

NORTH AREA  
SENIOR MANAGEMENT TEAM MEETING  
19 January 2010

(OPEN)

<p><b>Present</b></p> <p>C/Supt Don Spiller DCI Hudson Ch/Insp Pannone (Chair) Louise Norman Anne Rogers Sgt Paul Jenner Tricia McKay (Minute taker)</p>	<p><b>Apologies</b></p> <p>Supt Smith</p>
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Ch Superintendent Spiller welcomed DCI Jason Hudson to his first SMT meeting.

\*Shaded section denotes Action Discharged


Date of Meeting	Action No.	Actions	Update	Discharged	Action Manager
10/11/09	<b>40</b>	<b>SMT Visits to NPTs</b> – dates to end December 09 were identified for SMT to visit NPTs. SMT discussed changes to this process and agreed that, rather than diary dates they would record individual SMT visits to NPTs at each SMT meeting. These dates could then be captured on the spreadsheet to provide an audit trail.	At month end SMT will record their visits to NPTs. PJ will monitor attendance.	19/1/10	<b>PJ</b>
10/11/09	<b>41</b>	<b>Interview Tape Storage &amp; Management</b> The current storage space in Custody is insufficient. Digital recorded is not available at present. C/Insp will look at this issue and report back to SMT.	C/Insp will continue to update SMT	19/1/10	<b>C/Insp</b>
05/01/10	<b>53</b>	<b>Stress in the Workplace -</b>	Pended – Supt will update at future SMT.	Pended	<b>Supt</b>

Date of Meeting	Action No.	Actions	Update	Discharged	Action Manager
05/01/10	54	<b>Extended Cleaning Contract – out of hours</b>	Pended – Supt will update at future SMT.	Pended	<b>Supt</b>
19/1/10	55	<b>Policing Pledge –</b> <ul style="list-style-type: none"> <li>➤ Awareness package – how many NPTs have completed</li> <li>➤ check NPT public meeting dates are correct for Alston/Penrith</li> <li>➤ Review sickness/restricted duties – LN will enquire at HQ re Area working with West Midlands on this.</li> <li>➤ DCC meeting all Inspectors on 21<sup>st</sup> Jan. PJ will confirm who is attending from North.</li> <li>➤ Kirkby Stephen – PJ will check the cost and necessity of installing an induction loop with Insp Skelton.</li> <li>➤ Workbooks – PJ check Dept's with mixture of officers &amp; staff and circulate to staff Heads of Depts. Collate common themes.</li> </ul>			<b>PJ</b>  <b>PJ</b>  <b>LN</b>  <b>PJ</b>  <b>PJ</b>  <b>PJ</b>
19/1/10	56	SMT agreed to consider Area risks and review at next SMT			<b>SMT</b>
19/1/10	57	<b>CDRP - Leadership – Ch/Supt or Supt</b> <b>Sub Groups:</b> ASB – Ch.Insp; Violent Crime – DCI and Domestic Violence – DCI in liaison with PPU. Guidance for BCU Fund 2010/11 – C/Supt & LN liaise. C/Insp liaise with CDRP re Strat. Partnership Plan			<b>C.Supt/Supt</b> <b>Ch/Insp</b> <b>DCI</b>  <b>C/Supt/LN</b>  <b>Ch/Insp</b>
19/1/10	58	<b>North/East NPT office</b> - The proposal to move into the meeting room next door is agreed, in principle. Ch/Insp will consider the budget for IT work and ensure the alterations are completed in the cheapest way possible.			<b>Ch/Insp</b>
19/1/10	59	<b>BCU FUND</b> - A late submission from Community			

Date of Meeting	Action No.	Actions	Update	Discharged	Action Manager
		Safety has been received. This has not been agreed, PJ will provide SMT with further details regarding the effectiveness of the proposal.			PJ
19/1/10	60	<b>Neighbourhood agreement pathfinders</b> SMT debated Point 6 – ➤ Partners would have to agree – liaise with Chief Executives, Eden/Carlisle. ➤ CC has been asked if he wants North Area to pursue this pilot in Appleby – awaiting reply			C/Supt will chase Ch/Execs
19/1/10	61	<b>Access to Sleuth</b> - DCI will update Lynn Healey with a list of non-police personnel colleagues who have or may require access to Sleuth.			DCI

1.	<p><b><u>Discussion -</u></b></p> <p><b>MINUTES FROM PREVIOUS MEETING</b> Minutes from 5 January 2010 were agreed.</p>	
2.	<p><b>POLICING PLEDGE UPDATE</b></p> <ul style="list-style-type: none"> <li>➤ Ch/Supt updated SMT stating we are on course for the Inspection visit.</li> <li>➤ Police Authority will commence 'Mystery shopper'</li> <li>➤ Police Pledge Awareness package to be developed – check how many NPTs have completed before Inspection.</li> <li>➤ PJ check NPT public meeting dates are correct for Alston/Penrith.</li> <li>➤ PJ undertaking training on Sleuth on Monday to enable him to check performance managers process for briefings.</li> <li>➤ Training Plan – DVD complete – pilot this week before roll out.</li> <li>➤ Access to Web – nominees required in each BCU to update.</li> <li>➤ Use of Website – PJ confirmed no issues.</li> </ul>	<p>55 55</p>

