



Cumbria Constabulary Operations Board

Open Minutes of meeting held 25th January 2008

Attendees:

Assistant Chief Constable (Operations) Graham Sunderland
Detective Chief Superintendent Michelle Skeer
Superintendent Bob Pallas
Acting Superintendent Gary Slater
Chief Superintendent Ron Smith
Superintendent Andy Towler
Acting Detective Superintendent Paul Carter
Fiona Miller
Sergeant Alan Weightman – ACC (O) Staff Officer
Suzanne Sweeten – notes

Part of meeting:

Patricia Bell
Jane Sauntson
Richard James

The order of business was discussed differently to that as set out in the agenda – BUSINESS HAS BEEN MINUTED IN THE ORDER IT WAS DISCUSSED

1. APOLOGIES

Chief Superintendent Andy Davidson
Acting Chief Superintendent Kevin McGilloway
Detective Chief Superintendent Iain Goulding

2. MINUTES OF LAST MEETING

Agreed

2.2 ACTION SHEET UPDATES

Action number 97 – Re-writing of Audit Manual for Front Line Supervision

It was requested that Superintendent Pallas ensure Jane Sauntson incorporates relevant County Council Review information in the Audit Manual. Jane is to present Audit Manual to February Operations Board.

Action status: Ongoing

Action owner: Superintendent Bob Pallas (& Jane Sauntson)

Update due: February 2008

Not Protectively Marked

Action number 124 – Command Functions Profile

Chief Superintendent Smith reported that the spreadsheet is now complete. A copy will be forwarded to Suzanne Sweeten to circulate with the minutes. Chief Superintendent Smith agreed to arrange a meeting with himself, Mr Sunderland and functional heads.

Action Status: Ongoing

Action Owner: Chief Superintendent Ron Smith

Update due: February 2008

Action number 129 – Superbug “c-difficile” – undressing of bodies

The board agreed that the undressing of bodies by police officers is to cease as of today. Acting Detective Superintendent Paul Carter agreed to circulate this message accordingly.

Action Status: CLOSED

Action number 141 - Public Sex Environment Policy & Guidance

It was noted that the ACPO Guidance with regard to Public Sex Environment has been delayed. Detective Superintendent Steve Johnson is working on our policy which will be brought to Operations Board in February.

Action Status: Ongoing

Action Owner: Detective Superintendent Steve Johnson and Patricia Bell

Update due: February 2008

Action number 146 - NPIA Documentation & how information is processed/gap analysis' undertaken and action plans put in place to address issues

Mr Sunderland had taken a paper to COG and has met with Strategic Development who are to develop a database to collate and monitor policy received in force – Chief Officer Group will receive periodic updates.

If it is believed a policy may be required, the issue should come to Operations Board in the first instance, where the decision will be taken as to whether or not it is necessary to progress with development of a policy.

Agreed to close from this action plan.

Action status: CLOSED

Action number 152 – Marketing & Media involvement in Third Party Reporting Centre's

Mr Sunderland had met with the Head of Marketing and Media and requested that the BCUs have a generic approach to Marketing and Media Involvement in Third Party Reporting Centre's. Agreed to close from this action sheet.

Action status: CLOSED

Criticism of the form was highlighted. Detective Superintendent Steve Johnson is progressing improving the form. Patricia Bell agreed to chase up.

Action number 153 – HMIC Domestic Violence and PACE Stop and Search Action plans

Noted that Detective Chief Superintendent Iain Goulding had spoken with Mark Clement and the decision had been taken that the above action plans should sit with the Force Incident Registrar. These will form part of the standing agenda so can be closed from the action plan.

Action status: CLOSED

Not Protectively Marked

Not Protectively Marked

Action number 154 – Ulverston LPT – Police Officer for Village

Following the above being raised by Superintendent Thwaites at the last Operations Board, a paper had been submitted to Chief Officer Group. The paper had not been supported. Superintendent Thwaites will discuss further with Mr Sunderland with regards to alternatives.

Action status: CLOSED

Action number 155 – Potential Savings

It was requested that Sergeant Alan Weightman obtain the figures previously submitted by Commanders from Jenny Davies and pass to Fiona Miller.

Action status: Ongoing

Action owner: Sergeant Alan Weightman

Update due: February 2008

2.3 CONFIDENCE AND EQUALITY SECTION

The minutes from the Confidence and Equality Board meeting held on 4th December 2007 were noted by the board.

