

**South Cumbria BCU
SMT Meeting Action Schedule**

OPEN

Updated 16 June 2008

Discharged or completed Actions will be shaded out and remain on the list for one further meeting, to allow members who were not present to note disposal.

Date of meeting	No.	Action	Action Manager	Completed / To note
06.02.08	158	To raise selection inconsistency re ICIDP with Ops Board.	Paul Kennedy	On-going, will be raised at Ops Board on 19.06.08.
08.04.08	192	To bring back proposals as to how Area Bulletin can be improved to next meeting.	Ben Meller	On-going.
19.05.08	226	To prepare and circulate an Area instruction that all street bail appointments must be reviewed and approved by the on duty patrol sergeant.	Andy Towler	On-going.
19.05.08	227	To secure a suitable venue for the 09.07.08 BCU PDC meeting.	Ken Jewell	Discharged.
19.05.08	229	To arrange for he, Steve and or Andy to attend the West meeting on 17.06.08.	Ken Jewell	Discharged.
02.06.08	230	To add further detail required by SMT on establishment sheets.	Carol Clark	Discharged.
02.06.08	231	To circulate information to SMT prior to meetings.	Carol Clark	Discharged.
02.06.08	232	To speak to Joanne Bancroft re transferees.	Paul Kennedy	On-going.
02.06.08	233	To review Lakes staffing with A/Insp McClymont, at his PR meeting on 04.06.08, then draw up a suitable action plan.	Andy Towler and Steve Halliday	Discharged.
02.06.08	234	To circulate CDRP funding allocation to relevant staff and to ensure that planning of operations begins.	Steve Halliday	On-going. Steve Halliday to speak to LPT's to ensure that spend of allocated funding is planned out for the 10 months ahead and to link to TCG planned events schedule.
02.06.08	235	To circulate a message regarding performance at the end of the first quarter.	Ken Jewell	On-going.

02.06.08	236	Re Op orders, to look at training for key people to ensure consistency and corporacy.	Andy Towler	Discharged.
02.06.08	237	To provide a synopsis of the impact of Appleby fair on Kendal Rural LPT.	Ian Carruthers	On-going. Ian Carruthers to provide a report of the impact of Appleby Fair on South and to arrange to attend the Appleby de-brief.
02.06.08	238	To meet regarding earmarked funds budgets and overtime budget.	Emilyn Key, Steve Halliday & Andy Towler	Discharged.
02.06.08	239	To provide financial information prior to SMT meetings.	Emilyn Key	Discharged.
16.06.08	240	To continue to monitor abstractions and project forward to identify when there would be improvements in staffing levels.	Carol Clark	
16.06.08	241	To speak to Iain Goulding regarding agency staff providing Holmes inputting work to level 2 enquiries on behalf of South.	Sean Robinson	
16.06.08	242	To query the 3 outstanding CJU PDR's with Steve Tanner.	Carol Clark	
16.06.08	243	To query with Gordon Rutherford over whether he completed Sean Murphy's PDR before he transferred to South BCU and link in with CI Halliday.	Carol Clark	
16.06.08	244	To query with Ulverston supervision, the completion of Mark Kerley's PDR.	Sean Robinson	
16.06.08	245	To query Andrea Bell's outstanding PDR with Ernie Foster.	Carol Clark	
16.06.08	246	To query Pete Gardiner's outstanding PDR with Sean Murphy.	Carol Clark	
16.06.08	247	To consult with West & North to identify any best practice on reducing assault with injury.	Ken Jewell	
16.06.08	248	To speak to Mark Clement and request historic 'assault with injury' data from which South can break out monthly trends and identify monthly tolerances.	Ken Jewell	

16.06.08	249	To speak to Steve Holmes and Cath Saunders re a time line / events calendar.	Sean Robinson	
16.06.08	250	To circulate a message thanking staff for the effort made on annual PDR's so far and to highlight the diversity workbook deadline.	Carol Clark	
16.06.08	251	To speak to Richard James and obtain the result of 'out of force' enquiries on reducing bureaucracy.	Ken Jewell	
16.06.08	252	Graham Coles and Steve Halliday to identify a member of staff for STO attachment to commence in Nov 08.	Graham Coles & Steve Halliday	