



Operations Board **Open** Minutes of meeting held 18th June 2008

Attendees:

Assistant Chief Constable (Territorial Policing) Neil Rhodes
Chief Superintendent Paul Kennedy
Chief Superintendent Ron Smith
Chief Superintendent Don Spiller
Chief Superintendent Andy Davidson
Chief Superintendent Kevin McGilloway
Detective Chief Superintendent Iain Goulding
Superintendent Ted Thwaites
Fiona Miller
Sergeant Alan Weightman
Suzanne Sweeten – notes

Part of meeting:

Acting Inspector Gary Lawrie
Gill Shearer
Jane Sauntson

The order of business was discussed differently to that as set out in the agenda – BUSINESS HAS BEEN MINUTED IN THE ORDER IT WAS DISCUSSED

1. APOLOGIES

Assistant Chief Constable (Crime) Graham Sunderland
Detective Chief Superintendent Michelle Skeer

2. MINUTES OF LAST MEETING

The minutes of the meeting on the 23rd April 2008 were agreed.

2.2 ACTION SHEET UPDATES

Action number 97 Re-writing of Audit Manual for Front Line Supervision

Agreed to close from this action sheet, issue has been identified as not being a top priority.

Action status: Closed

Action number 124 Command Functions Profile

This is work in progress, the profile is under review and the figures will continually be updated. Links to the Police National Mobilisation Plan (Action 160) and PSU action (Action 163) were outlined. It was agreed to remove from this action plan (Chief

Not Protectively Marked

Superintendent Smith will discuss with Assistant Chief Constable Sunderland and put back if necessary) - The same was agreed for action numbers 160 and 165.

Action status: CLOSED

Action number 141 Public Sex Environments Policy and Guidance

Superintendent Thwaites updated that the amended draft has been sent out for consultation and the finished policy will be presented to the next Operations Board. It was noted that the action owner is Patricia Bell as oppose to Detective Superintendent Steve Johnson.

Action status: Ongoing

Action owner: Patricia Bell

Action number 160 Police National Mobilisation Plan: Capability Development

Action status: Closed (see comments at action number 124)

Action number 162 Body Armour

Concerns with regard to the body armour currently on trial were raised, in particular to the comfort and fit for female officers. It was asked that the Commanders email concerns to Chief Superintendent McGilloway, who will speak with Karen Crump and take to the next Procurement Group.

Action status: Ongoing

Action owner: Chief Superintendent McGilloway

Action 163 PSUs

Closed (see comments at action number 124)

Action Number 164 – Risk Register

Andrew Dobson and external consultant are looking at – board cannot do anything further until this work has been completed. Agreed to close from action plan but leave on agenda as a standing item.

Action Status: Closed

Action number 165 – Public Order Command Capability

At the last meeting it had been agreed that the Commanders would liaise with Inspector Hanson to identify training requirements and those eligible for grandparent rights. It was reported that there is only one individual that meets the criteria and so the issue needs to be discussed between ACC Sunderland and Chief Superintendent Smith with a view to then bringing a paper to Operation Board.

Action status: NEW

Action owner: ACC Graham Sunderland / Chief Superintendent Ron Smith

3. CONFIDENCE AND EQUALITY SECTION

Discussion began with regard to the third party reporting forms and clarity given to continue using the same form.

(a) Appleby Gypsy and Traveller Accommodation Assessment

Acting Inspector Gary Lawrie presented a paper summerising the results of the Appleby Gypsy and Traveller Accommodation Assessment carried out by the University of Salford. It was noted that the request for training is to go to the Force Learning Panel.

(b) Confidence and Equality Board Meeting Minutes of Meeting held on 16th April 2008

Not Protectively Marked

Noted.

4. MATTERS ARISING

(a) Impairment of Testing IAW Section 4 Road Traffic Act 1998 Driving in Charge under Influence of Drink or Drugs

Assistant Chief Constable Neil Rhodes presented a paper asking for approval for the use of doctors on a callout bias to ascertain if a detainee's condition might be due to a drug (impairment test). This was agreed.

(b) Neighbourhood Policing Marketing and Communications Strategy 2008/2009

Gill Shearer presented the Neighbourhood Policing Marketing and Communications Strategy to the board, approval was given.

5. STANDING ITEMS

(h) Reducing Bureaucracy

Jane Sauntson reported that a short document would be circulated to Commanders after the meeting by Jenny Davies, Director of Strategic Development.

Customer Survey

It was asked that if departments are considering conducting customer surveys that they first consult with Strategic Development. Jane Sauntson agreed to speak with Jenny Davies with regard to county level surveys.

Contact Management Review

The meeting of the last Senior Managers Forum had commissioned a Contact Management Review, it had been agreed that staffing to conduct the review would be provided. Discussion surrounding the priority of this piece of work in comparison to VSA was raised.

(a) Risk Register

This had been discussed under the actions.

(e) Force Learning Panel Minutes from Meeting held on 14th May 2008

Chief Superintendent Paul Kennedy noted that the Force Learning Panel had agreed to draw up a Personal Safety Training non-attendance list for the attention of Commanders to address in their BCU.

(f) HMIC Detection Audit Plan Update

It was noted that most actions have been addressed, the two that are red/amber are been addressed by Pete Berry. It was noted that this can be taken off as a standing item as the action plan will be continually managed by Assistant Chief Constable Sunderland and Detective Chief Superintendent Goulding.

(g) Neighbourhood Policing Action Plan

The action plan was noted. It was agreed that this can now be taken off the agenda as a standing item.

6. ANY OTHER BUSINESS

(a) Force Strategic Assessment

It was noted that the Force Strategic Assessment has been through both open and closed tasking, where all have contributed and changes made. Operations Board referred the document to Senior Managers Forum.

(b) Frequency of Operations Board

Consideration as to whether Operations Board should be more frequent than bi-monthly was given, it was agreed not to make more frequent but that the meeting would commence at 9.30am in future. It was requested that authors ensure that papers are submitted in a timely manner.

7. SCHEDULE OF 2008 MEETINGS

Meeting	Date of Meeting	Time	Location	Date papers due by:
Operations Board	13 th August	9.30am	CR1	30 th July
Operations Board	8 th October	9.30am	CR1	24 th September
Operations Board	10 th December	9.30am	CR1	26 th November

	Date
Minutes approved by ACC (TP) Neil Rhodes	1 st July 2008
Minutes circulated by Suzanne Sweeten	2 nd July 2008

