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**WEST CUMBRIA AREA
(Open Minutes)
SMT MEETING
Tuesday 18th August 2010
1030 HRS**

Present

Chief Supt Steve Johnson (SJ)
Supt Andy Towler (AT)
DCI Barry Carruthers (BC)
Carl Patrick, Performance Manager (CP)
Jim McMonies, APA (JM)
Malcolm Woodman, Finance Manager (MW)
Theresa Peel A/Admin Manager (TP)

Apologies

CI Justin Bibby (JB)
Mary Beth Hirst (Minutes)

Date of minute	Action No.	Previous Actions	Update	Status / Action Man.
09.03.10	178	Supt Towler is to complete a 3 month review of West BCU's Information Sharing Agreements and report back to the meeting on Tuesday 8 th June.		AT Deferred until 07.09.10

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13.04.10	188	The West Cumbria Leadership Plan is to be remitted back to CI Bibby to refresh and include as part of the HR Plan.	27.04.10 <i>This is to be re-visited in Mid May.</i> 11.05.10 <i>Ch Supt Johnson and CI Bibby are to discuss these and bring back to the meeting on 06.07.10</i> 06.07.10 <i>Ongoing</i> 20.07.10 The current Leadership plan needs to have a number of amendments made to it. Ch Supt Johnson and CI Bibby are to pick this up.	SJ / JB Update on 14.12.10
13.04.10	189	CI Bibby is to build the Cultural Analysis Survey into the Leadership plan and bring back to SMT as an Action Plan.	27.04.10 <i>An update is to be provided at the next meeting.</i> 11.05.10 <i>Activity is ongoing in relation to this and an update will be provided on 06.07.10.</i> 06.07.10 Ongoing	JB Update on 14.12.10
01.06.10	200	Brian Forster is to speak to the AIU clerks to produce a list of all critical incidents since Jan 2010 and draft a reply to HQ. CI Bibby to contact Janet McGilloway outside of the meeting.	06.07.10 <i>CI Bibby is to speak to CI Mackay and Insp Janet McGilloway about how this can be progressed to ensure all incidents are recorded. Update to be provided in 2 weeks.</i> 20.07.10 The list has been produced and provided to the Police Authority. Carl Patrick is to look into a corporate capturing process for all critical incidents. Update at the next meeting.	CP Update on 07.09.10
06.07.10	204	Supt Towler is to draft an internal message to advise staff and officers on the direction the BCU will be taking now that the Policing Pledge and Confidence Targets have been removed.	20.07.10 This is pending until a clear steer has been received on this from the Force. 18.08.10 TO BE REMOVED awaiting Forcewide position.	CLOSED 18.08.10
06.07.10	205	Supt Towler, CI Bibby and Brian Forster are to look into Quality of Service measures that can be put out to the entire BCU, such as the quality of the response to letters from members of the public.	20.07.10 Carl Patrick will now take this on as Performance Manager. Ongoing. Carl Patrick to update on 19.10.10	CP Update on 19.10.10
06.07.10	208	Ch Supt Johnson is to find out if the A66 bus crash debrief is just for the actual incident, or if it includes the subsequent days after the event and the funerals. CI Bibby is to look into the organisation of the debrief and work with Brian Forster / Insp Patrick to get a team of attendees together.	20.07.10 The debrief will be to look at the initial response to the incident. CI Bibby is to organise dates for the area debriefs. 27.07.10 Supt Towler is to pick this up Debrief held at Wave Centre, Maryport. Feedback update received	CLOSED 18.08.10


