



Operations Board **Open** Minutes of meeting held 22nd February 2008

Attendees:

Assistant Chief Constable (Crime) Graham Sunderland
Assistant Chief Constable (Territorial Policing) Neil Rhodes
Chief Superintendent Don Spiller
Chief Superintendent Ron Smith
Chief Superintendent Andy Davidson
Chief Superintendent Kevin McGilloway
Detective Chief Superintendent Iain Goulding
Superintendent Andy Towler
Fiona Miller
Suzanne Sweeten – notes

Part of meeting:

Lynn Banks
Patricia Bell
Detective Superintendent Cath Thundercloud
Inspector Terry Bathgate

The order of business was discussed differently to that as set out in the agenda – BUSINESS HAS BEEN MINUTED IN THE ORDER IT WAS DISCUSSED

1. APOLOGIES

Detective Chief Superintendent Michelle Skeer
Acting Chief Superintendent Ted Thwaites

2. MINUTES OF LAST MEETING

Minutes agreed with one amendment:

- Inclusion of Acting Chief Superintendent Thwaites to list of attendees.

2.2 ACTION SHEET UPDATES

Action number 97 – Re-writing of Audit Manual for Front Line Supervision

Chief Superintendent Smith reported that following the last Resourcing and Standards Board it had been agreed that the manual is to be revamped and will be ready after an independent audit has taken place - it will be ready for the beginning of the financial year.

Concerns were displayed by the board that the current Audit Manual is not fit for purpose and the lack of consultation with Operations Board was highlighted. Mr

Not Protectively Marked

Rhodes noted that Strategic Development are looking to Chief Officer Group to prioritise their workload and it was agreed that the concerns of Operations Board would be raised by Mr Rhodes at the forthcoming COG.

Action status: Ongoing

Action owner: Mr Rhodes

Action number 124 – Command Functions Profile

A copy of the Command Functions Profile had, as requested, been circulated with the previous minutes.

It was noted that we are now in a position to work on a gap analysis to identify training needs and costings. Chief Superintendent Smith bring back to the next full Operations Board (in April).

Action Status: Ongoing

Action Owner: Chief Superintendent Ron Smith

Action number 141 - Public Sex Environment Policy & Guidance

Patricia Bell updated that this policy will be presented to the next full Operations Board (in April)

Action Status: Ongoing

Action Owner: Patricia Bell

Action number 155 – Potential Savings

Noted that this action has now been superseded and so can be closed.

Action status: CLOSED

Action number 156 – Directions to leave a locality

Noted this action can be closed as systems are in place to deal with.

Action Status: CLOSED

Action number 157 – DVI Expressions of Interest to be sought.

Expressions of interest for training to become part of the UK DVI Team at SIM level have been sought – this action can now be closed.

Action status: CLOSED

Action number 158 – Commanders sitting on Force Learning Panel

Mr Sunderland had sought clarity with Mrs Twigg – only one Operations Board representative needs to attend Force Learning Panel. It was agreed that it would be raised at the next full Operations Board in April as to who the representative will be (once postings have been confirmed).

Action status: NEW

Action owner: Mr Sunderland to raise at full Operations Board in April.

Action number 159 – HMIC Detection Audit Plan

The action plan had been circulated and would be discussed as part of the main agenda (standing item)

Action status: CLOSED

3. CONFIDENCE AND EQUALITY SECTION

Patricia Bell updated with regard to Confidence and Equality issues. It was noted that

- the Race Equality Review and Scheme will be published in March.
- It was reported that consultation capacity with travellers has improved immensely.

Not Protectively Marked

Not Protectively Marked

- It is hoped that a house dwelling travellers group will be set up soon.
- Cumbria has been chosen for the location of a seminar in how to deal with large numbers of travellers.
- Training packages are being looked into for officers and police staff who are new to dealing with travellers (this training will be available prior to the next Appleby Fair)

4. MATTERS ARISING

(c) Police National Mobilisation Plan: Capability Development

Chief Superintendent Smith presented the Police National Mobilisation Plan (Phase 2) and associated board paper. The papers were noted and agreed that impact should not be under estimated. The paper has already been to Resourcing and Standards board to flag up the impact upon them.

The action plan had been circulated and would be discussed as part of the main agenda (standing item)

[Action number 160 – Police National Mobilisation Plan: Capability Development](#)

It was asked that the same paper be submitted to Chief Officer Group on 3rd March 2008 for information.

Action status: NEW

Action owner: Mr Sunderland

(a) WinScribe

Lynn Banks, Crime System Administrator gave a presentation on WinScribe. The excellent response to the system was noted and thanks recorded. It was asked that the same presentation be delivered to the next Strategic Crime and Incident Recording Board.

(e) Officer Safety Training

Mr Sunderland raised the issue of officers not attending Officer Safety Training. It was asked that the Commanders ensure that if officers do not attend they must have a valid reason (e.g. sickness/court). If this is the case then a replacement must be found to fill the space.

(f) Cumbria Constabulary CBRN Capacity and Capability

Chief Superintendent McGilloway presented a paper with regard to the Constabulary's CBRN Capacity and Capability.

Following discussion and debate (in particular to making CBRN training mandatory for all TSG officers and all BCU public order trained staff) the three recommendations as outlined in the paper were agreed.

