

OPEN MINUTES

Senior Management Meeting

10:00 am, Monday 16 June 2008

Present: Andy Towler, Ken Jewell, Sean Robinson & Carol Clark

1. Apologies: Paul Kennedy, Steve Halliday & Emilyn Key
2. Minutes of 02.06.08 meeting were agreed without amendment. For matters arising see the 'action sheet'.
3. Personnel update – Carol

Carol updated her outstanding actions.

- a) Review of current establishment, abstractions and sickness levels

There are currently 57 PC's who are not available for RSL's.

Action 240

Action 241

Andy Towler thanked Carol for the work she has done regarding provision of information on establishment and abstractions.

- b) Outstanding annual PDR's

Carol informed that the majority of staff has completed their annual PDR within the PDR window. There are currently only 11 PDR's outstanding.

Action 242

Action 243

Action 244

Action 245

Action 246

4. Area Commanders update

See 5 (a).

5. Operational update – Andy & Sean

Andy & Sean updated their outstanding actions.

- a) Performance

Sean reviewed the Area's current position on Crime Performance. Paul had raised questions about assault with injury and burglary in a dwelling.

Discussion centered on the work currently on-going to identify any BIAD series and to maximize detection opportunities.

Action 247

Action 248

b) Planned events

Andy said that the AIU need to brigade all pre-planned events and create a time line / events calendar, which will be included in the tactical assessment document.

Action 249

c) PDR work books

These are now available for staff to complete via outlook – *public folders – all public folders – force – race & diversity information*. The deadline for completion is 31.09.08.

Action 250

d) Activity analysis

SMT made an initial examination of the South BCU report. A working group of SMT (and others) will start to look at this in more detail.

Action 251

e) Achieving Best Evidence staff

A paper from Graham Coles was circulated and his recommendations were discussed. Carol pointed out that staff have already been allocated for forthcoming courses:

- STO's. Due to current staffing levels, South is unable to progress the required PPU attachment – this will be reviewed in due course. Sean has spoken to Cath Thundercloud and Paul Kennedy will take this issue back to Ops Board.

Action 252

7. Finance – Emilyn

Emilyn had updated her outstanding actions and provided, in her absence, up to date financial reports for the SMT. Monthly overtime and earmarked funds have now been circulated to LPT's and Departments.

Andy Towler thanked Emilyn for the work she had done in preparing this information.

8. A.O.B. - nil

9. Next meeting – 10 am, 30.06.08 @ Kendal