

**South Cumbria BCU
SMT Meeting Action Schedule**

OPEN

Updated 11.05.09

Discharged or completed Actions will be shaded out and remain on the list for one further meeting, to allow members who were not present to note disposal.

Date of meeting	No.	Action	Action Manager	Completed / To note
10.03.09	392	To raise issue of PA contribution to funding for Barrow CDRP co-ordinator with Chief Exec of the PA.	Paul Kennedy	Ongoing. Paul has spoken to Clive Alcock and awaits a reply on this.
10.03.09	395	To invite partners to attend the BCU Awards Ceremony at Barrow on 12.06.09.	Paul Kennedy	Discharged.
09.03.09	405	Work with CDRP partners to develop a partnership analytical function and tasking process.	Paul Kennedy	Ongoing.
09.03.09	406	To discuss and bring forward proposal for the establishment of a BCU Council.	Ali Dufty	Ongoing. To be mentioned at Staff Focus Group meetings.
09.03.09	408	To review the draft media marketing strategy.	Paul Kennedy	Ongoing.
09.03.09	411	To bring forward ideas for delivering the policing pledge to remote rural communities, elderly and disabled groups, victims of race and hate crime and the LGBT community.	SMT	Discharged.
26.03.09	412	To circulate message to all first line supervisors and reiterate the need to complete return to work interviews on every occasion.	Carol Dobson	Discharged.
26.03.09	413	To continue to monitor return to work interview performance and raise any exceptions.	Carol Dobson	Discharged. Audit has been circulated.
26.03.09	414	To bring forward options for South Major Incident Room, including estimate of IT requirement and all associated costs.	Mike Forrester & Tudor Griffiths	Ongoing. Links to 401 & 415. Will be reviewed at 11.05.09 SMT.
06.04.09	418	To review web access with PSD and audit access in South.	Andy Towler	Discharged.
06.04.09	419	To show secondments in a separate bracket in the staff disposition spreadsheet.	Carol Dobson	Discharged.
06.04.09	420	To communicate with all staff and request ideas for efficiency savings.	Ali Dufty	Discharged.
06.04.09	421	To diary an Efficiency Board meeting for late June 2009 and to diary an agenda item at a May / June SMT.	Ken Jewell	Ongoing.

06.04.09	422	To meet to discuss the make up of the Efficiency Board.	Paul Kennedy, Ali Dufty & Ken Jewell	Ongoing.
06.04.09	423	To ask Sean Murphy to carry out a comparison against West performance re Custody Alcohol Referrals.	Ali Dufty	Discharged.
06.04.09	424	To establish the make up of the Alcohol Harm Reduction Group with Dave Coverdale.	Paul Kennedy	Discharged. New structure of Barrow CDRP has been circulated.
06.04.09	425	To speak to Lynne Griffiths and obtain current discipline recording form, updated to 2008 Act compliance.	Ali Dufty	Discharged – Keith Capstick has already been tasked to introduce a system for use by all command units.
06.04.09	426	To circulate updated discipline recording form to the Area Management Team.	Ali Dufty	Discharged.
06.04.09	427	To arrange for Julie Johnstone to attend an SMT to give a presentation on the DLAF (maximum duration 30 minutes).	Ken Jewell	Ongoing. Ken and Julie to progress.
06.04.09	428	To draw up a South list of staff who qualify for 'feet on the street'.	Ali Dufty & Carol Dobson	Discharged.
06.04.09	429	To speak to Kevin Greenhow (West) re suggestion re Millom detainees.	Ali Dufty	Ongoing. Ali has spoken with West where a draft proposal is under preparation. Ali will circulate draft from West when received.
06.04.09	430	To meet out with the meeting to further discuss the Court accounting system regarding reduced Section 12 income.	Ali Dufty, Emilyn Key & Steve Tanner	Ongoing.
11.05.09	431	To provide a guide for SMT and AMT members who are proposing to media marketing work via on line media.	Geoff Steele	
11.05.09	432	To prepare a farewell area bulletin article.	Andy Towler	
11.05.09	433	To contact Joanna Bancroft and obtain a South SMT update.	Carol Dobson	
11.05.09	434	To provide SMT members with area abstraction spreadsheet prior to the SMT meeting, where possible.	Carol Dobson	
11.05.09	435	To contact West APA and establish if there are any attendance management tactics which South can pick up and use.	Carol Dobson	
11.05.09	436	To plan a date for a South attendance management meeting - CD, PK / AD & KS.	Julie Sharpe	
11.05.09	437	To ask Tudor Griffiths to incorporate scoping exercise short and medium	Paul Kennedy	

		term use of Barrow Police Station into South Estates Group work.		
11.05.09	438	To provide budget review report to Paul Kennedy by Weds 13/5.	Emilyn Key	
11.05.09	439	To review the NPT performance review agenda to include Confidence and Satisfaction issues.	Ken Jewell	
11.05.09	440	To raise questions from South SMT concerning BCU daily performance monitoring at the Targets and Measures group meeting.	Paul Kennedy	Ongoing. T&M meeting 12/5 cancelled.
11.05.09	441	Carry out a review of Lakes First Responder pilot scheme & report result to SMT by 12.6.09.	Janice Spedding	