



Operations Board **Open** Minutes of meeting held 23rd April 2008

Attendees:

Assistant Chief Constable (Territorial Policing) Neil Rhodes
Detective Chief Superintendent Michelle Skeer
Chief Superintendent Paul Kennedy
Chief Superintendent Ron Smith
Chief Superintendent Andy Davidson
Detective Chief Superintendent Iain Goulding
Detective Superintendent Steve Johnson
Superintendent Ted Thwaites
Detective Chief Inspector Jeff Ashton
Fiona Miller
Patricia Bell
Nina Robinson – notes

Part of meeting:

Jenny Davies
Christine Marshall

The order of business was discussed differently to that as set out in the agenda – BUSINESS HAS BEEN MINUTED IN THE ORDER IT WAS DISCUSSED

1. APOLOGIES

Assistant Chief Constable (Crime) Graham Sunderland
Chief Superintendent Kevin McGilloway

2. MINUTES OF LAST MEETING

The minutes of the meeting on the 22nd February were agreed

2.2 ACTION SHEET UPDATES

Action number 97 Re-writing of Audit Manual for Front Line Supervision

It was agreed to defer update on this action to the next meeting.

Action status: Ongoing

Action owner: Mr Rhodes

Action number 124 Command Functions Profile

This is work in progress. Chief Superintendent Smith to update at the next meeting.

Action status: Ongoing

Action owner: Chief Superintendent Ron Smith

Not Protectively Marked

Action number 141 Public Sex Environments Policy and Guidance

Update to be deferred to the next meeting.

Action status: Ongoing

Action owner: Detective Supt Steve Johnson & Patricia Bell

Action number 158 Commanders sitting on Force Learning Panel

After discussion it was agreed that the Superintendent Uniform Operations would represent Operations Board at FLP.

Action status: CLOSED

Action number 160 Police National Mobilisation Plan: Capability Development

Action status: Ongoing

Action owner: Mr Sunderland

Action number 161 Extended Use of Taser Policy

A paper was considered at COG on 3rd March and was approved.

Action status: CLOSED

Action number 162 Body Armour

Detective Chief Inspector Jeff Ashton updated the group on behalf of Chief Superintendent McGilloway. The trial has yet to start as the body armour has not been received. A further update will be given in June. With respect to AFOs, there will be both general and ballistic versions available for use with the Taser holster.

Action status: Ongoing

Action owner: Chief Superintendent McGilloway

Action 163 PSUs

Action status: Ongoing

Action owner: Chief Superintendent Smith

5a) RISK REGISTER

Chief Superintendent Smith informed the group that the Strategic Risk Group, together with input from external consultants and the Police Authority, have reviewed Board Risk Registers and they are to be separated into two parts, accepted risks and active risks. Chief Superintendent Smith circulated both proposed Operations Board Risk Registers to the group for consideration and approval. It was noted in his absence that ACC Sunderland had been consulted and agreed the suggested split between accepted and active risks.

Chief Superintendent Smith summarised the rationale used when making the split, and informed the group that there will be an action sheet behind each risk which will map progress, changes and the process for moving from active to accepted. It was suggested that action managers, on behalf of risk owners, complete action sheets for each risk.

After consideration, the group agreed the active and accepted risk register. It was agreed that risk owners and action managers consider the active risks and report back to the next Operations Board meeting. Chief Superintendent Smith agreed that once risk owners have identified and confirmed all action managers he will circulate risk registers to action managers.

Not Protectively Marked

Action Number 164 – Risk Register

Risk owners to identify and confirm action managers. Active risks to be considered and updated by owners and action managers, to be reviewed at the next meeting.

Action Status: NEW

Action Owner: Chief Superintendent Smith

ACC Rhodes thanked Chief Superintendent Smith for the work carried out on the risk register.

6 ANY OTHER BUSINESS

Reducing Bureaucracy

Jenny Davies informed the group that an Action Group is being set up to look at ways of reducing bureaucracy, made up by volunteers and with ACC Sunderland as the reducing bureaucracy champion. Priorities identified by the group will then be looked at. Members of the group were asked for their support and for any comments at this stage. A brief discussion followed and suggestions were made for areas to be considered.

3 CONFIDENCE & EQUALITY

(a) Hate Crime and Hate Incidents

The group considered the charts detailing hate crime and hate incident data and Detective Superintendent Johnson summarised that trends are mostly downward. It was also noted that data would be available from Sleuth soon.

(b) Confidence & Equality Scheme

The processes around collecting third party reports were discussed, and Chief Superintendent Davidson reported that there is a small team currently working on a marketing strategy to ensure communities are aware of the schemes. Patricia Bell passed on concerns raised by members of the Cumbria Equality and Diversity Partnership relating to the forms being used, and expressed the need for a formal response from the constabulary.

It was agreed that clarity is needed regarding what the formal issues are and a discussion followed regarding the wider issue of how concerns like this are fed back into the constabulary. It was agreed that Detective Superintendent Johnson would consider the issues with Detective Chief Superintendent Goulding to determine a way forward, and discuss with the CEDP to scope the problem.

