

NORTH AREA  
SENIOR MANAGEMENT TEAM MEETING  
1 April 2010

(OPEN)

<p><b>Present</b></p> <p>C/Supt Don Spiller (Chair) Supt Smith DCI Hudson C/Insp Pannone Louise Norman Anne Rogers Sgt Paul Jenner Tricia McKay (Minute taker)</p>	<p><b>Apologies</b></p> <p>Nil</p>
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\*Shaded section denotes Action Discharged

Date of Meeting	Action No.	Actions	Update	Discharged	Action Manager
19/1/10	<b>55</b>	<b>Policing Pledge</b> – Feedback from HMIC was ‘fair’ in some areas and ‘good’ in others. Needs to be kept in the forefront of all aspects of working practices.	Review BCU responses	1/4/10	<b>PJ</b>
19/1/10	<b>58</b>	<b>North/East NPT office</b> - The proposal to move into the meeting room next door is agreed, in principle. Ch/Insp will consider the budget for IT work and ensure the alterations are completed in the cheapest way possible.	Completed – feedback positive.	1/4/10	<b>Ch/Insp</b>
19/1/10	<b>60</b>	<b>Neighbourhood agreement pathfinders</b> SMT debated Point 6 –	Submitted – unsuccessful. SMT thanks were passed to Insp Skelton for the initial	1/4/10	<b>C/Supt will</b>

## NOT PROTECTIVELY MARKED

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		<ul style="list-style-type: none"> <li>➤ Partners would have to agree – liaise with Chief Executives, Eden/Carlisle.</li> </ul> CC has been asked if he wants North Area to pursue this pilot in Appleby – awaiting reply	work carried out.		<b>chase Ch/Execs</b>
2/2/10	<b>62</b>	<b>Area Business Continuity Plans</b> – C/Insp and PJ will liaise and update SMT.	Document completed.	1/4/10	<b>C/Insp &amp; PJ</b>
2/2/10	<b>63</b>	<b>Stop Search</b> – change in legislation - C/Insp and Insp Gilroy will liaise after the workshop on 8/2 to discuss the changes and new functions within Sleuth and update SMT.	Update at next mtg.	ongoing	<b>C/Insp</b>
2/2/10	<b>65</b>	<b>Training Days for Inspectors &amp; Sergeants</b> –SMT consider Agenda and issues to be discussed. PJ and Sgt Lawrie will liaise to organise.	In the process of being planned.	1/4/10	<b>SMT PJ</b>
2/2/10	<b>66</b>	<b>Scanning Devices</b> –Concern has been raised regarding the value of these devices. C/Supt requested proof before a decision to return these devices can be made.	Area will keep these scanners.	1/4/10	<b>DCI &amp; C/Insp AR</b>
16/2/10	<b>68</b>	<b>SMT members</b> - submit written or verbal 'action updates' when sending apologies for SMT meetings.		1/4/10	<b>SMT</b>
16/2/10	<b>69</b>	<b>NPT Structure</b> - C/Supt will suggest to COG that North area pilots this new structure and if approved a Working Party will be set up to manage		1/4/10	<b>C/Supt</b>
16/2/10	<b>70</b>	<b>Quality Of Service Issues</b> As the majority of complaints in North are quality of service issues SMT will consider, as a priority, the best way to raise quality of service in Area.	Liaise with D/Supt Robinson	1/4/10	<b>SMT</b>
16/2/10	<b>71</b>	<b>Stress strategy</b> Supt reported the key findings from the Stress report for all 3 BCUs. Raise as Agenda item at the next AMT	Report sent to NPT Inspectors. Discussed with Tim Reed. Agenda item on Wellbeing Grp mtg. Supt will bring any issues to SMT.	1/4/10	<b>Supt</b>
16/2/10	<b>72</b>	<ul style="list-style-type: none"> <li>➤ Involvement of IAG in BCU – C/Supt leading</li> <li>➤ Cumbria Police Link – Agenda item for AMT. PJ</li> </ul>	Further work needs to be carried out. PJ and SMT members consider matters of	ongoing	<b>SMT</b>

