

NORTH AREA  
SENIOR MANAGEMENT TEAM MEETING  
7<sup>th</sup> December 2010

(OPEN)

<p><b>Present</b></p> <p>Supt Sean Robinson (Chair) C/Insp Mark Pannone DCI Jason Hudson Sgt Paul Jenner Sgt Jon Sherlock (part) Yvette Slater – Minute Taker</p>	<p><b>Apologies</b></p> <p>C/Supt Don Spiller Louise Norman Keeley Hayton</p>
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\*Shaded section denotes Action Discharged

Date of Meeting	Action No.	Actions	Update	Discharged	Action Manager
31/08/10	<b>118</b>	Performance – Class A Drugs – clarification of Kendal Calling PWIs to be confirmed.	28/9 – Numbers and charges to be determined. Awaiting forensic analysis, due November. 27/10 – due 18 <sup>th</sup> November 23/11 – DCI carrying out analysis work. 7/12 – Formal document will be discussed at next T&CG on 15/12. 13 = PWI - class A 66 = disposals for possession. 5 / 6 = failed to attend.	07/12/10	<b>DCI</b>
27/10/10	<b>134</b>	Submit costings for monitoring cameras from Durranshill. Consider funding from BCU Fund.	9/11 – Progressing 7/12 – There will be an investment cost to lay cable so Durranshill have ability to monitor and carry out evidential recovery of CCTV through CSI office. Concerns were raised in relation to ongoing maintenance costs, the potential implications and responsibility should the police start to monitor CCTV instead of the City Council.		<b>C/Insp &amp; AFM</b>

Date of Meeting	Action No.	Actions	Update	Discharged	Action Manager
07/12/10		SMT agreed meeting required outwith SMT with C/Supt, Supt, C/Insp and Insp Sowerby to discuss issues further.	Meeting arranged for 13 Dec.		
23/11/10	<b>139</b>	QofS – discuss and formulate exit strategy with Sgt Sherlock.	Meeting arranged 7 Dec with C/Insp, APA and Sgt Sherlock	07/12/10	<b>SMT</b>
07/12/10	<b>140</b>	QofS – reminder to be circulated to all staff re completion of reviews, 1 – 15 Jan 2011.			<b>C/Insp</b>
07/12/10	<b>141</b>	QofS – Sgt Lawrie QofS training – update required. How many still to do and completion date.			<b>Sgt Sherlock</b>

3.	<b>Discussion –</b> <b>MINUTES FROM PREVIOUS MEETING –</b> Minutes from meeting of 23 Nov 2010 were agreed as a true record.	
4.	<b>MATTERS ARISING –</b> discussed and actions updated.	
5.	<b>QUALITY OF SERVICE</b>  ➤ Action Plan:- accessed via the QOS Homepage. <ul style="list-style-type: none"> <li>• 1. Supervisor Reviews – next round of reviews to be completed between 1 – 15 Jan 2011. Reminder to be circulated to staff. It was confirmed that CID are also carrying out reviews.</li> <li>• 2. Dissatisfaction Reports – several reports received, no concerns although main theme is lack of contact between one another. Complaints – no concerns.</li> <li>• 3. Front Counter – work in progress. Insp B Bell will take lead.</li> <li>• 4. Research &amp; Development – work in progress, anticipate will be complete by year end.</li> <li>• 5. Completed and updated regularly – closed.</li> <li>• 6. Supervisor &amp; Patrol Guides – uploaded to BCU homepage. Work in progress due to IT problems.</li> <li>• 7. Internal Marketing – Sgt Lawrie carrying out Q of S training. Update required for next SMT in relation to training outstanding and anticipated completion date.</li> <li>• 8. External Marketing – Media &amp; Marketing progressing. Drafts will be available shortly and will carry out a gradual introduction. Facebook / Twitter – will be considered further in the new year.</li> </ul> ➤ The Police Service – Consumer Experience with the Police – document has been considered by Sgt Sherlock, no	<p><b>140</b></p> <p><b>141</b></p>

	issues raised. Sgt Sherlock confirmed he will forward web link to SMT in order that they may view the document.	
6.	<b>RISK REGISTER</b> <ul style="list-style-type: none"> <li>➤ Available on Sharepoint. After discussion, SMT agreed current 4 risks to remain as at present.</li> <li>➤ No new risks identified.</li> </ul>	
7.	<b>PERFORMANCE</b> <ul style="list-style-type: none"> <li>➤ Overall, North BCU are performing well.</li> <li>➤ BOTD – issues re rural burglaries are raised through T&amp;CG process.</li> <li>➤ Violent Crime – raised for awareness. Incidents in Harraby have been noted and will be raised at T&amp;CG on 15/12.</li> </ul>	
8.	<b>TASER</b> <ul style="list-style-type: none"> <li>➤ Issues raised by Federation in relation to criteria for 30 trained officers. Request submitted for further officers to be trained.</li> <li>➤ SMT confirmed, to date there is no evidence to support further training and North will be taking no further action at this current time.</li> </ul>	
9.	<b>PUBLIC PHONE CALLS TO SGT'S OFFICE</b> <ul style="list-style-type: none"> <li>➤ Item pended until next SMT meeting on 21 Dec.</li> </ul>	
10.	<b>BUSINESS CONTINUITY DEVELOPMENT PLAN</b> <ul style="list-style-type: none"> <li>➤ Business Continuity Plan available on SMT sharepoint. After discussion, SMT agreed Perf Sgt would progress and raise recommendations at SMT meeting in the New Year.</li> </ul>	
11.	<b>BAWP AWARDS</b> <ul style="list-style-type: none"> <li>➤ Documents and application form available on SMT sharepoint. After discussion, SMT agreed item would be included on Tricia's Tales requesting nominations for North officers. <i>Item included on TTs 10 Dec.</i></li> </ul>	
12.	<b>A O B</b> <ul style="list-style-type: none"> <li>➤ Special Constabulary – New Inspector in North is 7511 Andrew Simmons.</li> </ul>	
13.	<b>DATE OF NEXT MEETING - Tuesday 21 December 2010 at 1000, SMT Meeting Room 5, Durranshill</b>	