4 MATTERS ARISING / EMERGING ISSUES

(a) Sleuth Crime Process and Role Change within BCU Crime Desks

Christine Marshall from the Project Management Unit joined the meeting for this item. DCI Jeff Ashton introduced the paper and asked the group to consider the recommendations. A discussion followed regarding the key role of data management, which was agreed could not be resourced from ECM. The three options for proposed crime desk and help desk structure and responsibilities were considered, with Option 3 being the preferred option.

Chief Superintendent Smith voiced concerns over ECM and the understanding of the links between ECM and crime and help desks. It was noted that this is a separate issue which is currently being reviewed by Acting Chief Inspector Rutherford.

The recommendations were discussed and agreed, with recommendation three being subject to concerns about budget and efficiencies being addressed. Fiona Miller agreed to report back with any financial implications.

6 ANY OTHER BUSINESS

Level 2 Crime Overtime

Fiona Miller raised the issue of level 2 crime overtime within BCUs and suggested a change to budgets to reflect this. This was agreed in principle, with the details to be agreed in consultation with BCU Commanders outside this meeting.

Forensic Submissions Policy

Detective Chief Superintendent Goulding presented the proposed Forensic Submissions Policy which aims to provide standardisation across BCUs and address previous issues surrounding transparency and financial control. The Policy was noted and approved, with any future comments to be fed through Detective Chief Superintendent Goulding

5 e) Force Learning Panel Minutes from 4th March 2008

Superintendent Thwaites highlighted the issues around Personal Safety Training, where there is a perception amongst trainers that decisions to fail an individual where necessary would be unsupported. The message from the FLP has been sent back to trainers that the support would be there.

4 b) Public Order Command Capability

Chief Superintendent Smith introduced a paper detailing changes in the requirements for accreditation of Public Order Commanders. A discussion followed, and recommendations 7.1.6 and 7.1.7 relating to required numbers of APOC and IPOC trained officers were considered.

7.1.6 – agreed, with the exception of North Cumbria where the Chief Inspector will be APOC trained rather than IPOC due to demands placed on the BCU by football.

7.1.7 – agreed, with the minimum number of IPOC trained officers to be 11, with the potential for others to be nominated where required.

A discussion followed regarding the difficulties in providing experience for CPD to maintain accreditation, or acquiring grandparent rights. It was agreed that Inspector Andy Hanson should liaise with BCUs to establish a process. There will also be a need to scope and scale the costs involved of training.

The paper was approved, and it was agreed that the Commanders will liaise with Inspector Hanson to identify training requirements and those eligible for grandparent rights.

Not Protectively Marked

Action number 165 – Public Order Command Capability

Commanders to consider training requirements and eligibility for grandparent rights and report to back to Inspector Andy Hanson in the first instance.

Action status: NEW

Action owner: BCU Commanders

5c) MARAC Update

Detective Superintendent Goulding informed the group that is to be a workshop with Adesse which will look at key issues and trigger factors. Posts for two MARAC co-coordinators have been approved and advertised

5b) Protective Services Update

Detective Superintendent Goulding updated the group on the Phase 2 HMIC draft reports.

With regard to the additional 30 posts, all are on track although there have been some delays with HAY panels for police staff posts. A discussion followed regarding recruitment issues, and whether internal and external advertising for specialist functions is running concurrently. Detective Chief Superintendent Skeer agreed to seek clarification from the Personnel and Development department regarding recruitment arrangements.

Potential risks associated with an influx of new officers were then discussed, and it was agreed that the risk for Operations Board is that operational performance delivery may suffer. Control measures are needed, and it was agreed the risk would be managed through PDC and daily tasking processes. It was agreed that Chief Superintendent Smith would capture this for the Operations Board Risk Register.

5g) Neighbourhood Policing Plan update

ACC Rhodes updated the group with informal feedback from the recent HMIC inspection, which was broadly very good. ACC Rhodes agreed to share his notes from the debrief with Superintendent Thwaites, and liaise with BCU Commanders to rework the current Neighbourhood Policing Action Plan to incorporate the Chief Constable's vision for Neighbourhood Policing, existing actions and responses to HMIC feedback.

5f) HMIC Detection Audit Plan update

The main issues are around custody and NSPIS, with NCRS performance in decline.

6 ANY OTHER BUSINESS

Performance Contracts

Chief Superintendent Smith raised the issue of reporting on performance contracts, and it was agreed that this would be covered in existing meetings and through the PDC process.

Operations Board	18 th June	10.00am	CR1	4 th June
Operations Board	13 th August	10.00am	CR1	30 th July
Operations Board	8 th October	10.00am	CR1	24 th September

Not Protectively Marked

Not Protectively Marked

Operations Board	10 th December	10.00am	CR1	26 th November
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Each ACC will hold their own portfolio meetings on the months in-between (dates for these will be circulated to relevant attendees separately).

	Date
Minutes approved by ACC (TP) Neil Rhodes	22/05/08
Minutes circulated by Nina Robinson	27/05/08



Not Protectively Marked