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		<p>leading.</p> <ul style="list-style-type: none"> <li>➤ Sergeants briefing template – Ch/Insp leads.</li> </ul>	<p>interest to input Template available – reiterate its use.</p>		<b>actions</b>
1/4/10	<b>73</b>	<p>Policing Pledge – Dissatisfaction – PJ chase roll out to BCUs. PJ check and update SMT on website content. System for capturing letters forwarded direct to NPT Inspectors or individual officers - PJ will liaise with Inspectors and update SMT on their process.</p>			<p><b>PJ</b></p> <p><b>PJ</b></p> <p><b>PJ</b></p>
1/4/10	<b>74</b>	<p>Risk Register –</p> <ul style="list-style-type: none"> <li>➤ Financial risk removed</li> <li>➤ 4 risks remain – remove Vicman and Analyst Post risks.</li> <li>➤ Consider risks around loss of financial support from other Agencies.</li> <li>➤ Schools Officer</li> <li>➤ YOS secondment and Admin Assistant</li> <li>➤ PCSO funding from Council has ended. PJ liaising.</li> </ul>			<b>PJ</b>
1/4/10	<b>75</b>	<p><b>Business continuity</b> SMT will feedback views asap. Document will be signed off before next SMT on 13<sup>th</sup> April</p>			<b>SMT</b>
1/4/10	<b>76</b>	<p><b>Durranshill Meeting Rooms</b> – the ground floor briefing room will now be used for IAG meetings. <b>Op Magnolia</b> – request to use Mtg room 4 for the next 3 months. DCI will consider either the use of a room at NTU for a 3 month period or the ground floor space at Welsh Road NPT.</p>			<p><b>TMcK</b></p> <p><b>DCI</b></p>
1/4/10	<b>77</b>	<p><b>MISSING CONES</b> - in Area. Member agreed to hold an 'internal amnesty' for cones to be returned. Alternately there would be a cost to Area of approx. £1,000 to replace the missing cones.</p>			<b>C/Insp</b>

2.	<b>Discussion - MINUTES FROM PREVIOUS MEETING</b> - 16 February 2010 were agreed.	
3.	<b>MATTERS ARISING</b> – discussed and updated.	
4.	<b>POLICING PLEDGE UPDATE</b> West Area Commanders is carrying out work on behalf of the Constabulary. North BCU must continue to deliver on a daily basis. HMIC will return in Autumn 2010. Dissatisfaction – a new Force system will be introduced in South BCU. PJ will chase the roll-out to other BCUs. PJ will also check the website content for accuracy and update SMT with any issues. System for capturing letters forwarded direct to NPT Inspectors or individual officers. PJ will liaise with Inspectors and update SMT on their process. Good system in place to record and acknowledge letters sent direct to SMT members.	<b>73</b>
5.	<b>RISK REGISTER</b> <ul style="list-style-type: none"> <li>➤ Financial risk removed</li> <li>➤ 4 risks remain – remove Vicman and Analyst Post risks.</li> <li>➤ Consider risks around loss of financial support from other Agencies.</li> <li>➤ Schools Officer</li> <li>➤ YOS secondment and Admin Assistant</li> <li>➤ PCSO funding from Council has ended. PJ liaising.</li> </ul>	<b>74</b>
6.	<b>BUSINESS CONTINUITY</b> Document circulated. SMT will feedback views asap. Document will be signed off before next SMT on 13 <sup>th</sup> April. C/Supt thanked PJ for the work undertaken on this project.	<b>75</b>
7.	<b>NPT STRUCTURE</b> North BCU recommended 4 NPTs. South BCU recommended 3 NPTs. West BCU recommended 3 NPTs. Force discussions are ongoing.	
8. & 9.	<b>QUALITY OF SERVICE ISSUES &amp; INCIVILITY</b> <ul style="list-style-type: none"> <li>➤ SMT will raise the importance of matters of incivility as there has been a slight increase in North. We need to be aware of repeat offenders.</li> <li>➤ Performance – although another excellent year there are some gaps in knowledge which need addressed.</li> <li>➤ Offender Skills training will commence shortly.</li> <li>➤ Area should strive for low crime rate and detection rate while providing a good service to our communities.</li> <li>➤ <b>Confidence Target</b> – debate took place about the confidence members of the public have following contact with the Constabulary. SMT will raise the importance of a professional image and quality when dealing with the public.</li> </ul>	

10.	<b>INFORMATION MISUSE</b> Not discussed.	
11.	<b>FRONT DESK VACANCIES – HUNTER LANE</b> Will be discussed under Closed Agenda.	
12.	<b>AMT TERMS OF REFERENCE</b> After discussion it was agreed terms of reference for the AMT was not necessary.	
13.	<b>DURRANHILL MEETING ROOMS</b> Due to the loss of the ground floor meeting room SMT decided to use the ground floor briefing room for meetings. This will not affect the daily briefings which will still take place in this room. The IAG meetings will now be held in this room. <b>Op Magnolia</b> – request to use Mtg room 4 for the next 3 months. After debate it was agreed that DCI will consider either the use of a room at NTU for a 3 month period or the ground floor space at Welsh Road NPT.	<b>76</b>
14.	<b>AREA STAFF ADVERTISEMENTS</b> Not discussed.	
15.	<b>CONES</b> SMT debated the number of missing cones in Area. Member agreed to hold an ‘internal amnesty’ for cones to be returned. Alternately there would be a cost to Area of approx. £1,000 to replace the missing cones.	
16.	<b>A.O.B.</b> Nil	
17.	<b>DATE OF NEXT MEETING – Tuesday 13 April 2010 at 1030</b>	