



**WEST CUMBRIA AREA
(Open Minutes)
SMT MEETING
Tuesday 5th October 2010
1030 HRS**

Present

Chief Supt Steve Johnson (SJ)
Supt Andy Towler (AT)
CI Justin Bibby (JB)
DCI Tony Bolton (TB)
Carl Patrick, Performance Manager (CP)
Jim McMonies, APA (JM)
Mary Beth Hirst (Minutes)

Apologies


Malcolm Woodman, Finance Manager (MW)
Theresa Peel A/Admin Manager (TP)

Date of minute	Action No.	Previous Actions	Update	Status / Action Man.
09.03.10	178	Supt Towler is to complete a 3 month review of West BCU's Information Sharing Agreements and report back to the meeting on Tuesday 8 th June.	07.09.10 The presentation is to be delivered on Tuesday 21 st December 2010. 13.09.10 Supt Towler has spoken with Niall Kirkpatrick. He is working with practitioners in West Cumbria to develop 40 practitioner-based ISA's which are available for review on the Sharepoint portal. He will update SMT in 2011 when this work is complete.	AT Deferred until 07.01.11

NOT PROTECTIVELY MARKED

13.04.10	188	The West Cumbria Leadership Plan is to be remitted back to CI Bibby to refresh and include as part of the HR Plan.	27.04.10 <i>This is to be re-visited in Mid May.</i> 11.05.10 <i>Ch Supt Johnson and CI Bibby are to discuss these and bring back to the meeting on 06.07.10</i> 06.07.10 <i>Ongoing</i> 20.07.10 The current Leadership plan needs to have a number of amendments made to it. Ch Supt Johnson and CI Bibby are to pick this up.	SJ / JB Update on 14.12.10
13.04.10	189	CI Bibby is to build the Cultural Analysis Survey into the Leadership plan and bring back to SMT as an Action Plan.	27.04.10 <i>An update is to be provided at the next meeting.</i> 11.05.10 <i>Activity is ongoing in relation to this and an update will be provided on 06.07.10.</i> 06.07.10 Ongoing	JB Update on 14.12.10
20.07.10	215	Supt Towler is to review all operations over the summer and CI Bibby is to do a piece of work on leave criteria. A message is to be sent out to inform officers of this new leave criteria.	18.08.10 <i>Pended for Update in October.</i> 07.09.10 <i>There are just a few forms still to come in but the majority of the work has been done on this. Action is to remain until a full update is given in October.</i> 21.09.10 <i>This has been passed to Insp Wear who is to check the forms have been submitted and provide an update. Ongoing.</i> 28.09.10 <i>Supt Towler and Ch Supt Johnson are to meet with Liam Briggs who is running the SAG's (Safety Advisory Group) in Cumbria to discuss next years' events.</i> 05.10.10 Ongoing	AT / Insp Wear Update in October
28.09.10	219	CI Bibby and Malcolm Woodman are to write a report detailing the requirements for West BCU in order to make plans work for next financial year.	05.10.10 Work is being done on this by the Change Support Team, and CI Bibby and Malcolm Woodman are to go through the financial matters.	JB / MW
28.09.10	220	Jim McMonies is to compile a list of all staff and officers who are coming up to 30 years service / are likely to resign / retire / leave West Cumbria BCU.	05.10.10 The list has been compiled and circulated. Action is TO BE REMOVED.	CLOSED 05.10.10

NOT PROTECTIVELY MARKED

Date of minute	Action No.	New Actions 	Status / Action Man.
		No new actions	

NOT PROTECTIVELY MARKED

<p>1. Apologies</p> <p>2. Guests:</p> <p>3. Minutes and Actions</p> <p>4. Performance</p> <p>5. Items from Strategic Meetings</p> <p>6. Any Other Business</p>	<p>Agenda Discussion – Open Section</p> <p>The above apologies were given for those who were not able to attend the meeting.</p> <p>No guests attended the meeting. Tony Bolton was introduced to the group and welcomed to West Cumbria BCU as the new Detective Chief Inspector.</p> <p>The actions from the previous meeting were discussed and updated as above.</p> <p>(i) Crime and Disorder There have been no real changes in performance since the last SMT meeting, and no trends or issues are emerging. The year on year dip in performance needs to be highlighted to the Chief Officers, but all areas of performance are being managed in day business and there are no issues to raise with the SMT.</p> <p>(ii) Finance, including efficiencies Corinne Lawson, efficiencies manager, has now returned from maternity leave and has asked that the BCU's plot out efficiencies for next year. There is no requirement to submit a 5% reduction paper, but this should be looked into incase the decision is made later on in the year. It was asked that the Change Support Team capture any efficiencies that are identified whilst carrying out the change management work. The CID shift pattern is being looked at to see if these can be worked in a more efficient way, particularly with the large number of abstractions from the department.</p> <p>(iii) Wellbeing at Work, including Health & Safety This was discussed in the Closed section of the meeting.</p> <p>This was discussed in the Closed section of the meeting.</p> <p>Review of Specially Trained Officers A paper was submitted to OPS Board outlining a business case to trial the role of STO within the three BCUs, and the decision from which was that a uniformed post would be removed and would be given to CID. This means that there will always to be one Specially Trained Officer attached to CID for 6 months at a time on a rolling programme. A discussion took place about this and it was agreed that this post should not be removed from the BCU and that longer term there will need to be more people trained to provide cover. This is to be taken outside of the meeting to discuss the rota.</p>	
<p>DATE OF NEXT MEETING: Tuesday 5th October, 10:30am, AHQ</p>		

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