

**South Cumbria BCU  
SMT Meeting Action Schedule**

**OPEN**

**Updated 6 February 2008**

**Discharged or completed Actions will be shaded out and remain on the list for one further meeting, to allow members who were not present to note disposal.**

<b>Date of meeting</b>	<b>No.</b>	<b>Action</b>	<b>Action Manager</b>	<b>Completed / To note</b>
12.11.07	<b>113</b>	To find out how North & West manage their drug stores and report back to next SMT	Mike Brown	Discharged. Incorporated in Property Store review.
27.11.07	<b>118</b>	Re PSD liaison report, to provide briefing instruction for Sergeants regarding staff professionalism / incivility.	Sean Robinson	Discharged.
19.12.07	<b>129</b>	To act as Area lead on introduction of new breathalyser machines.	Dylan Roberts	Discharged.
19.12.07	<b>130</b>	To advertise Forcewide a development role as a Researcher.	Carol Clark	On-going. Advert went to 'at risk' staff. Two applications received.
19.12.07	<b>135</b>	To pass the list to DMS clerks to check and verify TOIL totals.	Steve Halliday	Discharged. Incorporated into LPT and Departmental Performance Reviews.
22.01.08	<b>136</b>	To arrange input re Sleuth briefing and tasking in the Sergeants training.	Ken Jewell & Steve Halliday	Discharged.
22.01.08	<b>137</b>	To incorporate Sleuth target profile problem solving within the LPT and CID reviews.	Steve Halliday and Sean Robinson	Discharged. Incorporated into LPT and Departmental Performance Reviews.
22.01.08	<b>138</b>	To circulate positive examples to action managers.	Steve Holmes	Discharged.
22.01.08	<b>139</b>	To reply to Jenny Davies with South's proposals re target setting 2008-9.	Ted Thwaites	Discharged.
22.01.08	<b>140</b>	To speak to Joanne Bancroft to confirm that a recruit intake at end of financial year will take place.	Ted Thwaites	Discharged.
22.01.08	<b>141</b>	To speak to Peter Train re the possibility of splitting the PDU so that recruits are training at Kendal as well as at Barrow.	Ted Thwaites	On going. Awaiting reply from Peter Train.

22.01.08	<b>142</b>	To raise South Staff levels at Ops Board.	Ted Thwaites	Discharged. Staffing levels remain problematic.
22.01.08	<b>143</b>	To advertise Kendal area vacancies to officers in the Barrow area.	Carol Clark	Discharged.
22.01.08	<b>144</b>	To make enquiries re two potential transferees from West.	Carol Clark	Discharged. Non available.
22.01.08 & 06.02.08	<b>145</b>	To speak to Joanna Bancroft re potential of recruiting transferees from other Forces as current position is not sustainable.	Ted Thwaites	Ted to discuss further with Joanna.
22.01.08	<b>146</b>	Carol to (again) remind all staff to update their personal details.	Carol Clark	Discharged.
22.01.08	<b>147</b>	To draft the Area Strategy to manage policing services with the current staff levels.	Steve Halliday & Sean Robinson	On-going.
22.01.08	<b>148</b>	To undertake analysis of South's sickness.	Carol Clark	On-going.
22.01.08	<b>149</b>	To consult further with Helen re 2 <sup>nd</sup> ERO and bring forward proposals.	Sean Robinson	Following consultation, Sean recommends, 1 ERO (Helen Ellis) who will put in place processes for Kendal files to be reviewed. Options for filling CIT Sergeant post discussed.
22.01.08	<b>150</b>	To speak to Ramsay Barker and ascertain reason for decreases in Court fees income this year.	Steve Tanner & Emilyn Key	On-going. Review of historic arrangement whereby Kendal CJU process Penrith Court files is underway. Emilyn is to speak to North Area.
22.01.08	<b>151</b>	To establish the cost of restoration of the CCTV link to HQ from Barrow and Kendal.	Steve Halliday	Discharged. Link to HQ will be £1.500 + vat. Funding identified link to be restored.
22.01.08	<b>152</b>	To establish cost of linking ANPR to Barrow and Kendal CCTV.	Sean Robinson	On-going. After consultation with Emilyn an order for 2 Force standard laptops and 2 Shark software packages has been placed.
22.01.08	<b>153</b>	To establish total cost and number of 'sat navs' required.	Steve Halliday	Discharged. Fifteen to be purchased at a cost of £179 each.
22.01.08	<b>154</b>	To remind staff that all equipment must be purchased centrally.	Emilyn Key	Discharged.
22.01.08	<b>155</b>	To circulate daily tasking meeting times of 09:15 Kendal and 09:30 Barrow.	Ken Jewell	Discharged.
22.01.08	<b>156</b>	To communicate to all ABE interview trained staff and to circulate revised arrangements for information of all staff.	Sean Robinson	Discharged.
06.02.08	<b>157</b>	To risk assess the BCU plan re Safer	Steve Halliday	

		Detention & Handling of Persons in Custody.		
06.02.08	<b>158</b>	To raise selection inconsistency re ICIDP with Ops Board.	Ted Thwaites	
06.02.08	<b>159</b>	To establish Area needs re ICIDP for 2008/09.	Carol Clark	
06.02.08	<b>160</b>	To speak to Barry Carruthers and ascertain ICIDP course dates / places available.	Carol Clark	
06.02.08	<b>161</b>	To remind staff of cost implication when failing to attend pre planned training events.	Carol Clark	
06.02.08	<b>162</b>	To formulate Area press strategy.	Ted Thwaites	
06.02.08	<b>163</b>	To circulate dates of forthcoming Health & Safety and Confidence & Equality meetings and names of Area representatives in advance via Area bulletin.	Julie Sharpe	
06.02.08	<b>164</b>	To draft an Area sickness management action plan.	Carol Clark	
06.02.08	<b>165</b>	To advertise CCTV team leader post (12 month contract).	Carol Clark	
06.02.08	<b>166</b>	To advertise Barrow CJU part time case worker vacancy.	Carol Clark	