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**WEST CUMBRIA AREA
(Open Minutes)
SMT MEETING
Tuesday 28th September 2010
1030 HRS**

Present

Chief Supt Steve Johnson (SJ)
Supt Andy Towler (AT)
CI Justin Bibby (JB)
DCI Barry Carruthers (BC)
Carl Patrick, Performance Manager (CP)
Jim McMonies, APA (JM)
Malcolm Woodman, Finance Manager (MW)
Theresa Peel A/Admin Manager (TP)
PC Jim Gow, Wigton (JG)
Mary Beth Hirst (Minutes)

Apologies

DCI Rob O-Connor
DI Amanda Spedding

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Date of minute	Action No.	Previous Actions	Update	Status / Action Man.
09.03.10	178	Supt Towler is to complete a 3 month review of West BCU's Information Sharing Agreements and report back to the meeting on Tuesday 8 th June.	07.09.10 The presentation is to be delivered on Tuesday 21 st December 2010. 13.09.10 Supt Towler has spoken with Niall Kirkpatrick. He is working with practitioners in West Cumbria to develop 40 practitioner-based ISA's which are available for review on the Sharepoint portal. He will update SMT in 2011 when this work is complete.	AT Deferred until 07.01.11
13.04.10	188	The West Cumbria Leadership Plan is to be remitted back to CI Bibby to refresh and include as part of the HR Plan.	27.04.10 This is to be re-visited in Mid May. 11.05.10 Ch Supt Johnson and CI Bibby are to discuss these and bring back to the meeting on 06.07.10 06.07.10 Ongoing 20.07.10 The current Leadership plan needs to have a number of amendments made to it. Ch Supt Johnson and CI Bibby are to pick this up.	SJ / JB Update on 14.12.10
13.04.10	189	CI Bibby is to build the Cultural Analysis Survey into the Leadership plan and bring back to SMT as an Action Plan.	27.04.10 An update is to be provided at the next meeting. 11.05.10 Activity is ongoing in relation to this and an update will be provided on 06.07.10. 06.07.10 Ongoing	JB Update on 14.12.10
20.07.10	215	Supt Towler is to review all operations over the summer and CI Bibby is to do a piece of work on leave criteria. A message is to be sent out to inform officers of this new leave criteria.	18.08.10 Pended for Update in October. 07.09.10 There are just a few forms still to come in but the majority of the work has been done on this. Action is to remain until a full update is given in October. 21.09.10 This has been passed to Insp Wear who is to check the forms have been submitted and provide an update. Ongoing. 28.09.10 Supt Towler and Ch Supt Johnson are to meet with Liam Briggs who is running the SAG's (Safety Advisory Group) in Cumbria to discuss next years' events.	AT / Insp Wear Update in October

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21.09.10	218	Phase Two of the BCU organisation is to be looked into, in terms of storage and office space.	<i>21.09.10 This was remitted to the Change Management Team. Action TO BE REMOVED.</i>	CLOSED 28.09.10
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<p>1. Apologies</p> <p>2. Guests:</p> <p>3. Minutes and Actions</p> <p>4. Performance</p>	<p>Agenda Discussion – Open Section</p> <p>All SMT members were present at the meeting, however apologies were given for DCI Rob O'Connor and DI Amanda Spedding who were not able to attend the meeting.</p> <p>Jim Gow attended the meeting on his last day of duty after 30 years service and was given the opportunity to discuss the highs and lows of his career. He raised some valid points about the organisation that the SMT will take away and look at ways of improving this for the future.</p> <p>The actions from the previous meeting were discussed and updated as above.</p> <p>(i) Crime and Disorder The BCU is beginning to approach the large drop in crime that occurred last year, however performance has remained good despite the huge number of events that have taken place in Cockermouth in Keswick, since the floods. The BCU is currently weak in terms of Thefts but work is in place to improve this. Theft from Motor Vehicles is particularly high but a large number of crimes have been put on relating to the same incident. There is a weakening in performance with regards to Acquisitive Crime in general. Performance in Violent Crime is quite good though, the work that is being done on this is beginning to show. During the performance reviews, Inspectors are being asked to keep an eye on performance over the next six months, and are to come back to the SMT with plans for their NPT's.</p> <p>(ii) Finance, including efficiencies Efficiencies that were identified last year have been delivered, however due to Corinne Lawson, (Efficiency Manager) being on maternity, there is no expectation to submit a report about the 5% reductions for next year. This month £1million will be taken from the Force budget, and this will not include the savings that need to be made.</p> <p>A discussion took place about the plan for next year and it was noted that unless the additional Sergeants can be recruited, the plans for next year will not work. CI Bibby and Malcolm Woodman are to write a report detailing the requirements for West BCU in order to make plans work for next financial year.</p> <p>Jim McMonies is to compile a list of all officers and staff who are likely to leave / retire / resign as far as possible.</p> <p>Overtime costs are beginning to settle down. It has been agreed that the three officers nominated for a pay award will receive a BCU Commanders certificate instead.</p>	<p>ACTION 219</p> <p>ACTION 220</p>
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<p>5. Items from Strategic Meetings</p> <p>6. Any Other Business</p>	<p>It has emerged that the emergency store still contains equipment that was not removed following the flood in November, which can no longer be claimed for due to the time period that has elapsed since then. Malcolm Woodman / Theresa Peel are to find out whether or not this can actually be claimed for, and if not, to check how much it would be to clean the equipment rather than throwing it away. If it is not cost effective, then a skip is to be hired to clear the store. Now that all NPT, RPU and TSG staff are working in the same place, this should reduce the issue.</p> <p>(iii) Wellbeing at Work, including Health & Safety A request has been submitted by TSG officers for either a ceiling put in or netting across the roof of their garage, due to the birds nesting in there, and it is hoped this will protect the vehicles. This request is to be passed on to Armstrongs to deal with as it is their property.</p> <p>A letter has been received from Armstrongs confirming that the stairs have all been checked and are all now safe.</p> <p>Following the talk that Ch Supt Johnson gave to Ellenvale and Solway Groups WI meeting, a cheque has been received from the group by way of thanks to put towards the help for heroes charity.</p> <p>This was discussed in the closed section of the meeting.</p> <p><u>Headcams</u> Two devices are currently being piloted in North. Once the preferred option is identified, HQ will purchase 20 of this type of camera which will be distributed around the Force. Funding has been made available for this equipment so it will definitely go ahead.</p> <p><u>Bureaucracy Review</u> 20 suggestions are currently being worked up around reducing bureaucracy.</p> <p><u>DCI's last day</u> T/DCI Carruthers will be leaving the SMT on Friday 1st October to complete the ICIDP course, and will be returning to West to take over as Detective Inspector in PPU. On behalf of the SMT, Ch Supt Johnson thanked Barry for the excellent contribution he has made in terms of detections and crime reduction in West Cumbria during his 6 months in the BCU.</p>	
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Date of minute	Action No.	New Actions 	Status / Action Man.
28.09.10	219	CI Bibby and Malcolm Woodman are to write a report detailing the requirements for West BCU in order to make plans work for next financial year.	JB / MW
28.09.10	220	Jim McMonies is to compile a list of all staff and officers who are coming up to 30 years service / are likely to resign / retire / leave West Cumbria BCU.	JMc
DATE OF NEXT MEETING: Tuesday 5th October, 10:30am, AHQ			

Meeting closed 13:05