



**WEST CUMBRIA AREA
(Open Minutes)
SMT MEETING
Tuesday 20th July 2010
1000 HRS**

Present

Chief Supt Steve Johnson (SJ)
Supt Andy Towler (AT)
CI Justin Bibby (JB)
DCI Barry Carruthers (BC)
Jim McMonies, APA (JM)
Malcolm Woodman, Finance Manager (MW)
Mary Beth Hirst (Minutes)

Apologies

Carl Patrick, Performance Manager (CP)
Theresa Peel A/Admin Manager (TP)

Date of minute	Action No.	Previous Actions	Update	Status / Action Man.
09.03.10	178	Supt Towler is to complete a 3 month review of West BCU's Information Sharing Agreements and report back to the meeting on Tuesday 8 th June.		AT Deferred until 07.09.10

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13.04.10	187	Malcolm Woodman is to monitor fuel costs and mileage done, and compare the costs to last year to see how much the increase in fuel costs is impacting on the budget.	27.04.10 <i>This is to be looked at bi-monthly and will next be looked at in June.</i> 06.07.10 <i>This will be included in the monthly budget and an update will be provided following this.</i> 20.07.10 As the BCU now has fewer cars, the expenditure is about the same as last year. Action is TO BE REMOVED.	CLOSED 20.07.10
13.04.10	188	The West Cumbria Leadership Plan is to be remitted back to CI Bibby to refresh and include as part of the HR Plan.	27.04.10 <i>This is to be re-visited in Mid May.</i> 11.05.10 <i>Ch Supt Johnson and CI Bibby are to discuss these and bring back to the meeting on 06.07.10</i> 06.07.10 <i>Ongoing</i> 20.07.10 The current Leadership plan needs to have a number of amendments made to it. Ch Supt Johnson and CI Bibby are to pick this up.	SJ / JB Update on 14.12.10
13.04.10	189	CI Bibby is to build the Cultural Analysis Survey into the Leadership plan and bring back to SMT as an Action Plan.	27.04.10 <i>An update is to be provided at the next meeting.</i> 11.05.10 <i>Activity is ongoing in relation to this and an update will be provided on 06.07.10.</i> 06.07.10 Ongoing	JB Update on 14.12.10
27.04.10	192	CI Bibby and Insp Gartland are to look into the C3P0 system and reply to Lancashire about whether or not it could be utilised successfully in Cumbria.	11.05.10 <i>An update on this is to be provided by July.</i> 06.07.10 <i>Ongoing</i> 20.07.10 The Force are no longer looking to adopt this system. Action now CLOSED.	CLOSED 20.07.10
01.06.10	200	Brian Forster is to speak to the AIU clerks to produce a list of all critical incidents since Jan 2010 and draft a reply to HQ. CI Bibby to contact Janet McGilloway outside of the meeting.	06.07.10 <i>CI Bibby is to speak to CI Mackay and Insp Janet McGilloway about how this can be progressed to ensure all incidents are recorded. Update to be provided in 2 weeks.</i> 20.07.10 The list has been produced and provided to the Police Authority. Carl Patrick is to look into a corporate capturing process for all critical incidents. Update at the next meeting.	CP Update on 03.08.10

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22.06.10	203	Ch Supt Johnson is to take the request for the PINS upgrade to SMF for discussion and approval.	<i>06.07.10 Ch Supt Johnson is to send the paper to Hollie Mark to circulate to SMF members. Update to be provided after the meeting. 20.07.10 This was discussed at SMF and approved by the group.</i>	CLOSED 20.07.10
06.07.10	204	Supt Towler is to draft an internal message to advise staff and officers on the direction the BCU will be taking now that the Policing Pledge and Confidence Targets have been removed.	<i>20.07.10 This is pending until a clear steer has been received on this from the Force.</i>	AT Pending until 21.09.10
06.07.10	205	Supt Towler, CI Bibby and Brian Forster are to look into Quality of Service measures that can be put out to the entire BCU, such as the quality of the response to letters from members of the public.	<i>20.07.10 Carl Patrick will now take this on as Performance Manager. Ongoing.</i>	AT / JB / CP
06.07.10	206	Supt Towler is to speak to Det. Supt Slattery about how the costs for Operation Bridge are being managed.	<i>20.07.10 A meeting is being held tomorrow where this will be discussed. Action is to be closed and this will be looked into as part a day business for Supt Towler.</i>	CLOSED 20.07.10
06.07.10	207	(i) CI Bibby and Malcolm Woodman are to look at the overtime figures and pick up on cover for sickness. (ii) CI Bibby, DCI Carruthers and Malcolm Woodman are to look at overtime for CID and uniformed officers to ensure that it is being divvied up proportionately.	<i>20.07.10 Input for this was given at the AMT meeting last Wednesday. Action is now TO BE REMOVED.</i>	CLOSED 20.07.10
06.07.10	208	Ch Supt Johnson is to find out if the A66 bus crash debrief is just for the actual incident, or if it includes the subsequent days after the event and the funerals. CI Bibby is to look into the organisation of the debrief and work with Brian Forster / Insp Patrick to get a team of attendees together.	<i>20.07.10 The debrief will be to look at the initial response to the incident. CI Bibby is to organise dates for the area debriefs. 27.07.10 Supt Towler is to pick this up</i>	JB
13.07.10	209	The message is to be circulated to the AMT that the BCU will support one Sergeant through the ICIDP process each year.	<i>20.07.10 The message went out via the AMT at the meeting last week. Action is TO BE REMOVED.</i>	CLOSED 20.07.10


