



**WEST CUMBRIA
(Open Minutes)
SMT MEETING
Tuesday 2nd June 2009
1430 HRS**

Present

Chief Supt Kevin McGilloway (KM)
Supt Andy Towler (AT)
CI Mairi Stamper (MS)
DCI Mark Backhouse (MB)
Sgt Brian Forster, Performance Manager (BF)
Sgt Alan Weightman, HQ
Malcolm Woodman, Finance Manager (MW)
Anne Waugh, APA (AW)
Margaret Feeney, Area Admin Officer (MF)
Mary Beth Hirst (Minutes)

Apologies

Date of minute	Action No.	Previous Actions	Update	Status / Action Man.
04.11.08	104	Sergeants Training Packages MS to review how West BCU develops officers in the role of Sergeant.	12.05.09 Ongoing 02.06.09 The PDU expansion pilot is now being sanctioned, SMT to receive regular updates. TO BE REMOVED.	CLOSED 02.06.09

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09.12.08	107	Coroners Officer Evaluation - KM asked that a review is done of the Coroners Officer Evaluation to establish if the BCU is benefitting from it. MS is to identify an LPT Inspector to evaluate the scheme.	<p><i>31.03.09 Ongoing - the Area Commanders are due to meet next week.</i></p> <p><i>07.04.09 Ongoing</i></p> <p><i>12.05.09 Ongoing – The Commanders are still to meet.</i></p> <p><i>19.05.09 This was discussed at the Territorial Policing meeting on 13th May, D/Supt Thundercloud tasked to review.</i></p> <p><i>02.06.09 Awaiting the paper from D/Supt Thundercloud. Ongoing.</i></p>	Ongoing KM / MS
06.01.09	110	SMT meeting structure – SMT to review the weekly meetings and decide what should be brought forward for discussion.	<p><i>22.01.09 This will be discussed at a future SMT meeting.</i></p> <p><i>10.02.09 This is to be deferred until more time is available to discuss future the meeting plan</i></p>	Deferred KM
11.3.09	120	Specials Liaison Officer - West BCU to have a dedicated Liaison Officer. KM, MS and KG to discuss	<p><i>24.03.09 KM, MS and KG to discuss this after The SMT meeting.</i></p> <p><i>31.03.09 Pending until next meeting.</i></p> <p><i>07.04.09 Ongoing. KM, MS and KG still to meet</i></p> <p><i>12.05.09 KM & MS met up with the Specials Commandant and the Area Officer, and an action plan was drawn up which will be circulated when it's been completed.</i></p> <p><i>19.05.09 The action plan is almost finished and will be circulated on completion. The work will be picked up by the enhanced PDU.</i></p> <p><i>02.06.09 The action plan has now been circulated. TO BE REMOVED.</i></p>	CLOSED 02.06.09

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24.03.09	124	KG to ensure the Policing Pledge is advertised and all staff / managers / partnerships are aware of the importance of the Pledge.	<p>31.03.09 This was raised at the Neighbourhood Policing meeting last week and it will be picked up as a theme at Interim Performance meetings. Still waiting for Pledge posters to arrive.</p> <p>07.04.09 Posters require small amendment. To remain until the posters have been received.</p> <p>12.05.09 Still awaiting the posters.</p> <p>19.05.09 MF to organise distribution. MS to make sure Inspectors are aware and distribute to their officers.</p> <p>02.06.09 The posters have been distributed and are being displayed in the across the BCU. TO BE REMOVED.</p>	CLOSED 02.06.09
24.03.09	125	Court Results - KG and BF to work on this and find out what can be done to notify court of the results over the force.	<p>31.03.09 Ongoing. This will be raised at the Area Delivery Group</p> <p>07.04.09 Ongoing until ADG</p> <p>12.05.09 No additional update, the ADG is next week and the issue is still being looked at.</p> <p>19.05.09 Ongoing</p> <p>02.06.09 This issue was taken to the ADG but no suggestions were raised. LCJB also discussing this. Ongoing.</p>	KG / BF
31.03.09	130	Bonuses / Honorariums - KG to brief managers about bonuses/honorariums and request nominations for the awards.	<p>07.04.09 The message has been sent to managers and KG has received some nominations. These will be brought back to SMT.</p> <p>12.05.09 This is an item on the agenda for tomorrow's Territorial Policing meeting. An update from this will be provided at the next meeting.</p> <p>19.05.09 It was agreed at the TP meeting that each BCU will be left to carry on as they do currently. KM to bring the list of nominations for bonuses to the next meeting.</p> <p>02.06.09 This issue was on the agenda as an item for discussion. TO BE REMOVED.</p>	CLOSED 02.06.09

