



**WEST CUMBRIA
(Open Minutes)
SMT MEETING
Tuesday 9th June 2009
1030 HRS**

Present

Supt Andy Towler (AT)
DCI Mark Backhouse (MB)
Sgt Brian Forster, Performance Manager (BF)
Malcolm Woodman, Finance Manager (MW)
Anne Waugh, APA (AW)
Margaret Feeney, Area Admin Officer (MF)
Mary Beth Hirst (Minutes)

Apologies

Chief Supt Kevin McGilloway (KM)
CI Mairi Stamper (MS)

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Date of minute	Action No.	Previous Actions	Update	Status / Action Man.
09.12.08	107	Coroners Officer Evaluation - KM asked that a review is done of the Coroners Officer Evaluation to establish if the BCU is benefitting from it. MS is to identify an LPT Inspector to evaluate the scheme.	<p>31.03.09 Ongoing - the Area Commanders are due to meet next week.</p> <p>07.04.09 Ongoing</p> <p>12.05.09 Ongoing – The Commanders are still to meet.</p> <p>19.05.09 This was discussed at the Territorial Policing meeting on 13th May, D/Supt Thundercloud tasked to review.</p> <p>02.06.09 Awaiting the paper from D/Supt Thundercloud. Ongoing.</p> <p>09.06.09 DCI Ashton is picking up the work whilst the D/SUPT is away. Ongoing.</p>	Ongoing KM / MS
06.01.09	110	SMT meeting structure – SMT to review the weekly meetings and decide what should be brought forward for discussion.	<p>22.01.09 This will be discussed at a future SMT meeting.</p> <p>10.02.09 This is to be deferred until more time is available to discuss future the meeting plan</p>	Deferred KM
24.03.09	125	Court Results - KG and BF to work on this and find out what can be done to notify court of the results over the force.	<p>31.03.09 Ongoing. This will be raised at the Area Delivery Group</p> <p>07.04.09 Ongoing until ADG</p> <p>12.05.09 No additional update, the ADG is next week and the issue is still being looked at.</p> <p>19.05.09 Ongoing</p> <p>02.06.09 This issue was taken to the ADG but no suggestions were raised. LCJB also discussing this. Ongoing.</p> <p>09.06.09 This will be discussed at a meeting this afternoon. Ongoing.</p>	KG / BF

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12.05.09	135	Policing Pledge Action Plan - SMT to look through the feedback from Jane Sauntson that has been circulated and identify any areas that need to be brought up for discussion at the next meeting.	19.05.09 BF to respond to Jane Sauntson. AT to pick up the longer term issues. 02.06.09 Feedback given to HQ via BF. Meetings have been set up to further the West Pledge Action Plan. SMT will be updated once Plan is refreshed. 09.06.09 This will be discussed later today. Update to be provided at the next meeting.	All SMT members
19.05.09	136	Performance - AT to get the key managers together to discuss the areas of performance and find out what the NPT Inspectors need to have circulated to them, and from this what targets need to be set.	02.06.09 Ongoing. Meeting arranged for w/c 8/6/09. 09.06.09 This is to be discussed at a meeting tomorrow. Update to be provided at the next meeting.	AT
19.05.09	137	KM to circulate the newly refreshed CDRP Improvement Plan.	02.06.09 KM to circulate on his return. 09.06.09 Pending until KM returns.	KM
19.05.09	138	Non-designated Stations Custody Facilities - MS to turn the amendments into an Action Plan and liaise with Insp Barr on this.	02.06.09 Ongoing. MS to meet with Insp Barr. 09.06.09 MS to provide an update for this at the next meeting. Ongoing.	MS
19.05.09	140	Laser Funding application – AT to take the application for a laser at Wigton to CRASH group to see if the bid will be accepted.	02.06.09 This is to be discussed at the next CRASH meeting. 09.06.09 Awaiting dates for future CRASH meetings when this will be discussed.	AT
19.05.09	141	Mobile Data Awareness Event - MS to identify a mobile data champion and also an SMT representative to attend the event.	02.06.09 Ongoing. MS to check to see if any nominations have come through after it was put in the bulletin. 09.06.09 An update to be provided from MS as the event is on Monday (15th June).	MS
19.05.09	142	Pathways to Employment - MS to ask Insp Joe Murray to prepare and give a short presentation on the scheme to SMT.	02.06.09 Ongoing. Insp Murray to attend a future SMT meeting and give the presentation. 09.06.09 Ongoing. Awaiting the presentation from Insp Murray.	MS


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02.06.09	143	Finance – POCA meeting - MS to capture the issue of money for Financial Investigation and Inquisitive Crime in an email and AT to take to the Ops Board for discussion.	<i>09.06.09 MS to provide an update before the Ops Board on 17th June.</i>	MS / AT
02.06.09	144	Community Volunteers – MS to look into this further and identify a lead.	<i>09.06.09 AW is attending the meeting on 12th June with the other APA's regarding this and will provide an update to SMT. MS to confirm the lead on this.</i>	MS

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<p>1. Apologies</p> <p>2. Guests:</p> <p>3. Minutes and Actions</p> <p>4. Performance</p>	<p><u>Agenda Discussion – Open Section</u></p> <p>All members of the SMT were present for the meeting.</p> <p>No guests attended the SMT meeting.</p> <p>Minutes from the meeting on 2nd June 2009 were approved and noted.</p> <p>(i) Crime and Disorder BF is waiting for the performance data for this month, but on Dashboard there are quite a few figures in the red. The main areas of concern are Assault with Injury and Burglary Dwellings. Assault with Injury offences are mainly occurring in the Copeland Rural area, followed by Workington and Whitehaven. Burglary Dwelling offences are 15 over target, with Keswick / Cockermouth and North Allerdale all over target. Patrols are being carried out in these areas, individuals are being targeted and crime-prevention policies are to be revisited. MB to look at the overtime increase to cover patrols in the Maryport, Wigton, Cockermouth and Keswick and present at T&CG, and DI Kelly to run an operation for the next reporting period. Anti Social behaviour is just under target and compared to last year Theft from Vehicle figures are way under, but on dashboard they are over target.</p> <p>(ii) Finance MF attended the Finance Managers Meeting yesterday and has the finance report to complete, although this will not be done fully until the changes to the template have been made. The Police Objective Analysis is the new document which will replace the ABC, and contains analysis of the areas where the money is spent such as local policing, special operations etc.</p> <p>(iii) Wellbeing at Work MS circulated the Personnel Exit Check List for information. An issue was raised with regards to the entrances at Cleator Moor station. Initially requests were put in for a video intercom link and also to have remote access, but it was agreed that the most efficient method would be for a sign to be put up to direct members of the public to the enquiry desk and that a punch lock should be put onto the private door so that staff can get in and out of it easily. MF confirmed that the code for the back gate will be changed as soon as all users have been made aware of the change.</p>	
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5. Items from Strategic Meetings		Senior Managers Forum – A formal introduction of the new Chief Officer Team was done, and AT took all of the issues forward that were identified by the SMT, which were discussed at the meeting. MaryBeth to circulate the HMIC assessment to SMT after the meeting.	
6. Policing Pledge Action Plan		No issues were raised.	
7. Efficiencies		No efficiencies were identified.	
8. Any Other Business		No further issues were raised.	
11. Date of next Meeting		The next SMT meeting will take place on Tuesday 16 th June 2009 at 2.30pm in the Conference Room, AHQ.	
Date of minute	Action No.	New Actions 	Status / Action Man.
DATE OF NEXT MEETING: Tuesday 16th June 2:30pm, AHQ			

Meeting closed 12:10pm