

Senior Management Team meeting

10:00, 25 February 2009

Barrow Police Station

OPEN MINUTES

Present: Ali Dufty (Chairing), Mike Forrester, Ken Jewell

1. Apologies: Paul Kennedy, Andy Towler, Carol Dobson, Emilyn Key.
2. Minutes of the last meeting on 09.02.09 were agreed.
3. Declaration of A.O.B. Crime scene management, Mike Forrester. PPU Staffing and resilience, Mike Forrester. BCU performance update, Ken Jewell.
4. Standing items
 - a) Personnel issues. Current establishment, NPT staffing level, CID depts. examined. Mike Forrester outlines future filling of CID vacancies will be from a list compiled following a force selection procedure. Mike also expressed concern that PPU staffing level is now out of sight to the SMT, and therefore poses a risk to continued delivery of this high risk area of business. ACTION 373.
 - b) SMT diary commitments. Diaries were reviewed
 - b) South Estates. No update from estates group.
ACTION 380
CLOSED ACTION 131
 - d) Finance. No specific issues raised.
 - e) Policing Pledge. Area action plan discussed. ACTION 374
 - f) Public Confidence & Victim Satisfaction. Area performance on Vicman updates has improved. Ken is working with Mandy Oakes and Sue Glenn to get key Vicman messages delivered at intel briefings.
ACTION 381
 - g) Area PDC, the date of South PDC has been changed to 3/4/09 due to COG diary clash. Ken continues to work with Paul and Andy on PDC preparation. Chief Insp. will be asked to provide updates on their area of responsibility.
5. Agenda items
 - Business Continuity exercise. Ali Dufty has attended a BCM table top exercise which will be repeated on 15/5/09 when a South SMT member will be asked to attend. Ali pointed out that existing BCM plans need to be made more accessible and kept up to date. ACTION 375 ACTION 376

- Streamline Process. Ali Dufty outlined a change to SSSJ file composition which is due to commence force wide on 6/4/09. The main change concerns the composition of the MG5. The South Streamlined Process Champion is Paul Latham, with Steve Tanner, George Cubiss and Chris O'Hare assisting in the delivery of training. These four will deliver training to Sgts who will then be expected to cascade training to PCs and DCs by the go live date. The tight time deadline, cascade training and abstraction of staff present some problems for the BCU. Champions will dip sample the training passed on by the Sgts to make sure the Streamlined Process is properly communicated to staff. ACTION 377
 - An HMIC joint inspection of custody may take place in May. Ali Dufty has discussed a self inspection exercise with Sean Murphy, but this has been superseded by the new audit process introduced through SDHP, with a daily, weekly and monthly checks routine.
 - Sedbergh Lookaround freesheet, Ali updated the meeting that the editor of the Sedbergh freesheet, has now agreed to accept police copy from the Sedbergh PCSO. Ali will maintain contact with Ian Carruthers to monitor the editing of police copy in this publication.
 - CJB targets. Ali Dufty provided an update to CJU performance changes. Targets relating to OBJT will be tiered reflecting the seriousness of the offence and overall harm to society. CJB targets need to be better incorporated into CJU quarterly review process. ACTION 378. ACTION 379
6. A.O.B. Mike Forrester gave a brief overview of examples where crime scenes have not been effectively managed. He made clear that responsibility for initial crime scene management lies with the Duty Insp. Dave Banks is preparing an initial investigation and crime scene paper, which will be raised at next Area Manager Meeting.
Mike Forrester points out SMT are monitoring PPU throughput of work and are providing support where necessary. Mike Forrester is in touch with Andy Slattery to discuss problems which could impact the BCU.
Ken gave an overview of the BCU performance position approaching the end of the month.
7. Next SMT meeting – 10.03.09 Barrow