

# Senior Management Team meeting

10:00, 17 November 2009

## Kendal Police Station

### Open Minutes

Present: Ali Dufty (AD), & Bob Qazi (BQ), Mike Forrester (MF)  
Ken Jewell (KJ), Emilyn Key (EK) & Carol Dobson (CD)

1. Presentation of BCU Commander's certificate of merit

AD presented Inspector Sean Murphy with a BCU Commander's certificate of merit; in recognition of his strength and leadership in delivering improved, more efficient working practises across South BCU Custody sites.

2. Apologies: Paul Kennedy (PK)

3. Minutes of last meeting (04.11.09) were discussed and agreed without amendment.

4. Declaration of A.O.B.

i. BME officer and police staff retention & progression (BQ)

ii. Community Engagement Group (BQ)

iii. Christmas Inspector duties (BQ)

iv. CPS statutory charging (MF)

v. Award nominations (MF)

5. Standing items

a) Personnel issues

Establishment, abstractions, restricted and long term sickness was discussed by exception.

c) South Estates – no update. Next meeting is in January 2010.

e) Policing Pledge

Ken informed that the Policing Pledge Improvement Group is making sure that corporate displays of the Policing Pledge and Community updates are displayed at Front Counters. Work also continues to ensure corporate open hours, signage and notices.

The Neighbourhood Management Working Group is ensuring that the engagement plans are kept up to date.

On 25.11.09 there will be a Safer Stronger Community meeting, which Jane Saunston will attend. This group will ensure that Neighbourhood Policing Teams (NPTs) meet monthly with their communities to decide what the most pressing priorities are. The number of areas of responsibility that each NPT has is being looked at.

A 'new look' Force website will be introduced at the beginning of December.

Capturing the necessary evidence of pledge compliance and training and briefing of all staff were discussed.

AD asked for her thanks to be recorded for everyone who is involved in contributing to South's progress in improving performance; particularly thanks to Ken Jewell.

g) Efficiency savings – no update

h) Risk register

KJ told that PK has recently reviewed the register. KJ to forward to AD and BQ.

7. A.O.B.

i. Black and minority ethnic (BME) officers and police staff retention & progression (BQ)

BQ informed that PK has asked him to meet with South's BME officers and police staff to look at individual development plans and needs.

BQ will then link in with Andy Towler who is leading on how the Force retains and progresses BME people in the organisation.

vi. Financial approval

EK informed that a request has been received for a £1,250 new fast tape copier for Barrow Custody as their existing one is beyond repair. SMT approved.

8. Next meeting – 10:00, 02.12.09 @ Kendal