

OPEN MINUTES

**Senior Management Meeting
10:00 am, Monday 1 September 2008**

Present: Paul Kennedy, Andy Towler, Steve Halliday, Ken Jewell,
Geoff Huddleston & Emilyn Key

1. Apologies: Carol Clark & Ali Dufty
2. T&CG for OUS (Don Spiller)

Don attended and outlined that the UOS tasking process is due to change as of 22.09.08. In relation to short term (i.e. next day) requests for assistance, there will no longer be a need for Areas to submit a request form for Task Force or other UOS assistance. Future long term requests will be decided upon at UOS daily and monthly tasking meetings and the priority for providing assistance will be:

1. Level 2 Operations
2. Level 1 Operations where specialist skills are required
3. Any other level 1 Operation

It is expected that the area requesting UOS support will have an action manager appointed who will be in a position to brief UOS staff. Advantages of this change are that the process is simplified, decisions on support are made quickly and long term planning for UOS work is improved. An explanatory document will be circulated.

BCU's are asked to pass event diaries to UOS as early as possible.

Thank you

Paul Kennedy formerly thanked Steve Halliday for his contribution to BCU Performance during his time in South Cumbria.

3. Minutes of 18.08.08 meeting were agreed without amendment. For matters arising see the 'action sheet'.
4. Finance – Emilyn

Emilyn updated her outstanding actions.

- c) Toil balances by exception

Emilyn produced a spreadsheet showing negative toil balances and balances in excess of 1.5 weeks.

Action 293
Action 294

- d) Ear marked funds

Emilyn presented a spreadsheet showing ear marked funds which currently show an underspend.

Action 295

5. Area Commanders update
Paul updated his outstanding actions.

NOT PROTECTIVELY MARKED

a) Bids for growth

Roger Marshall has asked Areas for bids to be completed by 23.09.08.

Action 296

b) Review of Admin

Emilyn outlined a proposal for long term admin assistance for herself and Carol Clark, based on two days per week which will cost between 4 & 5K up to the end of March 09. SMT agreed the cost; ideally from internal staff, but Agency staff will be considered if necessary.

Andy proposed a review of BCU Admin functions.

Action 297

c) Force level reviews

Paul gave brief details of the ECM review which has just commenced. He also mentioned that a review team are being drawn together to look at PDR.

d) Estates

The future of Barrow estate was discussed. The Force working group are looking at the Dalton Road site, which has a question mark over its fitness for purpose as the Barrow Town Centre shop front.

e) SMT development session

Paul asked each SMT member to consider BCU development up to April 2009 and bring forward ideas on 03.09.08.

6. Operational update – Andy, Steve & Geoff

Andy, Steve & Geoff updated their outstanding actions.

a) Performance

Steve & Geoff gave an update on operational performance. The operational priorities for South are to reduce assault with injury and purse theft occurrences.

Geoff informed that a decision was made at a recent Kendal Businesses against Crime meeting that CDRP funds are to be used to fund town centre crime prevention notices.

Andy questioned the early intervention work in Kendal LPT.

Action 298

b) Sergeant cover

Sergeant cover at Barrow was discussed. Steve outlined current problems in covering shifts and informed that some Sergeants were working extended hours.

Action 299

c) Cross Border Intelligence

Geoff explained the potential gain if South staff attend Lancashire and North Yorkshires monthly tasking (or equivalent) meetings.

Action 300

- d) Planned events

Torchlight planning is now in place. Paul will be gold for the event.

Operation Arrowhead. Preliminary discussions have taken place; detailed planning to be taken up by Ali Dufty.

Barrow Town v Wrexham on 26.12.08 planning for this match is in progress. The officer in charge will be Inspector Bosson.

- e) PPO tasking

PPO work has been adversely affected by staff abstractions. Andy Towler to speak to Lee Johnson about the necessity to maintain a grip of catch & convict, level 2 drugs intelligence and any emerging crime series. Geoff praised the efforts and positive contribution made by the remaining CID staff!

- f) Special Constabulary – no update.

- g) Cold water filtration systems

The cost of providing filtered water coolers (*not bottled water*) at each Station was discussed.

Action 301

7. Performance – Ken

Ken updated his outstanding actions.

- a) Activity Analysis (AA)

Ken raised potential difficulty with the planned activity analysis capture date and SLEUTH phase 2 'go live' and is awaiting a decision from Corrine Lawson.

A meeting of the AA working group is to be arranged once Chief Insp. Ali Dufty arrives in the BCU.

- b) Major incidents / significant events – no new incidents to record.

- c) NIWS 24/25.11.08 - Ken gave an update of planning taken place thus far.

- d) North and West PDC update

Ken circulated an options document which will be discussed at next SMT (15.09.08).

8. A.O.B.

Ken mentioned the recently circulated COG paper on Citizen Focus / Customer Satisfaction.

Action 302

9. Next meeting – **11 am**, 15.09.08 @ Barrow