and decide what should be brought forward for discussion.	<p><i>22.01.09 This will be discussed at a future SMT meeting.</i></p> <p><i>10.02.09 This is to be deferred until more time is available to discuss future the meeting plan</i></p>	Deferred KM
11.3.09	120	Specials Liaison Officer - West BCU to have a dedicated Liaison Officer. KM, MS and KG to discuss	<p><i>24.03.09 KM, MS and KG to discuss this after The SMT meeting.</i></p> <p><i>31.03.09 Pending until next meeting.</i></p> <p><i>07.04.09 Ongoing. KM, MS and KG still to meet</i></p> <p><i>12.05.09 KM & MS met up with the Specials Commandant and the Area Officer, and an action plan was drawn up which will be circulated when it's been completed.</i></p>	KM / MS / KG

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24.03.09	124	KG to ensure the Policing Pledge is advertised and all staff / managers / partnerships are aware of the importance of the Pledge.	<p><i>31.03.09 This was raised at the Neighbourhood Policing meeting last week and it will be picked up as a theme at Interim Performance meetings. Still waiting for Pledge posters to arrive.</i></p> <p><i>07.04.09 The posters have been recalled due to a spelling error. To remain until the posters have been received.</i></p> <p>12.05.09 Still awaiting the posters.</p>	KG / All Managers / Partnerships
24.03.09	125	Court Results - KG and BF to work on this and find out what can be done to notify court of the results over the force.	<p><i>31.03.09 Ongoing. This will be raised at the Area Delivery Group</i></p> <p>07.04.09 Ongoing until ADG</p> <p>12.05.09 No additional update, the ADG is next week and the issue is still being looked at.</p>	KG / BF
24.03.09	129	Force Missing Persons Steering Group - MB to speak to Paul Duhig about who should represent West and get clarity on what will be required at the meeting, and to update SMT at the next meeting.	<p><i>07.04.09 Ongoing.</i></p> <p>12.05.09 The first meeting is this afternoon. Action complete. TO BE REMOVED</p>	CLOSED 12.05.09
31.03.09	130	Bonuses / Honorariums - KG to brief managers about bonuses/honorariums and request nominations for the awards.	<p><i>07.04.09 The message has been sent to managers and KG has received some nominations. These will be brought back to SMT.</i></p> <p>12.05.09 This is an item on the agenda for tomorrow's Territorial Policing meeting. An update from this will be provided at the next meeting.</p>	KG
31.03.09	131	Efficiency Suggestion Sheets – This is to be raised at the next AMT meeting for managers to discuss ways of getting the forms in from staff / officers.	<p><i>07.04.09 KG to take this to AMT meeting on 29th April.</i></p> <p>12.05.09 The Efficiency suggestion sheet will be put on the bulletin this week to prompt staff to come forward with suggestions.</p>	KG


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07.04.09	132	Command Unit Local Assessment Framework - BF to prepare a paper for SMT consideration re our local procedures	<i>12.05.09 BF submitted a paper; the recommendations for which were agreed. BF to look to submit a paper to SMT re a local satisfaction/confidence survey. No time scale given.</i>	BF
07.04.09	133	BF to circulate the Neighbourhood Policing Process measures document to SMT and ask for comments	<i>12.05.09 This has now been circulated. TO BE REMOVED</i>	CLOSED 12.05.09

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<u>Agenda Discussion – Open Section</u>		
1. Apologies	As above.	
2. Guests: - Inspector Nevins	Inspector Nevins attended the meeting to discuss the Maryport Blues Festival and circulated details of last year's event including staffing numbers and offence figures. A number of issues were discussed and actions raised.	ACTION 134
3. Minutes and Actions	The minutes from the meeting on 7 April 2009 were agreed and noted.	
4. Performance	<p>(i) <u>Crime and Disorder</u> The BCU is currently over target for Burglary Other and Violent Crime. These figures are still lower than 2 years ago but are up from last year's. Criminal Damage figures continue to fall however, as do Vehicle Damage figures. Operationally there are no crime series at present, which is due to the crimes being monitored and dealt with before they become a sequence. The BCU is on track for reaching the targets this month if it continues this way.</p> <p>(ii) <u>Finance</u> Finance issues were discussed in the CLOSED section of the meeting.</p>	
5. Items from Strategic Meetings	<u>PSD Performance Group</u> – Raised for Awareness - Area assessments will soon be carried out where members of the community will be asked how they feel about Police performance in their area and the service they receive from them.	
6. Policing Pledge Action Plan	SMT to look through the feedback from Jane Sauntson that has been circulated and identify any areas that need to be brought up for discussion at the next meeting.	ACTION 135
7. Efficiencies	TRiM is being looked at in terms of creating a more efficient way of debriefing staff following incidents.	

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<p>8. Any other Business</p>	<p>CPS Charging – There is an issue with the system of CPS charging and the use of the ERO, whereby offenders are being bailed and re-bailed until a decision is made due to the difficulty of getting an appointment with CPS. The times of CPS availability are Mon, Tues and Thurs. It is essential that the Custody Sergeants are on side and are reinforcing the message that officers must go to the ERO for a decision. Charges are to be monitored by the ADG and brought back to SMT in a month to see if the changes have been made. MB to lead on this. (Scanners are now in place in the stations so should be used by officers rather than having to transport the files across to Workington).</p> <p>The SMT expressed thanks to MS for the work she has done in her temporary role as Superintendent, and to KG for coming back to help the BCU out as West Chief Inspector again.</p>		
<p>9. Date of next meeting</p>	<p>The next SMT meeting will take place on Tuesday 21st April 2009 at 10.30am in the Conference Room, AHQ.</p>		
<p>Date of minute</p>	<p>Action No.</p>	<p align="center">New Actions</p> <p align="center"></p>	<p align="center">Status / Action Man.</p>
<p>12.05.09</p>	<p>134</p>	<p>Maryport Blues Festival - MS to look at the Command Structure for the event and oversee progress on the other issues. KM to be Gold.</p>	<p align="center">MS</p>
<p>12.05.09</p>	<p>135</p>	<p>Policing Pledge Action Plan - SMT to look through the feedback from Jane Sauntson that has been circulated and identify any areas that need to be brought up for discussion at the next meeting.</p>	<p align="center">All SMT members</p>
<p align="center">DATE OF NEXT MEETING: Tuesday 19th May 10:30am, AHQ</p>			

Meeting closed 12:12pm