

OPEN MINUTES

**Senior Management Meeting**

**10:00 am, Monday 8 December 2008**

**Present:** Paul Kennedy, Ali Dufty, Ken Jewell, Carol Dobson & Emilyn Key

1. Personal introduction – Andrew Taylor

Andrew outlined the scope of changes in Employee Relations.

2. Apologies: Andy Towler & Mike Forrester
3. Minutes of meeting 12.11.08 & outstanding actions were discussed.
4. Declaration of A.O.B
  - a) Crime mapping update – Ken
  - b) Kendal CJU staffing – Carol
5. Standing items
  - a) Personnel issues
    - i. PCSO establishment

The PCSO establishment was reviewed and staffing adjustments at Barrow 3 were agreed. This will enable Area to fill identified needs elsewhere, prompted by the changes to the Neighbourhood Renewal Fund as of 1.4.09.

Paul mentioned other funding streams that may be able to be tapped into in 2009/10 and highlighted the sensitivity for Area around commitments to develop neighbourhood management.

**Action 339**

- ii. Detective Sergeant cover

As per open action 336.

- b) SMT diary commitments

Diary commitments for the remainder of the month were discussed.

- d) Finance

- iii. Establishment forecasting

Emilyn provided an establishment forecast for the month, calculated on known movements and a prediction for the remaining months of the year.

- iv. Being more efficient – travel and utilities budgets

Emilyn mentioned that Area have received no feedback from the centre following efficiency submissions which were made earlier in the year. She also questioned

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whether the Area needs to promote the 'green agenda.' Paul wants SMT to consider this in more detail at the SMT away day on 9 March 2009.

vi. Agency support

Continued additional admin support to SMT, via Agency, was discussed.

**Action 340**

6. Agenda items

a) Neighbourhood management / policing pledge

Draft version of the policing pledge has now been circulated and will be discussed in detail on 19.12.08.

Neighbourhood management was discussed in depth at the Neighbourhood Improvement workshop. Two styles of neighbourhood management are emerging, with Barrow BC preferring to maintain the status quo, while SLDC propose moving to a Local Area Partnership model.

**Action 341**

b) Update on confidence and satisfaction telephone survey work

Ken circulated a paper, following a discussion he had had with Mark Clement and other BCU performance managers on 03.12.08. He outlined improvements to victim satisfaction and confidence survey data, which the Area can expect to receive.

c) Additional Custody Sergeant

Ali provided an overview of South's Custody Sergeant position and proposed a transfer of the floating Sergeant to Custody, to bolster Custody resilience and minimize impact on NHM. The proposal was agreed.

**Action 342**

8. A.O.B.

a) Crime mapping update

Ken provided an update on progress of the provision of LPT data to the Crime Mapping team.

b) Kendal CJU staffing

Kendal CJU have been covering a vacancy for a Case Coordinator by staff 'acting up' pending the outcome of the CJU review, which Ted Thwaties led on.

**Action 343**

9. Next formal meeting 12.01.09 @ Kendal