

**South Cumbria BCU
SMT Meeting Action Schedule**

OPEN

Updated 2 June 2008

Discharged or completed Actions will be shaded out and remain on the list for one further meeting, to allow members who were not present to note disposal.

Date of meeting	No.	Action	Action Manager	Completed / To note
06.02.08	158	To raise selection inconsistency re ICIDP with Ops Board.	Paul Kennedy	On-going, will be raised at Ops Board on 19.06.08.
08.04.08	188	To link in with Sean Murphy on the custody plan and with LPT Inps regarding the response plans and reply to Anita by the end of April.	Steve Halliday	Discharged – completed.
08.04.08	192	To bring back proposals as to how Area Bulletin can be improved to next meeting.	Ben Meller	On-going.
21.04.08	200	To liaise with Tony Bolton and set up focus groups to support the Sleuth review process.	Ken Jewell	Discharged.
06.05.08	215	To bring forward any further proposals re 07/08 underspend.	SMT	Discharged.
06.05.08	217	To raise Customer Focus surveys at the SMT away day in June.	Ken Jewell	Discharged.
19.05.08	219	To establish an SMT Estates Working Group.	Paul Kennedy	Discharged.
19.05.08	220	To discuss sickness management and to include data down to LPT level in the quarterly management meetings.	Andy Towler, Carol Clark & Ken Jewell	Discharged.
19.05.08	221	To circulate final PDR deadline reminder.	Andy Towler	Discharged.
19.05.08	222	To speak to Joanna Bancroft and find out if any of West & North's potential Sgt's will transfer to South.	Carol Clark	Discharged.
19.05.08	223	To raise position re Sergeants at Operations Board on 18.06.08.	Paul Kennedy	Discharged – has been raised with ACC Rhodes.
19.05.08	224	To look at additional PSCO cover, Specials and 'feet on the street' for the Central Lakes.	Paul Kennedy	Discharged.
19.05.08	225	To prepare a business case for Central Lakes summer staffing.	Steve Halliday & Tudor Griffiths	Discharged.
19.05.08	226	To prepare and circulate an Area instruction that all street bail appointments must be reviewed and approved by the on duty patrol sergeant.	Andy Towler	On-going.

19.05.08	227	To secure a suitable venue for the 09.07.08 BCU PDC meeting.	Ken Jewell	On-going.
19.05.08	228	To arrange a planning meeting at least two weeks prior to 09.07.08.	Ken Jewell	Discharged.
19.05.08	229	To arrange for he, Steve and or Andy to attend the West meeting on 17.06.08.	Ken Jewell	On-going.
02.06.08	230	To add further detail required by SMT on establishment sheets.	Carol Clark	
02.06.08	231	To circulate information to SMT prior to meetings.	Carol Clark	
02.06.08	232	To speak to Joanne Bancroft re transferees.	Paul Kennedy	
02.06.08	233	To review Lakes staffing with A/Insp McClymont, at his PR meeting on 04.06.08, then draw up a suitable action plan.	Andy Towler and Steve Halliday	
02.06.08	234	To circulate CDRP funding allocation to relevant staff and to ensure that planning of operations begins.	Steve Halliday	
02.06.08	235	To circulate a message regarding performance at the end of the first quarter.	Ken Jewell	
02.06.08	236	Re Op orders, to look at training for key people to ensure consistency and corporacy.	Andy Towler	
02.06.08	237	To provide a synopsis of the impact of Appleby fair on Kendal Rural LPT.	Ian Carruthers	
02.06.08	238	To meet regarding earmarked funds budgets and overtime budget.	Emilyn Key, Steve Halliday & Andy Towler	
02.06.08	239	To provide financial information prior to SMT meetings.	Emilyn Key	