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<p>1. Apologies</p> <p>2. Guests:</p> <p>3. Minutes and Actions</p> <p>4. Performance</p> <p>5. Items from Strategic Meetings</p>	<p>Agenda Discussion – Open Section</p> <p>The above apologies were given for those who could not attend the meeting.</p> <p>Jane Sauntson attended the meeting to provide an update on the Structures Review. The current status on the review is that no final decisions have been made yet, and that the Force is still in the informal consultation stage. The options that are being considered were discussed and Ch Supt Johnson articulated the support of the SMT in this significant piece of work.</p> <p>Minutes from the meeting on 6th July 2010 were approved and noted.</p> <p>(i) Crime and Disorder This time last year the BCU had a good month in terms of performance, which has made it difficult to perform to the same levels this year. TNO's have stabilised, but there are some issues with theft of and theft from motor vehicles. Class A Drugs Supply is getting better in terms of performance, and with the Solfest coming up plans are in place to ensure this level does not increase. Operation Bazooka has been broadened and extended, and the BCU will be doing well if the total of TNO's is around 250.</p> <p>(ii) Finance, including Efficiencies The first financial report for the year was circulated, and currently an under spend of £500,000 is predicted for the end of the year. However, a sum of money will be taken from the budget for the intakes that have been cancelled. Ch Supt Johnson and Malcolm Woodman are to discuss the financial implications this will have on the budget. There are very few outstanding warrants in West Cumbria, placing the BCU much higher than the other two BCU's thanks to some excellent performance in this area.</p> <p>(iii) Wellbeing at Work, including Health & Safety All gym equipment at Workington Police Station has now been serviced and licensed for use. Tim Reed is beginning a piece of work on vehicle maintenance checks. Dip sampling will be carried out to ensure that the vehicles are being checked and will be picked up with the Sergeants.</p> <p><u>Gold Co-ordinating Group</u> Dates are required for the BCU debriefs. CI Bibby is picking this up.</p> <p><u>Disaster Resilience Group</u> DVI Training will be carried out for 12 TSG officers and 12 PC's across the force. This will be picked up through the ALP.</p>	
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<p>7. Any Other Business</p>	<p><u>Mobile Working</u> The first car is being fitted out with a toughbook this week and a trial will be rolled out as a new way of working for officers.</p>	
	<p><u>Business Continuity</u> The Business Continuity plan needs to be updated.</p>	
	<ul style="list-style-type: none"> • Vehicle Maintenance This was discussed earlier. CI Bibby is to send out an email to all NPT Inspectors to ensure that regular checks are carried out by officers and ask that spot checks are conducted to make sure the checks are being done. 	<p>ACTION 210</p>
	<ul style="list-style-type: none"> • Bikes CI Bibby is to contact Insp Wilkinson about an allocated person / lead for bikes in the BCU. 	<p>ACTION 211</p>
	<ul style="list-style-type: none"> • Health Strategy following recent events in West Cumbria The question was asked whether or not the strategy has been initiated, and if so, what evidence there is of this. Jim McMonies is to check with Vicky Hastings that the 28 day follow up is being done. An update is to be provided at the next meeting. 	<p>ACTION 212</p>
	<ul style="list-style-type: none"> • Training Days Due to issues around file management, a request has been made for some area training days to look at Sleuth / PVP. It was suggested that this training links in with the Sergeants training days, possibly the dates in September. DCI Carruthers and CI Bibby are to progress this through the ALP. 	<p>ACTION 213</p>
<ul style="list-style-type: none"> • Annual Leave The Olympic Games in 2012 falls heavily on all uniformed resources and it was agreed that a message needs to be put out to officers to inform them that there will be a stop on all AL over the summer period. Supt Towler is to find out who the BCU representative is at the Standing Force Committee for the organisation of the Olympic Games. 	<p>ACTION 214</p>	
<p>It has been agreed that the leave criteria needs to be tightened for next year, but there are issues with this due to the restructuring. Supt Towler is to review all operations over the summer and CI Bibby is to do a piece of work on leave criteria. A message is to be sent out to inform officers of this new leave criteria.</p>	<p>ACTION 215</p>	
<p><u>Actions from Informal meeting on 27th July 2010</u> Supt Towler is to speak to the Supt Ops in the other BCU's and ask them to submit a bid to CDRP groups for some money towards the Body Worn Devices.</p>	<p>ACTION 216</p>	

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Date of minute	Action No.	New Actions 	Status / Action Man.
20.07.10	210	CI Bibby is to send out an email to all NPT Inspectors to ensure that regular checks are carried out by officers and ask that spot checks are conducted to make sure the checks are being done.	JB
20.07.10	211	CI Bibby is to contact Insp Wilkinson about an allocated person / lead for bikes in the BCU.	JB
20.07.10	212	Jim McMonies is to check with Vicky Hastings that the 28 day follow up is being done for those involved in any of the recent events in West Cumbria. An update is to be provided at the next meeting.	JMc
20.07.10	213	CI Bibby and DCI Carruthers are to progress the request for training in Sleuth PVP through the Area Learning Panel, and look to include this with Sgt's training days in September.	JB / BC
20.07.10	214	Supt Towler is to find out who the BCU representative is at the Standing Force Committee for the organisation of the Olympic Games. A message is to be sent out to all officers to let them know there will be no AL over the Olympic period.	AT
20.07.10	215	Supt Towler is to review all operations over the summer and CI Bibby is to do a piece of work on leave criteria. A message is to be sent out to inform officers of this new leave criteria.	AT
27.07.10	216	Supt Towler is to speak to the Supt Ops in the other BCU's and ask them to submit a bid to CDRP groups for some money towards the Body Worn Devices.	AT
DATE OF NEXT MEETING: Tuesday 3rd August, 10:30am, AHQ			

Meeting closed 12:55