

**South Cumbria BCU
SMT Meeting Action Schedule**

OPEN

Updated 12 November 2008

Discharged or completed Actions will be shaded out and remain on the list for one further meeting, to allow members who were not present to note disposal.

Date of meeting	No.	Action	Action Manager	Completed / To note
05.08.08	279	To consider Holmes courses for police officers and police staff on long term restricted duties.	South Resourcing Group / Training Panel	Discharged. Ops Board have improved the establishment of the Force Holmes Unit. Item referred to the Resourcing meeting.
18.08.08	291	To develop an action plan to recruit / develop Special Constabulary.	Ali Dufty	On-going.
01.09.08	297	To undertake a review of BCU Admin functions (after 22.09.08) and report back to SMT in November.	Andy Towler	On-going – outcome awaited.
15.09.08	303	To draw up list of internal attendees re the NIWS event.	Andy Towler	Discharged.
15.09.08	306	To coordinate and plan to attend Remembrance Sunday events.	SMT (uniformed)	Discharged.
13.10.08	315	To establish with Justin Bibby the transferee PC projections.	Emilyn Key	On-going.
13.10.08	316	To establish with HQ Personnel what has been included in the assumed movements out of the BCU Jan / Feb 2009.	Carol Dobson	Discharged. Carol Dobson attended Headquarters summit meeting and a more realistic projection has been made available.
13.10.08	317	To provide basic finance and finance admin training to newly promoted Sergeants.	Emilyn Key	Discharged.
13.10.08	318	To invite Terry Bathgate to meet with SMT to outline on-going work re the Force resource / demand profiles.	Julie Sharpe	Discharged.
13.10.08	319	To raise CIDB with the Inspectors for consideration at daily tasking meetings.	Ali Dufty	Discharged.
13.10.08	320	Ali to progress CIDB with Vicky Hastings of Occ. Health.	Ali Dufty	Discharged.
13.10.08	321	With Bob Stafford & Andy Towler, explore the potential of creating a personnel bank to plug the CCTV gaps.	Carol Dobson, Emilyn Key & Andy Towler	On-going.

13.10.08	322	To raise burglary investigation with LPT staff through daily tasking.	Ali Dufty	Discharged.
13.10.08	323	To discuss with Geoff Steele potential development and efficiency savings.	Geoff Huddleston	Discharged. Mike Forrester to continue this work with Geoff Huddleston.
13.10.08	324	To speak to Malcolm Woodhouse to review staffing in the ECM.	Ali Dufty	Discharged as open action. See closed action 120.
13.10.08	325	To remind all Managers about the need to consistently refer staff to OHU when sickness triggers are hit.	Paul Kennedy	Discharged.
13.10.08	326	To discuss re-integration of Susan Glenn into the Area with Andy Towler (chair of Area Training Panel).	Paul Kennedy	Discharged.
13.10.08	327	To talk to Peter Train and establish the time scale for provision of Force PST trainers.	Carol Dobson	Discharged. The Force will be unable to supply trainers for South and as a result, Carol has placed an advert for PST trainers.
12.11.08	328	To contact Justin Bibby and get an update on the current position with the 3 South Sgt transferees.	Carol Dobson	
12.11.08	329	To speak with Dave Banks and Lee Johnson to ensure that South's interests are fully represented to the AIU review team.	Mike Forrester	
12.11.08	330	To review the DMO roles as part of the on-going Admin review.	Andy Towler	
12.11.08	331	Ken to speak with Ali re bringing the Admin Managers into the performance review process.	Ken Jewell	
12.11.08	332	To speak to Ali and bring forward proposals as appropriate re system for identifying officers for attachments	Mike Forrester	
12.11.08	333	To speak to Sean Murphy & Pete Gardner and bring back firm proposals for SMT to consider re Promat service.	Mike Forrester	
12.11.08	334	To discuss the preferred options with Chris O'Hare and link with Mike Forrester regarding the Promat officer discussion and the possibility of a sixth PDU member to also act as reserve Promat officer.	Ali Dufty	
12.11.08	335	To speak with Ali & Andy and develop a role for the Press Office, the LPT Inspectors and the DI's.	Mike Forrester	