Patricia Bell gave an update following her meeting held with Mohammed Dhalech the previous week and Mr Sunderland updated the board following the Strategic Independent Advisory Group held earlier in the week.

3 MATTERS ARISING

(a) Chief Officer, Gold and Silver Rota

Mr Sunderland noted that this would be discussed in full at the Away Day on Monday involving the two ACC's and Commanders.

(b) Glass Bans

Superintendent Towler spoke with regard to a piece of work he has been conducting into incidents involving glasses in pubs/clubs etc. A significant number of incidents had been recorded; 2-3 premises stand out as having the majority of incidents occurring. Superintendent Towler will speak with Sergeant Baines who in turn will contact the BCU Community Officers to ensure these premises are approached and reminded that the Licensing Act does allow councils to ban glass at high-risk premises where necessary.

(c) Form 166 – Directions to leave a locality

Superintendent Towler spoke with regard to the recording of Directions to leave a locality (Superintendent Towler to attend next Sleuth Board to discuss) and update at next Operations Board

Action number 156 – Directions to leave a locality

Superintendent Towler to update next Operations Board (following his attendance at next Sleuth Board)

Action Status: NEW

Action Owner: Superintendent Towler

Update due: February 2008

(d) Tilley Award

Superintendent Towler presented a paper to the board outlining the Tilley Award process and asking that BCU's and Departments support officers and staff who wish to submit an application for a Tilley Award prior to 29th February 2008 and the after

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return of applications from the Home office, the Constabulary supports the top three applicants with 40 hours of protected time to develop their applications. Full support was given to both recommendations. Mr Sunderland advised that he would be disappointed if each BCU did not put forward an application (West Cumbria have already submitted one - it was also noted that departmental work and partnerships can also submit entries). Superintendent Towler will coordinate the applications.

Mr Sunderland expressed disappointment that only one nomination (from South Cumbria) had been submitted for the Home Office Tackling the Supply of Drugs Awards.

(e) Development of the RESPECT brand in Cumbria

Superintendent Towler presented a paper seeking advice with regard to future development of the "give respect, get respect" brand. Recommendation four was agreed.

Mr Sunderland gave an update following a meeting held with himself, Jonathan Wood (Executive Director North Cumbria Acute Hospital Trust) and Martin Shields (Cumbria Youth Offending Services). The meeting had been requested by the NHS Trust to sign up to the Respect Agenda as part of a campaign to highlight the problem of physical and verbal abuse against staff and to boost the Zero Tolerance policy that they adopted a number of years ago.

(f) & (g) Discussed further on in the meeting

(h) Dealing with Drunks

Mr Sunderland highlighted concern following several instances where drunk people have been taken home and left as oppose to being taken to custody. It was instructed that it is non-negotiable that drunk people must not be taken home and must be taken to custody or medical attention sought. Corporate manslaughter charges for gross neglect may apply should a death occur. The Communications Centre must be made aware of this decision. Detective Chief Superintendent Michelle Skeer agreed to include on "Raising the Standards" publication. Detective Chief Superintendent Skeer also agreed to monitor this and all were asked to flag up any logs raised at daily tasking to her. The matter will also be raised at the Custody Forum.

(i) National Mobilisation – Public Order

Mr Sunderland spoke with regard to the number of trained PSU officers in force and whether up to 6 should be trained to meet the Police National Mobilisation Plan. This was agreed. Abstraction issues were raised. It was agreed that Chief Superintendent Smith would ensure that the testing of Public Order deployment would be carried out (via Civil Contingencies/Events Planning) three times a year.

(f) Activity Analysis next sample

Jane Sauntson gave a reminder that the next activity analysis sample is starting from 18th February 2008. The results of the 2006/2007 and week one of 2007/2008 sample had been presented to Chief Officer Group on 4th February 2008. There, it had been agreed that an Activity Analysis Working Group be established to decide on how best to use the results.

(g) Service Level Agreement and Individual Performance

Jane Sauntson updated the board with regard to Performance Contracts for 2008/2008 which have replaced Local Departmental Plans. It was noted that a paper is going to Chief Officer Group on 4th February 2008 for consideration. Links with

Not Protectively Marked

how this will link with the Strategic Intelligence Assessment and LEA plans were raised and noted.

Discussion with regard to Individual Performance Measures and their purpose were outlined – it was requested that any comments be forwarded to Jane Sauntson by 13th February 2008 prior to a paper going to Chief Officer Group on 18th February 2008.

