

# Chief Officer Group

**Monday 15 February 2010**

## Minutes

**OPEN**

**Present:**

<b>Craig Mackey</b>	Chief Constable
<b>Joanna Bancroft</b>	Director of Personnel and Development
<b>Mike Thompson</b>	Director of Finance and Resources
<b>Gill Shearer</b>	Head of Marketing and Communications
<b>Jane Sauntson</b>	Acting Director of Strategic Development
<b>Terry Bathgate</b>	Chief Inspector, Professional Standards (Item 7)
<b>Hollie Mark</b>	Minute Taker

**1 Apologies for absence**

Deputy Chief Constable Hyde  
Assistant Chief Constable Skeer  
Assistant Chief Constable Graham

**2 Minutes of meeting of 8 February 2010**

The minutes of the previous meeting were approved.

**3 Action updates**

Action number 103 – Ongoing  
Action number 104 – Ongoing

**4 Declaration of any other business**

None

**5 Minutes to note**

Sustainability and Excellence Board – 04.02.10  
Minutes noted.

**Action owner(s)**

Chief Officer Group

**6 Standing Items**

**a) COG diary commitments and command cover**

Noted.

**b) Press issues**

Gill Shearer updated the group on national and local press issues.

**Agenda Items**

**7 Information Sharing Policy**

Chief Inspector Bathgate provided the Chief Officer Group with an update on the forces current position compared to other forces in the region.

Niall Kirkpatrick in the Information Compliance Unit will complete the assessments, write the ISA and provide advice and guidance, thus reducing bureaucracy.

The paper was noted and it was decided that rather than presenting the changes to SMF Chief Inspector Bathgate should visit Divisional Management Teams and Management Teams at HQ to explain the changes.

Chief Inspector Bathgate highlighted that new guidance requires that any sharing of police information with partners should be recorded.

Chief Constable Mackey thanked Chief Inspector Bathgate and the team for their work on the policy.

**\*\* Chief Inspector Bathgate left the meeting \*\***

**8 Capital update report**

Mike Thompson discussed the Capital Update Report which will be presented to the Police Authority Governance Committee.

**9 SMF Agenda setting**

The Chief Officer Group discussed the agenda for the forthcoming SMF Meeting.

The following items were agreed for the meeting on the

Chief Officer Group

18.02.10;

- Strategic risks
- Personnel Policies – Attendance/ Management of Change
- Targets and Measures
- Update following the Police Authority Meeting
- Working for the Public Inspection (Verbal)

The following items will go to the March meeting on the 18.03.10;

- Structures Review
- Equality Champions to be invited to the meeting
- Policy

**Any other business**

None

**Closed agenda**

**Date of next meeting**

Monday 22 February 2010 – 0930