(g) Firearms Threat and Risk Assessment

Chief Superintendent Smith presented the above board paper. The three recommendations were agreed with a note that the full and comprehensive Constabulary Firearms Threat and Risk Assessment is to be completed and presented at the August Operation Board ahead of the annual Constabulary Strategic Risk Assessment.

With regard to MAST training, discussion took place with the note that this is a managed risk.

Not Protectively Marked

It was agreed after consideration that four PIM trained officers is sufficient (three are already trained and one is booked on a course in September)

(b) Specialist Trained Officers (STO) Attachment to Area CID

Detective Superintendent Thundercloud presented a paper recommending that following an officer attending a STO course, they then be attached to their Area CID to improve their investigative skills and complete their PIP training. The recommendation was agreed with the length of the attachment debated and agreed at a 4 month period (with flexibility).

Further discussion highlighted the need to select officers with good skills match to the criteria.

(d) Information Sharing Policy – Information Sharing Managers

Inspector Bathgate attended the meeting and presented a paper asking the board to consider and approve that the Superintendent Operations within each BCU and the chief Information Officer (CIO) for HQ departments be appointed as the Information Sharing Managers. Three options were given with option one agreed.

5. STANDING ITEMS

(b) Protective Services Update

An update was given from Chief Superintendent Smith and Detective Chief Superintendent Iain Goulding. Particular discussion in relation to advertising for fully skilled experienced officers to transfer here took place. Detective Chief Superintendent Goulding is to discuss a couple of policy issues with Joanna Bancroft before the advertisement can be published. It was noted that Chief Superintendent Smith's actions with regard to the Protective Services project are now complete and so the board will now only require an update from Detective Chief Superintendent Goulding.

4 (h) Extended use of Taser – three month review and associated recommendations

Chief Superintendent Smith presented the above paper and attachments. The board noted the contents of the review document and appendix.

[Action number 161 – Extended Use of Taser Policy](#)

The board supported the second recommendation that approval be given for all AFO's to carry Taser on their person at all times when on duty in a relevant core role, but it was asked that this matter go to Chief Officer Group (on 3rd March) for support.

Action status: NEW

Action owner: Mr Sunderland

Further discussion with regard to the colour of the holster being black and not yellow was highlighted and Chief Superintendent Smith agreed to look into this issue.

[Action number 162 – Body Armour](#)

Also subject of discussion was body armour and the use of softer body armour resulted in Chief Superintendent McGilloway agreeing to chase the outcome of the recent trial and what will apply to AFO's.

Action status: NEW

Action owner: Chief Superintendent McGilloway

(g) HMIC Detection Audit Plan Update

The action plan was noted and it was reported that the Strategic Crime and Incident Recording Board have ownership of the action plan. Pete Berry, Force Crime Registrar is dealing with the “red” actions and all other actions are also underway. It was agreed that this remain a standing agenda item.

(h) Neighbourhood Policing Plan Update

The action plan was noted and it was requested that Sergeant Mike James be made aware of any updates. It was agreed that this item should remain a standing agenda item, but only that the “red” and “amber” actions be circulated each time.

The closed minutes were approved. No items were on the closed agenda.

6. ANY OTHER BUSINESS

(a) PSU's

Mr Sunderland reported that following an exercise this morning to test PSU capability, only one in five of the PSU's were able to be ready for duty (and it took 2 hours).

Action number 163 – PSU's

Chief Superintendent Smith to prepare a paper to be presented to the next Operations Board outlining the issues which were raised following the exercise and solutions.

Action status: NEW

Action owner: Chief Superintendent Smith

(b) Budget

Fiona Miller reported that a new board has been set up to gain more coordination between Finance and Personnel and Development. Update on progress will be reported to a future meeting.

(c) Gold/Silver

It was reported that a paper is to be submitted to the next Chief Officer Group. The new rota will be in place for the 31st March 2008. Chief Superintendent Smith agreed to ask that Chief Inspector Mackay liaise with the Staff Officers in the meantime to ensure that gold and silver cover is provided for accordingly.

Sincere thanks to Amy Crisp were recorded for the work she has undertaken in administration of the current rota.

(d) Violent Crime Target Setting – Performance Accountability Framework

Mr Rhodes and the Commanders discussed the Reducing Assaults target of 30% which had been agreed at Chief Officer Group on 18th February 2008. The general consensus was that this target will be extremely stretching.

7. DATE OF NEXT MEETING

Due to changes in the ACC's portfolio's it has been agreed that a full Operations Board will be held bi-monthly (see below table of dates).

Not Protectively Marked

Name of meeting	Date of Meeting	Time	Location	Date papers to be submitted by
Operations Board	23rd April	10.00am	CR1	9th April
Operations Board	18 th June	10.00am	CR1	4 th June
Operations Board	13 th August	10.00am	CR1	30 th July
Operations Board	8 th October	10.00am	CR1	24 th September
Operations Board	10 th December	10.00am	CR1	26 th November

Each ACC will hold their own portfolio meetings on the months in-between (dates for these will be circulated to relevant attendees separately).

	Date
Minutes approved by ACC (O) Sunderland	10.03.08
Minutes circulated by Suzanne Sweeten	10.03.08



Not Protectively Marked