	<ul style="list-style-type: none"> <li>➤ PJ checked the priorities are SMART.</li> <li>➤ COG will make a decision on 25<sup>th</sup> January regarding the number of NPTs in each BCU.</li> <li>➤ Review of sickness/restricted duties – LN will enquire at HQ re Area working with West Midlands.</li> <li>➤ Revision of Victim codes of compliance – HMIC will question whether officers know their obligations to victims and how we record this.</li> <li>➤ Vicman quality and recording. JH will lead. He wishes to record, as a risk, the fact that Help Desk are moving to HQ shortly but are currently updating Vicman. C/Supt recorded the figures are good but one area in need of development is quality of service issues.</li> <li>➤ DCC meeting all Inspectors on 21<sup>st</sup> January. PJ will confirm who is attending from North.</li> <li>➤ Kirkby Stephen – PJ will liaise with Insp Skelton and check the cost/necessity of installing an induction loop.</li> <li>➤ Alston – the issue of notice boards either side of front door is being dealt with by Station Assistant John Cross.</li> <li>➤ Mystery Shopper spreadsheet – PJ has circulated to Inspectors.</li> <li>➤ Workbooks – PJ will update SMT on how many have been completed both uniform and CID and he will check on the departments who have a mixture of officers and staff. PJ will also circulate to Police Staff Heads of Departments. Common Themes will be collated by PJ.</li> </ul>	<p>55</p> <p>55</p> <p>55</p>
3.	<p><b>RISK REGISTER</b></p> <p>Some confusion regarding recorded risks. C/Supt raised a number of questions about the process of identifying area risks. After debate SMT agreed to consider Area risks outside this meeting and review at next SMT</p>	56
4.	<p><b>CDRP INVOLVEMENT</b></p> <ul style="list-style-type: none"> <li>➤ C/Supt or his deputy attends the CDRP Leadership and currently there are 3 sub groups – Anti Social behaviour; Violent Crime; Domestic Violence. SMT agreed ASB lead is Ch/Insp; Violent crime lead is DCI and Domestic Violence lead is DCI in liaison with PPU.</li> <li>➤ Guidance for BCU Fund 2010/11 which is used to support activities to increase public confidence. C/Supt will discuss with LN and raise at Leadership Group. Ch/Insp will liaise with CDRP regarding their Strategic Partnership Plan</li> </ul>	<p>57</p> <p>57</p>
5.	<p><b>FLEET MARK UP – FIESTA's</b></p> <p>SMT debated a proposal for unmarked supervisors' vehicles to be livered + covert lights fitted at an approximate cost of £6K. SMT decided this is not a priority and under the current financial climate will not be done. Review in future.</p>	
6.	<p><b>NEW COMPUTER EQUIPMENT – N/E NPT</b></p> <p>SMT debated a proposal for extra office accommodation/computers for the North/East NPT. Insp Gilroy's report was discussed and alternatives were also considered.</p> <p>C/Supt recorded that the North/East NPT office is not fit for purpose. The proposal to move into the meeting room next door is agreed, in principle. Ch/Insp will consider the budget for IT work and ensure the alterations are completed in the cheapest way possible.</p>	58
7.	<p><b>E COPS INTERNET RESEARCH BID</b></p>	

	 Business Case Ecops.doc Business case debated and recommendation agreed by SMT.	
8.	<b>PST TRAINING</b> A review of PST and First Aid training has been carried out. The Board adopted a centrally based training team, eventually made up of police staff, therefore, allowing police officers to return to full time policing. SMT debated and, in principle, support the recommendation to adopt a centrally based training team. C/Supt will have detailed discussions regarding costs.	
9.	<b>BCU FUND</b> Approximately £3K remains in fund. A late submission from Community Safety has been received. This has not been agreed, PJ was asked to provide SMT with further details regarding the effectiveness of the proposal. AR will meet Louise Wilkinson to discuss details of the fund tomorrow.	<b>59</b>
10.	<b>NEIGHBOURHOOD AGREEMENT PATHFINDERS</b> <b>SMT debated Point 6</b> – pilots re neighbourhood agreement pathfinders throughout the Country. Appleby NPT was considered an option although some drawbacks are envisaged – it involves a lot of work for any specific NPT. <ul style="list-style-type: none"> <li>➤ Partners would have to agree – liaise with Chief Executives, Eden/Carlisle.</li> <li>➤ CC has been asked if he wants North Area to pursue this pilot – awaiting reply</li> </ul>	<b>60</b>
11.	<b>NON-POLICE PERSONNEL ACCESS TO SLEUTH</b> Area received a request from HQ to provide a list of non-police personnel colleagues who have or may require access to Sleuth. DCI will update Lynn Healey.	<b>61</b>
12.	<b>HMIC ASB REALITY CHECKS VISIT</b> Discussed under item 2.	
13.	<b>SMT DIARIES</b> Remove this from the Agenda. Spreadsheets will be updated.	
14.	<b>A.O.B.</b> <ul style="list-style-type: none"> <li>➤ Nil</li> </ul>	
15.	<b>DATE OF NEXT MEETING – Tuesday 2 February 2010 at 1030</b>	