

**OPEN MINUTES**

**Senior Management Meeting**

**10:00 am, Tuesday 6 May 2008**

Present: Paul Kennedy, Don Spiller, Steve Halliday, Sean Robinson,  
Ken Jewell, Carol Clark & Emily Key

1. There were no apologies for absence.
2. Minutes of 21.04.08 meeting were agreed without amendment. For matters arising see the 'action sheet'.
3. Personnel update – Carol

Carol updated her outstanding actions.

- a) Jane's Police Review Gala Awards 2008

Nominations, collated by Ken, will be examined after the meeting and selections will be made, on behalf of the BCU, by Steve and Ken.

- b) Review of current establishment and projected vacancies

Carol reviewed the current establishment and projected vacancies down to LPT and Department level.

**Action 211**

4. Area Commanders update

Paul updated his outstanding actions.

- a) Going the extra mile

The award for April goes to PSCO Gail O'Neill and DC Karen Taylor. The nomination process will continue on a monthly process.

- b) Media

Paul has written to all the Inspectors and has also advised regarding contact with the media in the Area Bulletin. He is now reviewing the flow of information to the media.

- d) CDRP

Paul intends to re-raise the CDRP co-ordinator position with newly elected councillors.

- e) Meet the staff

Paul raised his planned meetings which take place:

09.05.08	13:00	Barrow Pink Room
12.05.08	14:00	Kendal Club Room
15.05.08	10:00	Kendal Club Room
15.05.08	14:30	Barrow Pink Room

f) Staff associations

Paul has recently met with staff associations who raised staffing levels, shift working and sickness. He plans to meet with them quarterly.

5. Operational update - Don, Steve & Sean

Don, Steve & Sean updated their outstanding actions.

a) Performance

Don commenced the update on performance and raised two areas of concern - burglary in a dwelling and theft of motor vehicles. In these two categories, the Area is moving towards the exception level. Don highlighted the improved violence figures.

Sean mentioned key crime messages which have been circulated and a preventative measures package which will be raised at TCG.

b) Major events

Appleby fair planning continues – Sgt and 6 already committed.

Staffing for Carlisle v Leeds on 15.05.08 – some rest days have been cancelled to enable South to provide a full PSU for this event.

Area PDC 16.05.08 - planning meeting taking place after the meeting.

6. Performance - Ken

Ken updated his outstanding actions.

a) Area plan – reminders sent out and responses received.

b) PDC process – new timetable circulated and the first date for South Cumbria is 09.07.08.

c) Force developments

Ken raised requests from Anita Davidson and John Ramsden for access to Inspectors and Managers and suggested that the Area follow up the South Inspectors / Managers meetings, which took place in April, with regular meetings. SMT discussed and ask for bi monthly meetings to be scheduled alongside the standing meetings.

**Action 212**

d) Activity Analysis – no data received.

**Action 213**

e) HMIC

Following the NHP Citizen Focus inspection during April, HMIs are returning to South Area on 15.05.08 and have requested access to a Community Officer, and a member of the public who is currently engaged with the officer in a community problem solving initiative. Visit to Windermere arranged.

f) SMT Sleuth support (Susan Glenn)

Susan Glenn to meet with SMT after meeting and provide an update re Sleuth developments.

7. Finance - Emilyn

Emilyn updated her outstanding actions

a) Financial planning

Emilyn raised financial planning for the year ahead, for example, CDRP spending plans and a meeting with the Inspectors to look at proposed SMART funding.

**Action 214**

b) Kendal Business Crime Partnership

SMT approved the temporary funding of a part-time Barrow Crime Manager from 1<sup>st</sup> June to 31<sup>st</sup> March 2009 at a cost of £8K paid from the BCU fund.

c) Proposals for the 07/08 underspend

This was discussed briefly. Emilyn is to circulate proposals for the 07/08 underspend which have already been put forward.

**Action 215**

**Action 216**

d) Customer Focus surveys

Steve asked whether there was a need to set aside funding for these BCU surveys.

**Action 217**

e) IT requests

**Action 218**

9. Next meeting – 10 am, 19.05.08 @ Barrow