

**South Cumbria BCU
SMT Meeting Action Schedule**

OPEN

Updated 13 October 2008

Discharged or completed Actions will be shaded out and remain on the list for one further meeting, to allow members who were not present to note disposal.

Date of meeting	No.	Action	Action Manager	Completed / To note
18.07.08	274	To obtain an up to date position paper, re CCTV staffing, from Bob Stafford with options to increase the hours covered. (see also closed action 113)	Ali Dufty	Discharged.
05.08.08	279	To consider Holmes courses for police officers and police staff on long term restricted duties.	South Resourcing Group / Training Panel	On-going.
18.08.08	287	To progress quarterly meetings with South BCU Sergeants.	Paul Kennedy	Discharged.
18.08.08	291	To develop an action plan to recruit / develop Special Constabulary.	Senior Management Team	On-going.
01.09.08	297	To undertake a review of BCU Admin functions (after 22.09.08) and report back to SMT in November.	Andy Towler	On-going. Initial meeting held 16.10.08.
15.09.08	303	To draw up list of internal attendees re the NIWS event.	Andy Towler	On-going.
15.09.08	305	To circulate the dates of monthly meetings to the violent crime working group members.	Geoff Huddleston	Discharged.
15.09.08	306	To coordinate and plan to attend Remembrance Sunday events.	SMT (uniformed)	On-going.
15.09.08	307	To speak to Emilyn about on-going financial support for the part time DMO post.	Ali Dufty	Discharged. Bob Stafford to provide evaluation report by 28.02.09.
15.09.08	308	To circulate a message to staff who attended the Grayrigg Rail Crash.	Ali Dufty	Discharged.
29.09.08	309	To draft an item for inclusion in the Area bulletin for ideas from staff re efficiency savings.	Ali Dufty	Discharged.
29.09.08	310	To fix dates for 6 weekly Inspectors / Managers meetings.	Julie Sharpe & Ken Jewell	Discharged

29.09.08	311	To progress advertising a DS post in PPU for South Cumbria.	Carol Clark	Discharged. Advert will be placed (if required) following completion of staff interchange procedure.
29.09.08	312	To progress with Geoff Steele representation by SMT at Streetsafes.	Ali Dufty	Discharged.
29.09.08	313	To discuss external Sergeants start dates with Central Personnel.	Carol Clark	Discharged.
29.09.08	314	To arrange meetings for Paul with staff who are hitting the sickness triggers.	Carol Clark	Discharged.
13.10.08	315	To establish with Justin Bibby the transferee PC projections.	Emilyn Key	
13.10.08	316	To establish with HQ Personnel what has been included in the assumed movements out of the BCU Jan / Feb 2009.	Carol Dobson	
13.10.08	317	To provide basic finance and finance admin training to newly promoted Sergeants.	Emilyn Key	
13.10.08	318	To invite Terry Bathgate to meet with SMT to outline on-going work re the Force resource / demand profiles.	Julie Sharpe	Done. Terry will attend meeting the Operational meeting on 03.11.08.
13.10.08	319	To raise CIDB with the Inspectors for consideration at daily tasking meetings.	Ali Dufty	
13.10.08	320	Ali to progress CIDB with Vicky Hastings of Occ. Health.	Ali Dufty	
13.10.08	321	With Bob Stafford & Andy Towler, explore the potential to use CDRP criminal damage earmarked funds to provide training and resources to plug the CCTV gaps.	Carol Dobson	
13.10.08	322	To raise burglary investigation with LPT staff through daily tasking.	Ali Dufty	
13.10.08	323	To discuss with Geoff Steele potential development and efficiency savings.	Geoff Huddleston	
13.10.08	324	To speak to Malcolm Woodhouse to clarify the need to fill the ECM vacancy.	Ali Dufty	

13.10.08	325	To remind all Managers about the need to consistently refer staff to OHU when sickness triggers are hit.	Paul Kennedy	
13.10.08	326	To discuss re-integration of Susan Glenn into the Area with Andy Towler (chair of Area Training Panel).	Paul Kennedy	
13.10.08	327	To talk to Peter Train and establish the time scale for provision of Force PST trainers.	Carol Dobson	