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20.07.10	210	CI Bibby is to send out an email to all NPT Inspectors to ensure that regular checks are carried out by officers and ask that spot checks are conducted to make sure the checks are being done.	18.08.10 Justin not at meeting to give update	JB Update 07.09.10
20.07.10	211	CI Bibby is to contact Insp Wilkinson about an allocated person / lead for bikes in the BCU.	18.08.10 As above	JB Update 07.09.10
20.07.10	212	Jim McMonies is to check with Vicky Hastings that the 28 day follow up is being done for those involved in any of the recent events in West Cumbria. An update is to be provided at the next meeting.	18.08.10 Occupational Health Dept has seen everyone who was referred. Referrals can still be made for anyone who requires it. J McMonies to invite Avril Stephens to SMT meeting towards the end of September. TO BE REMOVED.	CLOSED 18.08.10
20.07.10	213	CI Bibby and DCI Carruthers are to progress the request for training in Sleuth PVP through the Area Learning Panel, and look to include this with Sgt's training days in September.	18.08.10 No update provided.	
20.07.10	214	Supt Towler is to find out who the BCU representative is at the Standing Force Committee for the organisation of the Olympic Games.	18.08.10 There is no Standing Force Committee. Disaster Resilience Group is to manage the Olympic Games. A Central Resourcing Cell is to be formed. West BCU will be included. TO BE REMOVED.	CLOSED 18.08.10
20.07.10	215	Supt Towler is to review all operations over the summer and CI Bibby is to do a piece of work on leave criteria. A message is to be sent out to inform officers of this new leave criteria.	18.08.10 Pended for Update in October	AT/JB Update in October
27.07.10	216	Supt Towler is to speak to the Supt Ops in the other BCU's and ask them to submit a bid to CDRP groups for some money towards the Body Worn Devices.	18.08.10 No update provided.	CLOSED 18.08.10

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<p>1. Apologies</p> <p>2. Guests:</p> <p>3. Minutes and Actions</p> <p>4. Performance</p>	<p><u>Agenda Discussion – Open Section</u></p> <p>The above apologies were given for those who could not attend the meeting.</p> <p>No guests attended the meeting.</p> <p>The minutes from the previous meeting were approved and updated as above.</p> <p>(i) Crime & Disorder</p> <p>The main area of concern in terms of Performance is Theft from Motor Vehicles, as there have been 5 in the last week. Maryport is up in all categories, Whitehaven is as it was last year, and there has been an increase in detections in South Rural NPT. Whitehaven and Workington are keeping their figures up – Whitehaven has had a 10% drop from April 09 – April 10, and Millom has had a 3% increase. The rural stations really need to increase performance to raise the figures. Overall, performance is good.</p> <p>(ii) Finance, including Efficiencies</p> <p>This months reports have been produced and the BCU is currently showing an underspend. £138,000 has been taken from the BCU as the intake is no longer going ahead. There are no intakes of PCSO's planned, as the Force is almost at the quota of 105. £160,000 was spent on Operation Bridge altogether. £17,300 was paid to Merseyside Police for DVI's. The Home Office post mortem invoices have not yet been received; this will take the total up to almost £200,00.</p> <p>Staff shortages are currently costing the BCU £160,000 in overtime payments. This needs to be looked at by the DCI and CI. Overtime for travelling to courses will no longer be paid.</p> <p>CID are to lose a vehicle which will be used as a division car. Vehicles are to be swapped around NPT's to even out the mileage and the fleet will be looked at to see where savings can be made. Asset Utilisation is being looked at by HMIC – we need to use what we have more efficiently.</p> <p>Fuel cards have now arrived and the protocol will be in place for the 1st September 2010.</p> <p>A message is to be sent out to all staff to ask for suggestions for efficiencies around the BCU.</p> <p>(iii) Wellbeing at Work, including Health & Safety</p> <p>Near miss reports are still being submitted for under staffing. Federation have advised officers to do so. The lockers in the gym area have now been bolted together, top and bottom to prevent any further accidents from occurring.</p>	
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5. Items from Strategic Meetings		There is to be a review of the sudden death policy. Although the policy cannot be changed currently, it needs to be better managed. At present the Uniform Sgt's are being sent to incidents and they make a decision on whether or not CID are required, however the DI's should be attending more of these incidents to make this decision.	
6. Any Other Business		Mobile Working training begins tomorrow. SMT are to monitor the progress of this. In October training is to be given to members of AMT and Sergeants in Community Engagement. Carl Patrick to progress.	ACTION 217
Date of minute	Action No.	New Actions 	Status / Action Man.
18.08.10	217	In October training is to be given to members of AMT and Sergeants in Community Engagement. Carl Patrick to progress.	CP
DATE OF NEXT MEETING: Tuesday 3rd August, 10:30am, AHQ			

Meeting closed 12:55