



**WEST CUMBRIA
(Open Minutes)
SMT MEETING**

**Tuesday 6th October 2009
1000 HRS**

Present

Chief Supt Kevin McGilloway (KM)
Supt Andy Towler (AT)
CI Mairi Stamper (MS)
DCI Mark Backhouse (MB)
Sgt Brian Forster, Performance Manager (BF)
Malcolm Woodman, Finance Manager (MW)
Jim McMonies, APA (JM)
Margaret Feeney, Area Admin Officer (MF)
Lance Hawes, PDU Sgt (LH)
Louise Pearson, HPDS Regional Manager (LP)
Helen Ivory, Personnel Officer, HQ (HI)
Mary Beth Hirst (Minutes)

Apologies

Insp Dave Gartland

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Date of minute	Action No.	Previous Actions	Update	Status / Action Man.
19.05.09	138	Non-designated Stations Custody Facilities - MS to turn the amendments into an Action Plan and liaise with Insp Barr on this.	<p>02.06.09 Ongoing. MS to meet with Insp Barr.</p> <p>09.06.09 MS to provide an update for this at the next meeting. Ongoing.</p> <p>16.06.09 Insp Barr has written up the new protocol which should be signed off at the next SDHP meeting. The request from staff at Ulverston to have Millom's intoxiliser was approved.</p> <p>23.06.09 Insp Patrick put in a plea to retain the intoxiliser which was discussed by SMT. Insp Barr is re-drafting the service level agreement which is to be brought back to SMT on completion.</p> <p>06.07.09 Ongoing.</p> <p>28.07.09 Ongoing until the next meeting when MS is present.</p> <p>11.08.09 The HMIC Custody inspection is to take place between 14th-18th Sept. SMT to keep an eye on any custody issues and fast track them where necessary. HMIC Custody Inspection to be put on the SMT agenda on 3rd September.</p> <p>08.09.09 It was asked that an update is provided a) following the custody inspection next week and b) on the Millom / Barrow custody situation. Insp Barr to be invited to the next formal SMT meeting.</p> <p>22.09.09 The Millom / Barrow situation is the only issue remaining now. MS to chase this up.</p> <p>06.10.09 This issue is now to be closed for the time being and will be looked at again pending the outcome of the CJU Review. TO BE REMOVED.</p>	CLOSED 06.10.09

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23.06.09	147	MF to raise the issue of a CCTV upgrade again at the PFI meeting on Tuesday. KM to speak to Phil Robinson in Estates.	<p>06.07.09 MF raised this at PFI and the building owners are being written to, to ask if they will carry out the upgrade. Ongoing.</p> <p>28.07.09 Phil Robinson is now costing a proposal for an upgrade. Ongoing.</p> <p>11.08.09 Martin West is bringing some costs to the PFI meeting this afternoon so an update will be given following this.</p> <p>08.09.09 KM is waiting for information from Phil Robinson regarding this. Ongoing.</p> <p>22.09.09 Ongoing.</p> <p>06.10.09 MS & MF to meet outside the meeting and get some clarity on the situation. An update will be provided at the next meeting.</p>	MF / KM
06.07.09	148	Staff access to AHQ - MF to look into the option of a key pad on the side gate to allow alternative access to the station rather than going through the front entrance.	<p>28.07.09 A number of different access options are currently being priced up and a decision will be made following this.</p> <p>11.08.09 The timing has now been changed on the front door so that it opens at 6:00am and Comms do not have to let people in between 6:00-8:00am. A further update will be provided after the PFI meeting this afternoon.</p> <p>08.09.09 A meeting is taking place tomorrow where this will be discussed and an update will be provided at the next SMT meeting.</p> <p>22.09.09 Control of the Custody gate is to be moved from Supervisors desk to W/ton dispatch; an extra fob control is to be added to the door in the foyer to allow staff to open the door between 12pm and 6am, and the intercom in the vestibule at AHQ is to be replaced with the telephone for direct contact to call handlers for out of hours contact.</p> <p>06.10.09 This issue has now been transferred to Estates as part of the 4C's project. TO BE REMOVED.</p>	CLOSED 06.10.09


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22.09.09	149	MB to identify the areas that need to be looked at in order to improve Sleuth management.	<i>06.10.09 Ongoing. Update to be provided at the meeting on 20.10.09.</i>	MB
22.09.09	150	Quality Assurance Checking – A 3 month pilot of the Quality Assurance scheme is to begin in October / November and an update from BF is to be provided at the first SMT meeting in January 2010.	<i>06.10.09 The pilot will begin in November. BF to liaise with Jane Sauntson in the meantime. Ongoing.</i>	BF

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<p>1. Apologies</p> <p>2. Guests:</p> <p>3. Minutes and Actions</p> <p>4. PDC Discussion</p> <p>5. Items from Strategic Meetings</p>	<p><u>Agenda Discussion – Open Section</u></p> <p>The above apologies were given.</p> <p>Louise Pearson, High Potential Development Scheme (HPDS) Regional Manager attended the meeting to discuss her role as Development Advisor and the opportunities the HPDS scheme can provide. A total of 60 delegates nationwide will be selected to take part in the scheme, and Louise requested that nominations are made by Supervisors / Line Managers for officers who have the potential to be strong leaders in the future.</p> <p>Minutes from the meeting on 22nd September 2009 were approved and noted.</p> <p>A discussion took place about the content of the BCU PDC on Friday and what is to be included in the presentation.</p> <p>The first Confidence Board meeting took place yesterday where the Terms of Reference were agreed. The aim of the meeting is to drive up public confidence in the Police.</p> <p>There is a press release available regarding the poor grade given to the Force by HMIC. Following the disappointing result the BCU recognises that there is work to be done and improvements must be made. There are however, many examples of good work being done across the BCU and it is hoped that this will continue.</p> <p>A Chief Officer briefing has taken place and it has been announced that 2 Chief Superintendent posts will go; 1 from PSD and 1 from UOS. The number of Superintendent roles will also be reduced to 6 and there will be less Chief Insp's, the number for which has not yet been announced.</p> <p>PC Rachel Farmer has won the Pride of Britain award, a good news story for the Force.</p> <p>The CJU Review is ongoing, in early November the BCU's will be re-visited and staff will be given the opportunity to give their views on the options that have been identified.</p> <p>MF attended an Energy Awareness Day which promoted good housekeeping in terms of energy saving. MF to do a piece for the bulletin reminding all staff to ensure lights are turned off, windows closed etc when rooms are not in use.</p>	
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6. Policing Pledge Action Plan		This issue was not discussed other than to say that there are improvements that need to be made across the BCU in terms of the Policing Pledge and awareness raised of what the pledge entails.	
7. Efficiencies			
8. PVP Sleuth Training / Implementation			
9. Any Other Business			
Date of minute	Action No.	New Actions 	Status / Action Man.
DATE OF NEXT MEETING: Tuesday 20th October, 10:30am, AHQ			

Meeting closed 12:45