

**OPEN MINUTES**

**Senior Management Meeting  
10:00 am, Monday 18 August 2008**

Present: Paul Kennedy, Steve Halliday, Ken Jewell, Emilyn Key, Ali Dufty & Geoff Huddleston

1. Apologies: Andy Towler & Carol Clark
2. Minutes of 05.08.08 meeting were agreed without amendment. For matters arising see the 'action sheet'.

Paul questioned the issue Sean raised (under 'finance') re an overtime claim by a PPU member. Geoff Huddleston will follow this up.

3. Finance – Emilyn

Emilyn updated her outstanding actions.

Emilyn presented tables which gave an overview of Police Staff, Police Constable and Sergeant establishment; actual and projected to the end of the financial year. She explained that the table includes assumptions about future movements. Paul outlined that the Force has a migration plan to fill HQ CID posts.

**Action 284**

Geoff asked if underspends could be vired across to fund other staffing requirements, e.g. extended cover for Barrow CCTV.

4. Area Commanders update

Paul updated his outstanding actions.

- a) Operations Board update

BCU Commanders are to decide when to charge event organisers for policing services. Contingency Planning deal with chargeable events and the Commanders have requested an events diary which indicates which events are chargeable and which are not.

The suggestion re the setting up of a dedicated Holmes Unit under HQ CID, consisting of 6 to 7 staff, was supported. Potentially, Area's could lose staff to the new Unit, however, they will no longer be hit by constant unplanned absences.

- b) Covert monitoring posts.

HQ CID has requested each BCU provide 8 members of staff to undertake covert monitoring training. Paul supports the delivery of training to local officers as this will enable South BCU to fulfil its requirements for covert monitoring. However, he acknowledged that South may at times have to provide staff to support North & West.

**Action 285**

- c) SMT Management Day 03.09.08

Paul asks for contributions for discussion on the day.

d) CDRP performance monitoring

South Lakes and Barrow CDRP performance structures are to be put in place. South Lakes have approved funding for headcams at Kendal. The filing of the Barrow CDRP co-ordinator post has been delayed for a variety of reasons; at present it is projected that the post will be filled by Oct / Nov.

f) Restorative Justice

**Action 286**

g) Sergeants meetings

Paul proposes quarterly meetings with South BCU Sergeants, at which SMT will update them on BCU developments.

**Action 287**

5. Operational update – Steve & Geoff

Steve & Geoff updated their outstanding actions.

a) Performance

Steve gave an overview of the current BCU position and raised recently reported purse thefts in Kendal.

**Action 288**

The recent meeting of the Violence Crime working group was raised by Geoff who asked for reassurance that early intervention tactics are in use at the Kendal side of the BCU.

**Action 289**

b) Planned events

Review of planned events. The group generally felt that raising planned events onto the TCG agenda is improving the planning process.

Torchlight

Neil Allison has been in liaison with SLDC. The event organisers have not yet submitted an adequate event plan. Paul asks for an update prior to his forthcoming meeting with Peter Ridgeway on 01.09.08.

**Action 290**

c) Special Constabulary

Richard Steen met with Paul Kennedy on 15.08.08. Their discussion included the possibility of a recruitment campaign @ Barrow. Steve pointed out that adequate support structures need to be in place.

**Action 291**

f) System reviews

NOT PROTECTIVELY MARKED

The Senior Management Forum has sanctioned two system reviews; Contact Management and PDRs. Area's have been asked to provide staff to support the review process.

6. Performance – Ken

Ken updated his outstanding actions

a) Activity Analysis (AA)

The 2008 capture period has now been agreed for November. Ken will work with Mark Jacobs and another (yet to be decided) person to examine the AA return from previous year.

b) Major incidents / significant events

See action 277.

c) Performance Development Conferences

Ken is to attend the North Area PDC on 19.08.08.

The Force PDC is on 04.09.08 and Ken is to get an update from Richard James on the likely content.

8. A.O.B.

i. Neighbourhood Improvement Work Shops (NIWS)

**Action 292**

9. Next meeting – 10 am, 01.09.08 @ Kendal