It was also requested that any comments following Jenny Davies' email of 22nd January 2008 be made as soon as possible.

4. STANDING ITEMS

(a) Risk Assessment Register

Chief Superintendent Smith reported that the register has not altered from last time it was presented to the board; the register is to be submitted for formal approval to Chief Officer Group. Consideration of whether to include items from the Operations Board Action plan onto the Operational Strategic Risk Register took place. It was agreed that:

Action number 129 – “Superbug c-difficile – undressing of bodies” should be included.

Item number 3 (h) “Dealing with Drunks” – agreed that this is already covered in Deaths in Police Custody: Deaths of Members of the Public During or Following Contact with the Police.

Item number 3 (i) – Supplying 3 PSU's (mobilisation) – agreed there is a generic risk associated with the National Mobilisation Plan which is not resolvable here – so may be an issue for the Strategic Risk Register.

It was noted that more Risk Management Training is planned.

(b) Protective Services Update

Chief Superintendent Smith gave an update in relation to Uniform Support. It was noted that a full review into the Communications Centre has been agreed. Fiona Miller agreed to ensure that next year a budget be set up for PSCU level 2 overtime. Acting Detective Superintendent Paul Carter gave an update in relation to Specialist Services, PNC and CRB.

(c) MARAC Update

Acting Detective Superintendent Paul Carter updated in relation to MARAC's around the county, North's is in place, with West and South is under development. This is work in progress.

(d) Disaster Resilience Forum Group Minutes

The minutes from 21st December 2007 were noted. Agreement was given for 4 more suitable staff to be DVI trained at Dundee University (at a cost of £2000 each).

Action number 157 – DVI Expressions of Interest to be sought.

Sergeant Weightman to arrange for expressions of interest for training to become part of the UK DVI Team at SIM level.

Action status: NEW

Action owner: Alan Weightman

Update due: February

(e) Force Learning Panel

Acting Chief Superintendent Ted Thwaites gave an update following the last Force Learning Panel meeting. Main points noted:

1. Cost of non attendance of training courses is significant.
2. Airwave Speak update
3. Sleuth update

It was agreed that Professional Standards Department would look into a serious operational issue which has been identified whereby instances of officers undertaking point to point conversations for long periods of time (which cannot be overridden by the Communications Centre).

Superintendent Thwaites noted that he is happy to continue to sit on Force Learning Panel as the Operations Board representative.

Action number 158 – Commanders sitting on Force Learning Panel

At the last FLP meeting, Mrs Twigg had reiterated that all BCU Commanders are to attend the meetings (with one covering the role of both Operational Support and Superintendents Association representation).

Mr Sunderland agreed to speak to Mrs Twigg with regard to this.

Action status: NEW

Action owner: Mr Sunderland

Update due: February

(g) HMIC Detection Audit Plan Updates

The Summary for Areas for Improvement following the HMIC Detections Audit had been circulated and were noted.

Action number 159 – HMIC Detection Audit Plan

It was asked that Detective Chief Superintendent Goulding ask that the Force Crime Registrar ensure they contact the relevant action managers and ensure that relevant updates are available.

Action status: NEW

Action owner: Detective Chief Superintendent Iain Goulding

Update due: February

(it was asked that the font used by increased and the use of colour on the document lessened)

(f) Review of Current Projects

Richard James presented a paper on the Strategic Delivery – Review of Strategic Work Programme. The board supported the programme approach but noted that it must be linked to work being conducted by Jane Sauntson in relation to performance contracts. Richard agreed to develop various options for Chief Officer Group on 18th February 2008.

(h) Neighbourhood Policing Plan

It was noted that the Neighbourhood Policing HMIC Inspection is to take place in April. The plan was noted and thanks recorded to Inspector Dave Willets and Sergeant Mike James for a good piece of work. Superintendent Towler noted that he is happy to meet with individual action owners. It was reminded that Chief Inspectors in the BCUs are LPT Chief Inspectors.

6. ANY OTHER BUSINESS

- (a) Acting Chief Superintendent Thwaites raised issues with regard to sickness management and welcomed any ideas from other areas as to how to reduce sickness
- (b) Noted that a review of Holmes Trained Staff is to be conducted. It was agreed that this would be discussed further at the away day on Monday.

7. DATE OF NEXT MEETING

22nd February 2008 at 10.00am in Conference Room number 1.

	Date
Minutes approved by ACC (O) Sunderland	7 th February 2008
Minutes circulated by Suzanne Sweeten	12 th February 2008

