



**WEST CUMBRIA AREA  
(Open Minutes)  
SMT MEETING  
Tuesday 7<sup>th</sup> September 2010  
1030 HRS**

**Present**

Chief Supt Steve Johnson (SJ)  
Supt Andy Towler (AT)  
CI Justin Bibby (JB)  
DCI Barry Carruthers (BC)  
Theresa Peel A/Admin Manager (TP)  
Mary Beth Hirst (Minutes)

**Apologies**

Carl Patrick, Performance Manager (CP)  
Jim McMonies, APA (JM)  
Malcolm Woodman, Finance Manager (MW)

Date of minute	Action No.	Previous Actions	Update	Status / Action Man.
09.03.10	178	Supt Towler is to complete a 3 month review of West BCU's Information Sharing Agreements and report back to the meeting on Tuesday 8 <sup>th</sup> June.	<p><b>07.09.10 The presentation is to be delivered on Tuesday 21<sup>st</sup> December 2010.</b></p> <p><b>13.09.10 Supt Towler has spoken with Niall Kirkpatrick. He is working with practitioners in West Cumbria to develop 40 practitioner-based ISA's which are available for review on the Sharepoint portal. He will update SMT in 2011 when this work is complete.</b></p>	<p><b>AT</b> <b>Deferred until</b> <b>07.01.11</b></p>

**NOT PROTECTIVELY MARKED**


13.04.10	<b>188</b>	The West Cumbria Leadership Plan is to be remitted back to CI Bibby to refresh and include as part of the HR Plan.	27.04.10 <i>This is to be re-visited in Mid May.</i> 11.05.10 <i>Ch Supt Johnson and CI Bibby are to discuss these and bring back to the meeting on 06.07.10</i> 06.07.10 <i>Ongoing</i> <b>20.07.10 The current Leadership plan needs to have a number of amendments made to it. Ch Supt Johnson and CI Bibby are to pick this up.</b>	<b>SJ / JB Update on 14.12.10</b>
13.04.10	<b>189</b>	CI Bibby is to build the Cultural Analysis Survey into the Leadership plan and bring back to SMT as an Action Plan.	27.04.10 <i>An update is to be provided at the next meeting.</i> 11.05.10 <i>Activity is ongoing in relation to this and an update will be provided on 06.07.10.</i> <b>06.07.10 Ongoing</b>	<b>JB Update on 14.12.10</b>
01.06.10	<b>200</b>	Brian Forster is to speak to the AIU clerks to produce a list of all critical incidents since Jan 2010 and draft a reply to HQ. CI Bibby to contact Janet McGilloway outside of the meeting.	06.07.10 <i>CI Bibby is to speak to CI Mackay and Insp Janet McGilloway about how this can be progressed to ensure all incidents are recorded. Update to be provided in 2 weeks.</i> 20.07.10 <i>The list has been produced and provided to the Police Authority. Carl Patrick is to look into a corporate capturing process for all critical incidents. Update at the next meeting.</i> <b>07.09.10 The action has been given to CI Mackay by ACC Skeer. This is now TO BE REMOVED.</b>	<b>CLOSED 07.09.10</b>
06.07.10	<b>205</b>	Supt Towler, CI Bibby and Brian Forster are to look into Quality of Service measures that can be put out to the entire BCU, such as the quality of the response to letters from members of the public.	<b>20.07.10 Carl Patrick will now take this on as Performance Manager. Ongoing. Carl Patrick to update on 19.10.10</b>	<b>CP Update on 19.10.10</b>
20.07.10	<b>210</b>	CI Bibby is to send out an email to all NPT Inspectors to ensure that regular checks are carried out by officers and ask that spot checks are conducted to make sure the checks are being done.	18.08.10 <i>Justin not at meeting to give update.</i> <b>07.09.10 This email has now been sent. Action TO BE REMOVED.</b>	<b>CLOSED 07.09.10</b>

**NOT PROTECTIVELY MARKED**

20.07.10	<b>211</b>	CI Bibby is to contact Insp Wilkinson about an allocated person / lead for bikes in the BCU.	<i>18.08.10 As above 07.09.10 This role has been allocated to A/Insp Claire Scougal. Action TO BE REMOVED.</i>	<b>CLOSED 07.09.10</b>
20.07.10	<b>213</b>	CI Bibby and DCI Carruthers are to progress the request for training in Sleuth PVP through the Area Learning Panel, and look to include this with Sgt's training days in September.	<i>07.09.10 There has not been a further ALP meeting since the last update, therefore the action is ongoing.</i>	<b>JB / BC</b>
20.07.10	<b>215</b>	Supt Towler is to review all operations over the summer and CI Bibby is to do a piece of work on leave criteria. A message is to be sent out to inform officers of this new leave criteria.	<i>18.08.10 Pended for Update in October. 07.09.10 There are just a few forms still to come in but the majority of the work has been done on this. Action is to remain until a full update is given in October.</i>	<b>AT/JB Update in October</b>
18.08.10	<b>217</b>	In October training is to be given to members of AMT and Sergeants in Community Engagement. Carl Patrick to progress.	<i>07.09.10 PS Patrick was not at the meeting to provide an update.</i>	<b>CP</b>



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<p><b>6. Any Other Business</b></p>		<p><b><u>Princes Trust</u></b>                  The decision was made by West SMT not to support the Princes Trust scheme this year as the BCU cannot afford the abstraction of an officer with the large number of job cuts facing the force. This decision has been questioned by the Chief Constable as an officer has put him / herself forward for the post, however it was agreed that this decision will remain, due to the reasons previously agreed.</p> <p><b><u>West PST Trainers</u></b>                  The majority of PST trainers are currently officers based in Copeland, and there are very few elsewhere (if any). This is to be looked at this afternoon to ensure that there is a better balance of trainers across the BCU.</p> <p><b><u>PSU Trainers</u></b>                  There also needs to be a skills balance across the BCU, in terms of PSU trainers. It is more important to have PSU trained officers in the sections / across the BCU, rather than the NPT's.</p> <p><b><u>AMT meeting 23.09.10</u></b>                  There is an AMT meeting scheduled for the above date – this is to go ahead and all NPT's are to be represented.</p>	
<p><b>Date of minute</b></p>	<p><b>Action No.</b></p>	<p align="center"><b>New Actions</b></p> <p align="center"></p>	<p align="center"><b>Status / Action Man.</b></p>
		<p>None</p>	
<p align="center"><b>DATE OF NEXT MEETING: Tuesday 21<sup>st</sup> September, 10:30am, AHQ</b></p>			

Meeting closed 12:45