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12.05.09	134	Maryport Blues Festival - MS to look at the Command Structure for the event and oversee progress on the other issues. KM to be Gold.	<i>19.05.09 MS spoke of the role of the Safety Advisory Group officer at the County Council and how we need to join up for events involving more than 100 people. Planning for local events is proceeding satisfactorily. 02.06.09 KM has been nominated for Gold and MS & AT to cover Silver. TO BE REMOVED.</i>	CLOSED 02.06.09
12.05.09	135	Policing Pledge Action Plan - SMT to look through the feedback from Jane Sauntson that has been circulated and identify any areas that need to be brought up for discussion at the next meeting.	<i>19.05.09 BF to respond to Jane Sauntson. AT to pick up the longer term issues. 02.06.09 Feedback given to HQ via BF. Meetings have been set up to further the West Pledge Action Plan. SMT will be updated once Plan is refreshed.</i>	All SMT members
19.05.09	136	Performance - AT to get the key managers together to discuss the areas of performance and find out what the NPT Inspectors need to have circulated to them, and from this what targets need to be set.	<i>02.06.09 Ongoing. Meting arranged for w/c 8/6/09</i>	AT
19.05.09	137	KM to circulate the newly refreshed CDRP Improvement Plan.	<i>02.06.09 KM to circulate on his return.</i>	KM
19.05.09	138	Non-designated Stations Custody Facilities - MS to turn the amendments into an Action Plan and liaise with Insp Barr on this.	<i>02.06.09 Ongoing. MS to meet with Insp Barr.</i>	MS
19.05.09	139	Policing Pledge – MS to look through the HMIC feedback re the Pledge in preparation for the next SMT.	<i>02.06.09 This was discussed previously. TO BE REMOVED.</i>	CLOSED 02.06.09
19.05.09	140	Laser Funding application – AT to take the application for a laser at Wigton to CRASH group to see if the bid will be accepted.	<i>02.06.09 This is to be discussed at the next CRASH meeting.</i>	AT


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19.05.09	141	Mobile Data Awareness Event - MS to identify a mobile data champion and also an SMT representative to attend the event.	<i>02.06.09 Ongoing. MS to check to see if any nominations have come through after it was put in the bulletin.</i>	MS
19.05.09	142	Pathways to Employment - MS to ask Insp Joe Murray to prepare and give a short presentation on the scheme to SMT.	<i>02.06.09 Ongoing. Insp Murray to attend a future SMT meeting and give the presentation.</i>	MS

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<p>1. Apologies</p> <p>2. Guests: - Alan Weightman</p> <p>3. Minutes and Actions</p> <p>4. Performance</p> <p>5. Items from Strategic Meetings</p> <p>6. Policing Pledge Action Plan</p>	<p>Agenda Discussion – Open Section</p> <p>All members of the SMT were present for the meeting.</p> <p>PS Alan Weightman attended the SMT to discuss his role as Prevent co-ordinator and the importance of Prevent within the BCU.</p> <p>The minutes from the meeting on 26th May 2009 were approved and noted.</p> <p>(i) Crime & Disorder At present the figures are very good, West is performing higher than North and South, with nearly all areas in the green. Burglary Other and Theft from Vehicle are still high and need to be monitored, but Burglary Dwelling and Anti Social Behaviour have improved and are in the green. Detection rates for May were 41% and overall they are in the high 30's. It is hoped this will continue to improve over the year.</p> <p>(ii) Finance MW sent out the Medium Term Financial Forecast (MTFF) and a discussion took place about this. MW to send the response and flag up the upgrade of CCTV in Workington. Overtime is high this month due to it being the beginning of the holiday season. Maryport have requested to have their pressure washer replaced which was approved. An issue was raised with the money discussed at the POCA meeting, which is sent out quarterly and is to be used for Financial Investigation and Inquisitive Crime. MS to capture in an email and AT to take to the Ops Board.</p> <p>(iii) Well Being at Work No update as MF was not available at this point of the meeting.</p> <p>POCA meeting – discussed previously. (See Performance - Finance)</p> <p>No other meetings have been attended.</p> <p>Jane Sauntson is to update the Force Pledge as a result of the HMIC Inspections. Awareness of the Pledge needs to be increased across the BCU, so supervisors must ensure staff and officers are fully aware by challenging them about it.</p>	<p align="center">ACTION 143</p>
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<p>7. Efficiencies</p> <p>8. Use of Mosquito devices to combat ASB</p> <p>9. Community Volunteers</p> <p>10. Any Other Business</p> <p>11. Date of next Meeting</p>	<p>MW has received 10 responses regarding efficiencies and will now collate them before sending to HQ.</p> <p>There has been some confusion about this in the Force but it was confirmed that West support the issue and all BCU's actually use the West protocol regarding the devices.</p> <p>The Press Release document was circulated prior to the meeting and some issues were raised with regards to this. MS to do some more research into the scheme and identify a lead.</p> <p>Meet the SMT – Paper was circulated at the meeting containing a structured series of SMT visits to the stations in the BCU. The SMT is going to be broken down into pairs and each pair will visit a station once a quarter so that staff can meet them and discuss any issues they may have.</p> <p>The next SMT meeting will take place on Tuesday 9th June 2009 at 10.30am in the Conference Room, AHQ.</p>	<p align="center">ACTION 144</p>	
<p>Date of minute</p>	<p>Action No.</p>	<p align="center">New Actions</p> <p align="center"></p>	<p align="center">Status / Action Man.</p>
<p>02.06.09</p>	<p>143</p>	<p>Finance – POCA meeting - MS to capture the issue of money for Financial Investigation and Inquisitive Crime in an email and AT to take to the Ops Board for discussion.</p>	<p align="center">MS / AT</p>
<p>02.06.09</p>	<p>144</p>	<p>Community Volunteers – MS to look into this further and identify a lead.</p>	<p align="center">MS</p>
<p align="center">DATE OF NEXT MEETING: Tuesday 9th June 10:30am, AHQ</p>			

Meeting closed 16:45pm