

**South Cumbria BCU
SMT Meeting Action Schedule**

OPEN

Updated 22 January 2008

Discharged or completed Actions will be shaded out and remain on the list for one further meeting, to allow members who were not present to note disposal.

Date of meeting	No.	Action	Action Manager	Completed / To note
12.11.07	113	To find out how North & West manage their drug stores and report back to next SMT	Mike Brown	On-going. Mike Brown obtaining info on drug stores from West & North.
12.11.07	116	To implement AIU & PPU weekend cover by January 2008.	Sean Robinson	Discharged – completed and commencing 02.02.08.
27.11.07	118	Re PSD liaison report, to provide briefing instruction for Sergeants regarding staff professionalism / incivility.	Sean Robinson	On-going.
27.11.07	119	Re the Force's problem profile, to prepare an item for the Area bulletin.	Steve Halliday	Discharged – completed.
19.12.07	128	To check with North & West as to who retrieves and stores Custody CCTV images.	Steve Halliday	Discharged – review carried out. Pete Gardiner will retrieve and store Custody CCTV in South Area.
19.12.07	129	To act as Area lead on introduction of new breathalyser machines.	Dylan Roberts	On-going. Update provided; new machines not yet arrived in South.
19.12.07	130	To advertise Forcewide a development role as a Researcher.	Carol Clark	On-going. Has been advertised as a temporary position and has gone to 'at risk' people first.
19.12.07	131	To contact North Cumbria re possible transferees'.	Don Spiller	Discharged.
19.12.07	132	To appoint 30 hours admin post in PPU (January – March)	Carol Clark	Discharged. Extra staff currently working in the Unit to carry on and will be reviewed towards the end of March.
19.12.07	133	Barrow 3 PCSO numbers to be confirmed.	Ted Thwaites	Discharged – numbers confirmed.
19.12.07	134	Balance on BCU night time economy budget to be re-allocated.	Emilyn Key	Discharged – included in the Finance report.
19.12.07	135	To pass the list to DMS clerks to check and verify TOIL totals.	Steve Halliday	On-going.

22.01.08	136	To arrange input re Sleuth briefing and tasking in the Sergeants training.	Ken Jewell & Steve Halliday	
22.01.08	137	To incorporate Sleuth target profile problem solving within the LPT and CID reviews.	Steve Halliday and Sean Robinson	
22.01.08	138	To circulate positive examples to action managers.	Steve Holmes	
22.01.08	139	To reply to Jenny Davies with South's proposals re target setting 2008-9.	Ted Thwaites	
22.01.08	140	To speak to Joanne Bancroft to confirm that a recruit intake at end of financial year will take place.	Ted Thwaites	Done – 5 students will join South Cumbria in March.
22.01.08	141	To speak to Peter Train re the possibility of splitting the PDU so that recruits are training at Kendal as well as at Barrow.	Ted Thwaites	Done – e-mail sent to Peter – awaiting reply.
22.01.08	142	To raise South Staff levels at Ops Board.	Ted Thwaites	
22.01.08	143	To advertise Kendal area vacancies to officers in the Barrow area.	Carol Clark	
22.01.08	144	To make enquiries re two potential transferees from West.	Carol Clark	
22.01.08	145	To speak to Joanna Bancroft re potential of recruiting transferees from other Forces.	Ted Thwaites	Done. This will be dependant on the Force getting extra funding.
22.01.08	146	Carol to (again) remind all staff to update their personal details.	Carol Clark	
22.01.08	147	To draft the Area Strategy to manage policing services with the current staff levels.	Steve Halliday & Sean Robinson	
22.01.08	148	To undertake analysis of South's sickness.	Carol Clark	
22.01.08	149	To consult further with Helen re 2 nd ERO and bring forward proposals.	Sean Robinson	
22.01.08	150	To speak to Ramsay Barker and ascertain reason for decreases in Court fees income this year.	Steve Tanner	
22.01.08	151	To establish the cost of restoration of the CCTV link to HQ from Barrow and Kendal.	Steve Halliday	
22.01.08	152	To establish cost of linking ANPR to Barrow and Kendal CCTV.	Sean Robinson	

22.01.08	153	To establish total cost and number of 'sat navs' required.	Steve Halliday	
22.01.08	154	To remind staff that all equipment must be purchased centrally.	Emilyn Key	
22.01.08	155	To circulate daily tasking meeting times of 09:15 Kendal and 09:30 Barrow.	Ken Jewell	
22.01.08	156	To communicate to all ABE interview trained staff and to circulate revised arrangements for information of all staff.	Sean Robinson	