

NORTH AREA
 SENIOR MANAGEMENT TEAM MEETING
 27th October 2010

(OPEN)

<p>Present</p> <p>C/Supt Don Spiller (Chair) C/Insp Mark Pannone DCI Jason Hudson Sgt Paul Jenner Sgt Jon Sherlock (part) Louise Norman Keeley Hayton Yvette Slater – Minute Taker</p>	<p>Apologies</p> <p>Supt Sean Robinson</p>
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*Shaded section denotes Action Discharged

Date of Meeting	Action No.	Actions	Update	Discharged	Action Manager
31/08/10	116	Assessment / review of all serious sexual offences to be provided for Supt. 12/10/10 C/S to raise at Confidence Review 14/10 C/I to raise at Ops Board 15/10 DCI to raise accuracy of figures at T&CG 14/10	28/9 – Recognised as a Force issue. North analysis carried out. Individuals are being arrested and interviewed. Many cases deemed to be one word against the other. Issues to be raised with CPS through PTPM, to clarify their decisions. Update at next meeting. 12/10 – may be attributed to problems encountered with performance dashboard 27/10 – meeting held with CPS in relation to high rate of acquittals. CPS now have a more robust charging procedure. Issues raised re standard of investigations plans. Process has been reviewed – all	27/10/10	DCI DCI& Supt C/Supt C/Insp DCI

NOT PROTECTIVELY MARKED

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			<p>files will now be reviewed by a DI prior to submission to Rape Clinic. DCI confirmed the gold standard that is being put forward are the investigations plans as submitted by DC1331.</p> <p>Investigation plans has been raised as a Force issue.</p> <p>The above will be monitored over next 6 months and will be reviewed through PTPM meetings with CPS.</p> <p>The above will be monitored over next 6 months and will be reviewed through PTPM meetings with CPS.</p> <p>Work ongoing with IMU and Crime Desk to ensure data is accurate.</p> <p>C/S raised issue at Conf Review meeting. Ops Board – there was no opportunity to raise this issue.</p>		
31/08/10	117	<p>Assessment / review of violent crime detection rates to be provided for Supt.</p> <p>12/10/10 C/S to raise at Confidence Review 14/10 C/I to raise at Ops Board 15/10 DCI to raise accuracy of figures at T&CG 14/10</p>	<p>28/9 – recognised as Force issue. To be raised at next CID SMT. North detections at 47%. Analysis to be carried out and determine cases as handled by CID and / or uniform. Update at next meeting.</p> <p>12/10 – may be attributed to problems encountered with performance dashboard Sleuth – categorisation and sub-cats highlighted as an inputting issue. Sleuth fix now in place and back recording and converting are ongoing. Unable to do comparisons with 2009 figures due to incorrect recording. DCI has stressed the importance of accuracy. C/S raised issue at Conf Review meeting.</p>	27/10/10	<p>DCI</p> <p>C/Supt C/Insp DCI</p>

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			Ops Board – there was no opportunity to raise this issue.		
31/08/10	118	Performance – Class A Drugs – clarification of Kendal Calling PWIs to be confirmed.	28/9 – Numbers and charges to be determined. Awaiting forensic analysis, due November. 27/10 – due 18 th November		DCI
28/09/10	121	Crime Recording & Detections – re Updating Victims and issue of FPNs - <ul style="list-style-type: none"> o Determine if issues still exist. o Review issues through Crime Desk process. o Confirm if CJU notify victims of detections. o Confirm FPNs are issued for most appropriate offences. 	Issues have been looked at by Custody Inspector. New processes have been put in place to address issues.	27/10/10	DCI
28/09/10	123	Designated parking for visitors and staff to be clearly identified with new signage. Signage to be removed from SMT parking bays. Article to be put in Tricia's Tales re changes.	Schedule of works has been programmed in and will be effected in near future.	27/10/10	Ellen Ingledow
28/09/10			Article on Tricia's Tales, 1/10 and 15/10	12/10/10	C/Supt
12/10/10	125	Supervisor Review Process – quality assurance measures to be effected and development plans to be put in place.	27/10 – meeting scheduled for next week to progress.		Sgt Sherlock
12/10/10	126	Patrol Guide 2011 – to be incorporated on Q of S homepage with quick link from North BCU homepage. To be launched via bespoke email and back up article on Tricia's Tales.	Forwarded to Web Manager to finalise and prepare for Sharepoint.	27/10/10	Sgt Sherlock & Perf Sgt
12/10/10	127	Rural crime – Penrith – Perf Sgt to consider and monitor.	Being managed through T&CG process and forms part of Op Marvel	27/10/10	Perf Sgt
12/10/10	128	Sgt Lawrie to be informed of Seminar Agenda items.	Completed	27/10/10	Perf Sgt
12/10/10	129	LRF exercises – request from Civil Contingencies to provide staff. North will release staff if capacity allows. C/Insp to feedback SMT views. C/Supt to raise issue with other Commanders at Confidence Review meeting 14 Oct.	Resources organised. Future requests will be monitored.	27/10/10	C/Insp
12/10/10			completed	27/10/10	C/Supt
12/10/10	130	Ospre part 2 – C/Insp to update Training Manager with views of North SMT by 15 Oct.	National guidance is individuals will be acting for 1year and will be assessed for	27/10/10	C/Insp

