

**South Cumbria BCU
SMT Meeting Action Schedule**

OPEN

Updated 10 March 2009

Discharged or completed Actions will be shaded out and remain on the list for one further meeting, to allow members who were not present to note disposal.

Date of meeting	No.	Action	Action Manager	Completed / To note
09.02.09	358	Ken and Andy to discuss development of QA system to check victim call backs.	Mike Forrester	Ongoing, MF to meet and discuss quality issues with Malcolm Woodhouse and Mandy Oakes.
09.02.09	366	Andy Towler to discuss with Kev Spedding and Geoff Steele whether we have need of a hospital liaison officer full/part time at FGH.	Andy Towler.	Ongoing. Andy Towler to progress at NHM meeting 18/3.
25.02.09	373	To speak with Carol Dobson and establish a means for South SMT to keep abreast of PPU staffing.	Mike Forrester	Discharged
25.02.09	374	To circulate a positive message to all staff on vicman.	Mike Forrester	Discharged
25.02.09	375	To nominate an SMT member for BCM exercise on 15/5/09	Paul Kennedy	Discharged
25.02.09	376	To circulate south business continuity plan to existing area managers and drive further development.	Ali Dufty	Discharged
25.02.09	377	To ascertain if efficiency gains can be claimed as a result of Streamlined Process introduction.	Ali Dufty	Discharged
25.02.09	378	To speak with Paul Kennedy regarding David Thexton attending South SMT to provide a fuller explanation of the CJU performance changes.	Ali Dufty	Ongoing
25.02.09	379	Speak to Ramsay Barker and arrange to attend ADG meeting.	Ken Jewell	Discharged
25.02.09	380	To with Tudor Griffiths and ascertain how estate group work is being communicated to BCU staff.	Ken Jewell	Discharged Message currently embargoed, PK, DCC and PA will agree a format for the message which will be circulated in area bulletin and in update meetings to BCU staff.
25.02.09	381	To circulate a message to all Supvs regarding correct completion of complaint recording forms.	Ali Dufty	Discharged
10.03.09	382	To arrange South SMT away day in 6 months.	Ken Jewell	
10.03.09	383	To arrange diaries for Paul Kennedy's attendance at BCU Citizen Focus training on 7 and 8 May.	Ken Jewell	

10.03.09	384	To raise South officer seconded to HQ PSD for discussion at the Area PDC on 03.04.09.	Carol Dobson	
10.03.09	385	To place adverts for 2 DS posts, South CID.	Carol Dobson	
10.03.09	386	To place an advert for the ECM team leader post.	Carol Dobson	
10.03.09	387	To fill the ECM vacancy with a PC on restrictions.	Ali Dufty	
10.03.09	388	To feedback details of the CDRP CCTV bid(s) from South to the DCC.	Paul Kennedy	
10.03.09	389	To arrange meeting between Andy Towler, Graham Coles and Mike Forrester to discuss TCG fund outcome evaluation and draw back of underspent allocations.	Andy Towler	
10.03.09	390	To consider and bring forward suggestions for further efficiency savings from South BCU at next SMT.	SMT	
10.03.09	391	To retain Efficiency Savings as SMT standing item.	Julie Sharpe	
10.03.09	392	To raise issue of PA contribution to funding for Barrow CDRP co-ordinator with Chief Exec of the PA.	Paul Kennedy	
10.03.09	393	To discuss implications of reduction in Streetsafe budget allocation 2009/2010 with Geoff Steele.	Ali Dufty	
10.03.09	394	To raise nominations for BCU awards at Area Management Meeting on 13.03.09.	Paul Kennedy	
10.03.09	395	To invite partners to attend the BCU Awards Ceremony at Barrow on 12.06.09.	Paul Kennedy	
10.03.09	396	To circulate a message to all vehicle users regarding uninsurable losses through damage to vehicles.	Ali Dufty	
10.03.09	397	To nominate a South Insp. to take thematic responsibility for South vehicles.	Ali Dufty	
10.03.09	398	To review South performance contract when SMT submissions are received.	Paul Kennedy and Ken Jewell	
10.03.09	399	To circulate South performance contract information and slide to SMT members.	Ken Jewell	

10.03.09	400	To obtain South PPU establishment and staff details from Di Johnson for inclusion with South SMT papers.	Carol Dobson	
10.03.09	401	To ask Tudor Griffiths to look at South Major Incident capability alongside Estates work.	Paul Kennedy	