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			part 2. This is impracticable and unworkable. Training Manager informed.		
27/10/10	131	Prepare and submit recommendations for provision of North BCU Facebook / Twitter site.			Sgt Sherlock
27/10/10	132	Staff Support / Welfare – ensure actions are captured through DMM and welfare issues through TRiM process.			Sgt Sherlock
27/10/10	133	Risk Register – clarify if separate RR required for Appleby Fair.			Supt
27/10/10	134	Submit costings for monitoring cameras from Durranhill. Consider funding from BCU Fund.			C/Insp & AFM
27/10/10	135	CIT – Terms of Reference. Supt, C/Insp and DCI to discuss outwith SMT.			Supt, DCI & C/Insp
27/10/10	136	North concerns in relation to officer names and terminology to be documented and raised with ACC Graham.			Perf Sgt & C/Supt

2.	Discussion –	
	MINUTES FROM PREVIOUS MEETING –	
	Minutes from meeting of 12 Oct 2010 were agreed as a true record.	
3.	MATTERS ARISING – discussed and actions updated.	
4.	QUALITY OF SERVICE	
	➤ Action Plan:- discussed and available on Sharepoint.	
	• Item 8, External Marketing – Penrith, Brampton and City West have a Twitter site. Considerations and recommendations to be submitted to SMT in relation to the provision of a North BCU Twitter and / or Facebook site which should be based around the new NPT Structure.	
	• Item 9, Statement of Purpose – exit strategy to be considered to ensure it is changed appropriately and the emphasis is retained.	131

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	<ul style="list-style-type: none"> Item 11, Staff Support / Welfare – agreed this will be a bespoke approach to each issue. Actions from DMM will be captured and effected the next day by SMT. Staff welfare issues to be captured through TRiM process. 	132
5.	<p>RISK REGISTER The Risk Register was discussed.</p> <ul style="list-style-type: none"> ➤ 12 – Appleby Fair – clarify if a separate Risk Register is required. ➤ 13 – Score to be added. ➤ CCTV – consideration for new risk. Notification received that Carlisle City Council intend to reduce the monitoring hours of 50 CCTV cameras. After discussion, SMT requested clarification of costings for monitoring cameras from Durrhill. Consideration to be given to fund from BCU Fund. This item will be discussed further when costings and funding have been determined. 	133 134
6.	<p>PERFORMANCE</p> <ul style="list-style-type: none"> ➤ Performance Dashboard – work is ongoing to ensure accuracy and data is up to date. ➤ Drugs – Op Magnolia currently ongoing. ➤ TNO's – figures noted for awareness. 	
7.	<p>NON ATTENDANCE AT TRAINING COURSES</p> <ul style="list-style-type: none"> ➤ The information had been considered by Area TSO. North have 6 defined as non attendance. All have been investigated and valid reason for each has been determined. ➤ Non attendance is not considered an issue for North. 	
8.	<p>SHAREPOINT – ASK THE COMMANDER</p> <ul style="list-style-type: none"> ➤ Ask the Commander will go live week beginning 1 November on Sharepoint. The Perf Sgt provided a Sharepoint demonstration for members of how system will look and work. The site will be administered by Perf Sgt. ➤ There will be a link on the welcome page of the North BCU homepage. ➤ C/Supt will approve questions which will not be anonymous. ➤ Notification of new function will be announced on Force intranet. <p>C/Supt thanked the Perf Sgt for his commitment and good work in relation to North BCU Homepage and Sharepoint.</p>	
9.	<p>SPECIAL CONSTABULARY – C/INSP & INSP</p> <ul style="list-style-type: none"> ➤ The new Chief Inspector for Special Constabulary is 7507 Paul Cretney, who will attend AMT, T&CG and the Supervisors Seminars. ➤ Inspector – Applications have been submitted, work is ongoing. 	

10.	CIT – TERMS OF REFERENCE ➤ After discussion, SMT agreed this item should be discussed further between Supt, DCI and C/Insp, outwith SMT.	135
11.	A O B ➤ BCM exercise – scheduled for Thurs 18 Nov. Only North will be in attendance. Perf Sgt will brief all prior to exercise ➤ Supervisor Seminars – 10 & 11 Nov. Agenda completed, approx 25 will attend each day. ➤ North PDC – to be held Fri 3 Dec. Meeting has been scheduled for Fri 19 Nov, 1000, meeting room 5, to discuss agenda. Diaries have been updated. ➤ Confidence Review Staff Announcement – concerns were raised in relation to officer names and terminology listed under ‘Officer Roles & Responsibilities’ on the document. North concerns to be documented and will be raised with ACC Graham.	136
12.	DATE OF NEXT MEETING - Tuesday 9 November 2010 at 1000, Pavilion Room, Durranshill	